

## **Approved Minutes**

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water District's meeting room on August 13, 2009.

The meeting was called to order at 6:30 p.m. by Wayne Cords, Chairman.

### **Members Present**

Wayne Cords, Chairman  
Jurgen Peters, Vice Chair  
Ron Purcell, Treasurer  
Larry Hagen, Secretary  
Bob Drager

### **Staff Present**

Marla Watje, District Manager  
Darlene Kukuczka, Office Assistant

### **NRCS Staff**

Jim Jirik, NRCS

Motion by Ron, second by Bob to approve the agenda with addition of Acct Receivables on trees. Motion carried. Affirmative: All Opposed: None

### **Minutes:**

Motion by Ron, second by Jurgen, to approve the minutes of June 11, 2009. Motion carried. Affirmative: All Opposed: None

March 12, 2009 correction: Motion by Ron, second by Bob, to approve the following correction: Woody Woodruff Cost share encumber request of (~~delete \$ 4500.00~~) **Insert \$ 6000.00**. Motion carried. Affirmative: All Opposed: None

The treasurer's reports dated June 30, 2009 and July 31, 2009 were presented to the Board for review. Motion by Jurgen, second by Larry to approve the Treasurer Reports as presented and file for audit. Motion carried. Affirmative: All Opposed: None

Consensus by members to have Default, CPA firm calculate payroll expense for payables to the county and provide an estimate for doing district payroll.

Invoices: Motion by Jurgen, second by Ron to approve payment of the presented invoices. Motion Carried: Affirmative: All Opposed: None

**Supervisors Reports:** Jurgen –Briefed the board on GBERBA meeting and controlled drainage. Larry – Briefed the board on the Three Rivers RC&D tour. Waseca SWCD was the recipient of the State Cooperator of the Year award at the National Association of Resource Conservation and Development Councils (NARC&D) Convention held June 17, 2009.

### **Staff Reports:**

Marla – Briefed the board on activities with wetland banking, projects, training, and WCA rules. Darlene – Briefed the board on Three Rivers RC&D and GBERBA work activities.

**NRCS Report:** Jim reported on the new CSP program and gave a brief description of how the program works and time frame sign-up. Construction is underway for several composters that received funding under EQIP. The office recently completed the fourth quarter audit for EQIP and WHIP contracts. Nutrient Management payments will begin after August 15<sup>th</sup>.

**2010 Preliminary Budget:** The budget was reviewed and will be discussed with the Commissioners on August 18<sup>th</sup>.

**Farmbill grant agreement:** Steele county SWCD. Motion by Ron, second by Jurgen to approve and sign the agreement on behalf of Waseca and Steele County. Motion Carried: Affirmative: All Opposed: None

**Staff - Farmbill technician:** Motion by Jurgen, second by Ron to advertise for the position. Motion Carried: Affirmative: All Opposed: None

**Gaiter Lake:** Consensus by the board for district staff to assist the city with grant opportunities for the diversion project.

**Adopted County ordinance:** It was noted by the board that District staff will be part of a new residential site team. Discussion was held on the extra staff time involved with it.

**Four Wheeler:** Estimated cost of repairs is \$400.00. Motion by Ron, second by Larry to approve repairing the four wheeler. Motion Carried: Affirmative: All Opposed: None

**Personnel Policy:** A draft personnel policy was distributed for review.

**State Cost Share Grant and Applications:** Motion by Jurgen, second by Ron to approve and sign the FY 2010 grant agreement and submit it to BWSR. Motion Carried: Affirmative: All Opposed: None

**State Cost Share Payments:**

FY09-6 Gloria Pommeranke Well sealing Final cost \$1075.00 Cost share payment \$537.00. Motion by Ron, second by Bob to approve the above cost share payment. Motion Carried: Affirmative: All Opposed: None

**Grazing Workshop:** The district will be providing refreshments for the workshop to be held at Curt Carlson's on August 20<sup>th</sup>.

**District capacity program:** The Board reviewed and signed the form to be returned to MASWCD.

**WCA Training:** It will be held in Chanhassen, cost of course is \$175.00. Motion by Ron, second by Larry to approve Marla to attend the lateral effect training. Motion Carried: Affirmative: All Opposed: None

**Acct Receivable -Trees:** A letter will be sent to landowner inviting them to the next board meeting and discuss concerns of tree planting and bill.

**Signs:** Motion by Larry, second by Ron to order 6 new county line road signs, estimated cost of \$2100.00. Motion Carried: Affirmative: All Opposed: None  
Sportsman clubs will be donating funds also toward the cost.

**Alliance 319 grant application:** The application submitted by GBERBA, including technical staff for districts was not approved.

Motion by Jurgen, second by Ron to adjourn the meeting. The meeting was declared adjourned at 8:45 p.m. Motion Carried. Affirmative: All Opposed: None.

The Next Board Meeting will be Sept 10, 2009 at 6:30 P.M. at the Waseca SWCD office.