



WASECA

SOIL AND WATER CONSERVATION DISTRICT

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Approved Minutes of the December 15, 2016 Meeting

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's Meeting room on December 15, 2016. The meeting was called to order by Chairman Wayne Cords at 3:00 pm.

Members Present

Todd Stencel, Treasurer
Scott Hildebrandt, Vice-Chairman
Wayne Cords, Chairman
Jesse Shaffer, Secretary
Larry Hagen

Staff Present

Tyler Polster, District Technician
Cheri Brummund, Office Assistant
Eric Gulbransen, District Manager

Other

Keith Morgan-upcoming Board Member
Kelly Hunt Waseca County
Jenny Mocal-Johnson BWSR
Noel Frank-District Conservationist-NRCS
Joel Alicea Hernandez-Soil Conservationist-NRCS

The December Agenda was reviewed and a motion to approve was made by Todd Stencel, and seconded by Larry Hagen. Motion carried. All-Yes

Minutes of the November 17, 2016 meeting were given to the members for approval. A motion to approve was made by Todd Stencel and seconded by Wayne Cords. Motion carried. All-Yes.

The Treasurers report for October and November were given to the board for review. A motion to approve was made by Todd Stencel and seconded by Larry Hagen. Motion carried. All-Yes

Bills: (See attached) A motion to approve the December bills for payment was made by Larry Hagen and seconded by Jesse Shaffer. Motion carried. All-Yes

Old Business:

1. Computers-The check was returned from previous order to purchase 1 desktop and 1 laptop (see approval for this on November 2016 minutes) Eric Gulbransen suggested it would be beneficial to purchase 2 laptops instead. The cost would be 2 @ \$959.63=\$1919.26. Todd Stencel moved to approve and Jesse Shaffer seconded. Motion passed-All yes.
2. Health Insurance-Cheri Brummund reported on cost savings with new insurance vs County plan. She also explained the differences in HSA accounts at local banks. The Board said that it would be Tyler Polster's and Cheri Brummund's responsibility to find a bank for HSA Account. The decision was made for the District to make monthly installments of \$566.67 (\$283.33 ea) to the HSA with the provision that if medical issues arose per employee that the board would make a decision to increase the HSA payment for that individual at that time. Motion to approve was made by Jesse Shaffer and seconded by Todd Stencel. Motion carried. All-Yes
3. Trailer Storage spot-Scott Hildebrandt had reported earlier to the staff that he could not retain room for the trailer. Todd Stencel said that he had room to store it on his property for the winter months. All-Yes.
4. MASWCD Convention Report-Tyler Polster gave a report on the experiences he had at the convention this year. Eric Gulbransen expanded on the topic with information on the Operation Agreement Contracts.
5. Other: None

New Business:

1. Cannon River One Watershed One Plan MOA-Eric Gulbransen reported on the points of the plan, Jenny Mocal-Johnson offered defined definitions of the aspects of the plan. A motion to enter into the plan was made by Jesse Shaffer and seconded by Wayne Cords. Motion passed. All-Yes.
2. 2017 Buffer Grant Agreement-Todd Stencel moved to approve and Larry seconded. Motion passed. All-Yes.

3. 2017 Steele/Waseca Agreement-Approval to continue at the present time with Agreement was made with the intention of reviewing continuance-hiring District Manager-merging with Steele County, to be discussed at January Meeting. Motion to approve was made by Todd Stencil and seconded by Jesse Shaffer. Motion carried. All-Yes.
4. Cover Crop Payments-Tyler Polster explained the cover crop program payments and inspections that he had conducted. Larry Hagen made a motion to pay contracts, Todd Stencil seconded. Motion passed. 3-Yes, 1-abstained.
5. Ranger Storage Box-The purchase of a storage box (\$169.00) for tools and equipment was discussed. Larry Hagen made a motion to approve purchase and Todd Stencil seconded. Motion carried. All-Yes.
6. Other: None

Agency Reports:

1. Jenny Mocal-Johnson gave a BWSR report on Buffer Grant reporting deadline as being February 1, 2017. And the importance of reporting before deadlines.
2. Noel Frank explained that some NRCS Offices would be closing and some others would be merging (at least 8 counties merging). His also expanded on some Operations Agreements for Counties and also the expansion of personnel to be added to the Waseca Office. He also introduced Joel AliceaHernandez as the new Soil Conservationist for Waseca.
3. Kelly Hunt gave information for upcoming meeting ideas for New Richland Residential Informational Meetings on the problems that have incurred in the past with flooding events and corrective action ideas.
4. Jenny Mocal-Johnson gave an explanation of Capacity Money uses.

Staff Reports:

1. Tyler Polster gave an update on Buffer reporting.
2. Eric Gulbransen reported on his meeting with Landowners on the Reed Lake Project area. There are many practices already in effect and ideas for new projects. He will be contacting lakeside property owners in the near future.

Meeting Reports:

1. Jesse Shaffer gave a brief summary of the meetings she has attended in the last month.

Larry Hagen made a motion to adjourn the meeting and Todd Stencil seconded it.

Meeting adjourned at 5:00 pm.

Coffee, cake, and ice cream were served in honor of Larry Hagen and his retirement from the Board for the second time.

Next Board meeting is January 19, 2017 at 6:30 pm.

December Bills

Steele County SWCD	Wages/Mileage		\$ 3,625.29
Clemons Properties	January Rent		\$ 665.00
Jared J Dufault	Accounting		\$ 125.00
Sportman Stop	Gas		\$ 45.22
Charlies Hardware	Keys-2 sets		\$ 31.68
Verizon	Monthly Service (due 12/5)	?can we do 2 months for Dec & Jan to avoid late fees? \$150.56	\$ 156.56
Cheri Brummund	Walmart \$53.27 HyVee \$35.28	Safe @ Walmart & Cake & Ice Cream @ HyVee	\$ 88.55
Insurance	Health Ins	No bill yet	\$ 972.56

\$ 5,709.56
