



WASECA

SOIL AND WATER CONSERVATION DISTRICT

105 22nd Avenue N.E.
Waseca, MN 56093
Phone (507) 835-4800
Fax (507) 835-7895

Approved Minutes of the July 13, 2017 Meeting

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's Meeting room on July 13, 2017. The meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords, Chairman
Scott Hildebrandt, Vice Chairman
Todd Stencil, Treasurer
Jessie Shaffer, Secretary
Keith Morgan, Member

Staff Present

Eric Gulbransen, District Manager
Cheri Brummund, Office Assistant
Tyler Polster, District Technician

Other

Noel Frank, District Conservationist, NRCS
Jim Smith, Soil Conservationist, NRCS

Review of July Agenda: The July Agenda was reviewed and a motion was made by Jessie Shaffer and seconded by Todd Stencil to approve. All-Yes

Review of Minutes of June Meeting: The minutes of the June Meeting were reviewed. A change to minutes in rewording a motion on Other Waters to state "to respond to BWSR to add no new waters at this time" instead of "to do nothing at this time". A motion made by Jessie Shaffer to approve the amended Minutes and was seconded by Scott Hildebrandt. All-Yes

Review of June Treasurers Report: The June Treasurers Report was given to the Board members and reviewed. A motion by to approve was made by Scott Hildebrandt and seconded by Todd Stencil. All-Yes

June Bills: The Board was given the current June bills and reviewed. A motion to approve was made by Scott Hildebrandt and seconded by Todd Stencil. All-Yes

Old Business:

1. Other Waters - Minnesota Buffer and Soil Loss Law
 - a. Procedure 6: Local Water Resources Riparian Protection ("Other Watercourses") Board members given the Procedure 6 paperwork for review and also various resolution ideas. After discussion, the Resolution 2017-07-01 was agreed upon for vote, a motion was made By Todd Stencil and seconded by Scott Hildebrandt to accept and send it to BWSR and County Commissioners. A vote was taken with some nays. Roll call vote was then taken with Jessie Shaffer-No, Keith Morgan-Yes, Scott Hildebrandt-Yes, Todd Stencil-Yes, Wayne Cords-No. Motion passed by majority vote.*
2. NRCS Operations Agreement-Noel Frank explained the Agreement requirements. A motion by Todd Stencil to approve and seconded by Scott Hildebrandt to accept the agreement. All-yes.*
3. 2018 Buffer Cost Share-Jessie Shaffer made a motion to accept the Grant agreement and Scott Hildebrandt seconded the motion. All-Yes.*

4. Office Chairs-Tyler Polster explained the need for new office chairs (one for Him \$289 and one for Cheri \$249-both sale priced). A motion by Todd Stencil to approve purchase and Keith Morgan seconded it. All-Yes.

New Business:

1. 2018 Local Capacity Grant-Eric Gulbransen explained the Capacity Grant is coming up and requested the Board to think of uses for this grant for the next meeting.
2. 25BY25 Community Water Meeting-Eric Gulbransen and Jessie Shaffer both spoke on the 25BY25 Meeting coming up. August 16, 2017 at MSU-Mankato
3. GBERBA Policy/Technical Committee Meeting 9:15 July 14, Mankato Armory-Jessie Shaffer will be attending the meeting.
4. Freeborn Area Soil Health Team-Frank Gibbs smoke show demo Aug 9, Blooming Prairie-Wayne Cords and Eric Gulbransen spoke on the up-coming demo and how it works to detect tile lines and soil differences
5. Dirt Rich: Building Soil Health Experts Event 9 am-4 pm Aug 8-9 in Faribault (Rice County 4-H bldg.) or August 10-11 in Blue Earth (Faribault County SWCD Office)-Eric Gulbransen pointed out the dates for the 2-day events.
6. MASWCD Governance 101 Conference Sept 14-15 Bloomington
7. MASWCD Area VI Report-Eric Gulbransen spoke on the Report-noting Legislative decisions.
8. Area VI Meeting
 - a. Resolutions-Cheri Brummund reported that the Resolution "Amending BWSR Clean Water Fund Policy to Allow Cover Crop Contracts" (Waseca SWCD) was approved at the Meeting. Also a Resolution for Collaboration on GIS/GPS Training (Martin SWCD) was approved.
 - b. Letter to Klobuchar & Franken & Waltz on CTA Funding-A letter was offered for signatures to send to Senators and Representative on CTA Funding. No signers.
9. MASWCD Annual Convention December 3-5-Eric Gulbransen noted the upcoming Convention in Dec.
10. National Assoc. of Conservation Districts-Membership Dues-No vote on this.

Additional New Business:

11. Cheri Brummund explained that the Accountant, Dufault CPA, Ltd. Has made an offer to take care of the monthly payroll (including supervisors vouchers), including filing of taxes payments, PERA, W-2's monthly and annual forms required. The cost would be \$100.00/m vs Adrienne's time and Intuit Payroll Service of \$204.47/m. Scott Hildebrandt made a motion to approve the Accountant to take over Payroll Todd Stencil seconded it. All-Yes.

Supervisor/Meeting Reports:

Jessie Shaffer reported on the June 14, EQB Meeting in Waseca and tour of the Storm/flooding damages throughout Waseca. Also on the ACPF NR Flooding Meeting held June 15 in Stewartville that she attended. She also attended the Freeborn Soil Health Meeting on June 20, and spoke of the informational topics that were discussed. Jessie also attended the Area VI Meeting in Mankato on June 29. She spoke on the high points on the meeting and the resolutions that were passed and their significance. She assisted in the Farm City Days Demonstration of Rainfall Simulator.

Keith Morgan said he will be attending the July 20th Meeting at Cabela's for Cannon River 1 Watershed 1 Plan.

Agency Reports: No Agency Reports

Staff Reports: No Staff Reports

Adjourn:

The meeting was adjourned by Chairman Wayne Cords at 9:13 pm.

July Bills:

Steele County SWCD	Wages/Mileage	2571.03/37.45	\$ 2,608.48
Clemons Properties	Rent	Aug payment	\$ 665.00
Jared J Dufault	Accounting		\$ 150.00
Community Bank of Owatonna	Tyler-Cheri H S A	Aug payment	\$ 566.66
Sportsman Stop	Fuel		\$ 34.42
Cheri Brummund	Mileage-Area VI Mtg	52 mi @.535	\$ 27.82
Waseca County	Employee Ins	taken out of payroll	\$ 252.42
John's Service Garage	Tire Repair		\$ 15.00

\$ 4,319.80

*Copies of the Resolution 2017-07-01, NRCS Operational Agreement and 2018 Buffer Cost Share Grant are on file at the office.