

## Approved Minutes of the October 12, 2017 Meeting

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's Meeting room on October 12, 2017. The meeting was called to order by Chairman Wayne Cords at 6:30 pm.

### **Members Present**

Wayne Cords, Chairman  
Jessie Shaffer, Secretary  
Keith Morgan, Member

### **Staff Present**

Eric Gulbransen, District Manager  
Cheri Brummund, Office Assist

Review of October Agenda: The September Agenda was reviewed and a motion was made by Jessie Shaffer and seconded by Keith Morgan to approve. All-Yes

Review of Minutes of September Meeting: The minutes of the September Meeting were reviewed. A motion made by Keith Morgan to approve the Minutes and was seconded by Jessie Shaffer. All-Yes

Review of September Treasurers Report: The September Treasurers Report was given to the Board members and reviewed. A motion by to approve was made by Keith Morgan and seconded by Jessie Shaffer. All-Yes

September Bills: The Board was given the current September bills and reviewed. A motion to approve was made by Keith Morgan and seconded by Jessie Shaffer. All-Yes

### **Old Business:**

1. Steele/Waseca Agreement-
2. November 29<sup>th</sup> Area Meeting at SROC 8:00 am—we will need to find some kind of door prize for this. Costs: Cookies/rolls-Hot Beef Commercials-Coffee \$12.00/plate
3. Update on new website. We need pictures of Board Members and any events or practices involved in.
4. Other
  - a. 2018 Local Capacity Grant-suggestions for staffing were discussed-Funding for a District Manager @ \$83740.80 and increasing Office Assistant 10 more hours a week \$16259.20-Jessie Shaffer made a motion to accept and Keith Morgan seconded it. All-yes.

### **New Business:**

1. BWSR Reconciliation of 2016 SWCD Local Capacity Grant-info

2. CRWP Return of unused funds = \$714.00-Keith Morgan made a motion to approve returning funds and Jessie Shaffer seconded the motion. All-Yes
3. Purchase Conservation Farmer Signs-Money from the 2016 Capacity Grant-\$320.00. A motion was made by Keith Morgan to purchase 8 signs at \$40 each, Jessie Shaffer seconded the motion. All-yes.
4. 2016 Easement Delivery Grant completed-needs signature-A motion was made by Jessie Shaffer to approve the completion of the Grant, Keith Morgan seconded. All-Yes.
5. Calendar-meeting dates-Pictures at next meeting of Board-Discussion on monthly placement of information items. A Calendar with 1 month per page with information on previous page was agreed. No vote necessary on this item.
6. Other

Upcoming Meetings:

Supervisor/Meeting Reports:

1. Jessie Shaffer reported on the 25X25 Meeting in Mpls. She stated that there are many different conservation concerns throughout the meetings she attended. The Urban areas were concerned about factory/business/sewage contamination of drinking water. The Rural areas concern of the herbicide and insecticide contaminations in rivers and streams.

Agency Reports: No reports

Staff Reports: Tyler Polster was not present but left a report for the board to read.

Adjourn-Meeting was adjourned at 8:00 pm by Chairman Wayne Cords.

Next Board Meeting Thursday, November 9, 2017 at 6:30 pm.

**Justin Hanson, District Manager Mower County and Jennifer Mocol-Johnson, BWSR will be speaking at our next meeting. Also please plan to have picture taken for the Website and Calendar.**

October Bills:

Steele County SWCD	Wages/Mileage		\$ 2,719.60
Clemons Properties	Rent	Nov payment	\$ 665.00
Jared J Dufault	Accounting		\$ 250.00
Community Bank of Owatonna	Tyler-Cheri H S A	Nov payment	\$ 566.66
Sportsman Stop	Fuel		\$ 66.76
Waseca County Auditor	Ins Tyler/Cheri	deducted from payroll	\$ 252.42
Waseca County Recorder	Copies-Deeds	will be reimbursed by BWSR	\$ 53.00

\$ 4,573.44
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