



WASECA

SOIL AND WATER CONSERVATION DISTRICT

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Approved Minutes of the September 13, 2017 Meeting

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's Meeting room on September 13, 2017. The meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords, Chairman
Todd Stencil, Treasurer
Jessie Shaffer, Secretary
Keith Morgan, Member

Staff Present

Eric Gulbransen, District Manager
Tyler Polster, District Technician
Cheri Brummund, Office Assistant

Other

Doug Christopherson, Waseca County Commissioner

Review of September Agenda: The August Agenda was reviewed and a motion was made by Jessie Shaffer and seconded by Keith Morgan to approve. All-Yes

Review of Minutes of August Meeting: The minutes of the August Meeting were reviewed. A motion made by Keith Morgan to approve the Minutes and was seconded by Jessie Shaffer. All-Yes

Review of August Treasurers Report: The August Treasurers Report was given to the Board members and reviewed. A motion by to approve was made by Jessie Shaffer and seconded by Keith Morgan. All-Yes

August Bills: The Board was given the current August bills and reviewed. A motion to approve was made by Todd Stencil and seconded by Keith Morgan. All-Yes

Old Business:

1. Steele/Waseca Agreement-a committee of Wayne Cords and Scott Hildebrandt or Todd Stencil will meet with the Steele County SWCD Board Members to further discuss the Agreement.
2. 2018 Local Capacity Grant-suggestions for staffing were discussed and tabled final ideas for next meeting.

New Business

1. FY2018 & FY2019 Grant Agreement for the following:
 - a. 2018-SWCD Local Capacity Services \$100,000
 - b. 2018-Buffer Law \$ 20,000
 - c. 2018-Conservation Delivery \$ 18,986
 - d. 2018-State Cost Share \$ 10,552
 - e. 2019-State Cost Share \$ 10,552
 - f. 2019-Conservation Delivery \$ 18,986

A motion to accept the Grants was made by Todd Stencil and seconded by Keith Morgan. All-Yes

2. MASWCD 2017 Resolution Packet-All supervisors signed the Ballot and turned in results for mailing. No questions were asked that required discussion about the ballot.

3. Cost Share Approvals:

Contract	Acres	Payment
16(16)CC	48	\$ 5,760.00
17(16)CC	100	\$ 9,000.00
18(16)CC	104	\$12,480.00
19(16)CC	53.42	\$ 6,410.00
Total	305.42	\$33,650.00

Keith Morgan made a motion to approve and Todd Stencil seconded. All-yes.

4. 2014 Flood Relief Contract Approval:

2(14)FR Terrace \$ 13,000.00

Keith Morgan made a motion to approve and Jessie Shaffer seconded. All-yes.

5. 2014 Flood Relief Contract Amendment:

Contract Number change from 1(15)FR to 1(14)FR

Todd Stencil made motion to approve and Keith Morgan seconded. All-yes.

6. Website design and maintenance service no longer available as of December 31, 2017

a. ABM Consulting-Present Service-\$200.98 yearly

b. Find a new service

i. Peak Computers-\$240.00 yearly (Hosting-\$100.00, Domain \$20.00, Content Management System-\$120.00) = an initial setup/update cost of \$500.00 and any training at \$65.00/hr)

ii. Dettmer Computer Services-\$217.00 yearly (Hosting-\$192.00, Domain-\$25.00) One time set up/update cost of \$3000.00

iii. WIX-Online program-create own-through Go-Daddy Domain \$80 year-\$11 Monthly fee. May need separate computer/internet to use program on.?

c. Purchase a program-Dream Weaver program-through NRCS licensing fee –Mary Cordes is checking into if it is available or not.

It was determined that Peak Computers would be the better choice of the above services. Jessie Shaffer made a motion to accept the bid of Peak Computers starting as soon as possible, Todd Stencil seconded the motion. All-yes.

7. Notice of the Final Environmental Impact Statement for the Proposed Line 3 Pipeline Project-Project paperwork was noted.

8. NWQI-National Water Quality Initiative-Project paperwork was noted.

9. November 29th Area Meeting at SROC 8:00 am—we will need to find some kind of door prize for this. Also we need to decide on a menu. The Pheasant Café will do the catering.-the Choice of Hot Beef Commercial w a vegetable and cookies and rolls for break were discussed. Cheri Brummund will get prices and bring to next meeting for further discussion.

Upcoming Meetings:

1. Soil Health Day September 16, 2017 at 12:30-Battle Creek Cattle, 12535 335th St., Goodhue

2. MASWCD Board Meeting September 19, 2107 at 1:00 pm-Hubbell House Restaurant, 502 N Main Street, Mantorville, MN
3. Plowville's 65th Anniversary & Conservation Field Day September 19th, 2017 at 8:30 am-21609 County Hwy 34 (Old US Hwy 14), Dodge Center, MN
4. Soil Health Field Day September 19, 2017 at 9-Noon-Linder Farms at 47605 180th Street, Easton, MN. Register by 9-15-17 by calling 507-526-6705. Bring your own soil for a Slake Test. Eric has Slake Test Instructions.
5. Cannon River, 1W1P (Choice of 2 meetings or both)
 - a. September 19th Open House-5-6 pm and meeting 6-8 pm at The Gathering Room, 31257 64th Ave Path, Cannon Falls, MN (RSVP by September 15) **AND/OR**
 - b. September 26th Open House 5-6 pm Meeting 6-8 pm at The Village, 205 North 1st St, Waterville, MN (RSVP by September 22nd)
 - c. RSVP to Ashley Gallagher, Dakota SWCD 651-480-7781 or call Cheri at office.

Supervisor/Meeting Reports:

1. Todd Stencil reported on the 25X25 Meeting he attended in August. He had the chance to discuss concerns for our area.
2. Jessie Shaffer reported on the 25X25 Meetings she also attended in both Rochester and Mankato. She also had the chance to speak with representatives about the concerns for our area. Jessie also attended the Oronoco Farmers Union Meeting and gave a report on it. Jessie attended the Le Sueur Watershed Meeting and discussed the issues facing concerns. She attended the GBERBA meeting and reported that there a many grant dollars available for projects.
3. Wayne Cords reported on the 25X25 Meeting he attended in Mankato also.

Agency Reports: No reports.

Staff Reports:

1. Tyler Polster reported on the Cost Share Grant status and also on the Water Monitoring he is continuing to work on.
2. Cheri Brummund reported on the status on the Steele County Project she was finishing.

Adjourn-The meeting was adjourned at 9:20 pm by Chairman Wayne Cords.

Next Board Meeting Thursday, October 12, 2017 at 6:30 pm.

September Bills:

Steele County SWCD	Wages/Mileage	\$3320.19/\$93.63	\$ 3,413.82
Clemons Properties	Rent	Oct payment	\$ 665.00
Jared J Dufault*	Accounting		\$ 230.00
Community Bank of Owatonna	Tyler-Cheri H S A	Oct payment	\$ 566.66
Sportsman Stop	Fuel		\$ 82.00
Bomgaar's	Key		\$ 2.13
			\$ 4,959.61

*\$20 off due to Intuit Processing firm credited accountant's account instead of ours.