



Waseca Soil and Water Conservation District

105 22nd Ave NE

Waseca, MN 56093

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www.wasecaswcd.org

Approved Minutes of the November 8, 2018 Meeting

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's Meeting room on November 8, 2108. The meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords, Chairman
Scott Hildebrandt, Vice Chairman
Jessie Shaffer, Secretary
Todd Stencel, Treasurer

Staff Present

Mark Schaetzke District Manager
Tyler Polster, District Technician
Cheri Brummund, Admin Assist

Others Present

Brian Harguth, Waseca County Commissioner

Review of November Agenda: The November Agenda was reviewed. A motion was made by to approve the Agenda was made by Todd Stencel, it was seconded by Scott Hildebrandt. All-Yes

Review of Minutes of October Meeting: The minutes of the October Meeting were reviewed. A motion made by to approve the Minutes was made by Scott Hildebrandt and was seconded by Todd Stencel. All-Yes

Review of October Treasurers Report: The October Treasurers Report was given to the Board members and reviewed. A motion by to approve was made by Todd Stencel and seconded by Scott Hildebrandt. All-Yes

November Bills: The Board was given the current November bills and reviewed. A motion to approve was made by Todd Stencel and seconded by Jessie Shaffer. All-Yes

Old Business:

1. Sharing Waseca County Buffer Responsibilities-Waseca County Commissioner, Brian Harguth explained that Waseca County P & Z would like to work with Waseca SWCD to investigate Buffer Law issues, but the County would be responsible for any enforcement of non-compliance policies of the Buffer Law.
2. 2019 Medical Insurance possibilities-after looking over the possibilities of insurance options the Board opted to go with the county insurance program. Jessie Shaffer made a motion to approve the County Program Todd Stencel seconded. All-Yes
3. 2018 MASWCD Annual Convention December 9-11-Conservation Farmer Lunch

and Session Registrations. Mark Schaezke mentioned he would like to attend the convention and would be taking Tom Klug-Conservation Farmer to the Luncheon. Jessie Shaffer mentioned she may like to attend also. Todd made a motion to pay registration fees for them, Scott Hildebrandt seconded. All-Yes

4. 2017 Buffer Law-Tablet and Data Support-Tyler Polster gave a description of the equipment and programs that would be needed to use in the field. The preliminary cost would be approximately \$1650.00. A motion was made to approve up to \$2500.00 if needed, for the purchase of all necessary equipment and programs needed, by Scott Hildebrandt and seconded by Todd Stencil. All-Yes
5. Calendar finalization-comments on the calendar were made and a few minor corrections but all were happy with the layouts. No vote needed.

New Business:

1. GBERBA Contract #CWF-MDM-81-01 Amend Contract
 - a. Dennis Byron-amend completion date from 12-01-2018 to 12-01-2019 and increase cost share amount from \$32850.00 to \$35625.00. Todd Stencil made a motion to approve amendment with Scott Hildebrandt seconding the motion. All-Yes
2. GBERBA Contract ## Alternative Tile Intakes
 - a. Marvin Guse-A motion to approve pending contract signatures was made by Todd Stencil and seconded by Scott Hildebrandt. All-Yes
3. MASWCD Committee volunteers-noted
4. BWSR Annual Financial Audit Memo-noted
5. Request for extension on FY17 State Cost Share Grant-Scott Hildebrandt made a motion to request an extension, Todd Stencil seconded it. All-Yes
6. Request for extension on FY17 Buffer Grant-Todd Stencil made a motion to request an extension, Scott Hildebrandt seconded it. All-Yes
8. FYI--2017 Local Capacity Grant Reconciliation-Julie Krebs (BWSR)-December 6th, 9:00 am-noted
9. Santa Anonymous Auction Donation-Boxcar (November 24, 2018)-declined due to setting precedence to all donations.
10. NACD's 2019 Conservation District Survey-noted
11. Winter Trailer Storage-Todd Stencil volunteered to store the trailer. Tyler Polster will take trailer out to Todd's before first heavy snow.

Supervisor/Meeting Reports:

1. Jessie Shaffer reported on the MN River Congress Meeting she attended in Henderson.

Agency Reports:

1. Tom Steger, NRCS District Conservationist, Acting, was unable to attend the meeting but did send a report on the Field Office Management and Program Summaries and Client Assistance Programs in the area.

Staff Reports:

1. Cheri Brummund reported on BWSR Academy, the new logo on letterhead and website, and the new filing system she is working on the better serve landowners in property history searches.

2. Mark Schaetzke reported on the 1W1P meetings he has attended, BWSR Academy, Floodplain Webinar, PTMapp training he attended and on the Buffer enforcement discussion with Mark Leiferman from Waseca Planning and Zoning.
3. Tyler Polster reported on BWSR Academy trainings he attended, buffer and easement inspections he has been doing. Tyler also reported that the monitoring equipment has been taken down and put into storage. Hailey Byron, Waseca County Water Specialist, is putting together the data they have taken and Tyler will have a Report next month for the Board.

Adjourn-Meeting adjourned at 7:43 pm by Chairman, Wayne Cords.

Next Board Meeting Thursday, December 13 at 6:30 pm.

November Bills:

Steele County	SVC-Eric & Adam	None	\$ -
Clemons Properties	Rent	Dec Payment	\$ 665.00
Community Bank of Owatonna	Tyler-Cheri-Mark H S A	Dec Payment	\$ 849.99
Sportsman Stop	Gas		\$ 120.44
Wet Signs & Murals	Truck/Trailer/Bldg Signage	2016 Local Capacity Grant	\$ 950.00
Personalized Print	Lamination of Platbook	5 pages	\$ 16.03
Waseca County Recorder	Deed copies	60 copies	\$ 60.00
Mark Schaetzke	Meals	Voucher 2018 MS2	\$ 26.66
Cheri Brummund	Meals	Voucher 2018 CB6	\$ 13.85
Tyler Polster	Mileage/Meals	Voucher 2018-TP2	\$ 209.45
Peterson Company Ltd.	Audit		\$ 2,450.00
			\$ 5,361.42