



Waseca Soil and Water Conservation District

105 22nd Ave NE
Waseca, MN 56093
507-835-4800 ext. 3
www.wasecaswcd.org

Approved Minutes of the January 10, 2019 Board of Supervisors Meeting.

The Meeting of the Waseca County Board of Supervisors was held at the Waseca Soil and Water Conservation District's Conference Room on January 10, 2019. The Meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords, Chairman
Scott Hildebrandt, Vice Chairman
Todd Stencil, Treasurer
Keith Morgan, Member

Staff Present

Mark Schaetzke, District Manager
Tyler Polster, District Technician
Cheri Brummund, Admin Assist

Others Present

De Malterer, Waseca County Commissioner
Reggie Liddell, NRCS District Conservationist

Oath of Office: Todd Stencil and Scott Hildebrandt took the Oath of Office and received the Election Certificate from Waseca County. Jessie Shaffer was not present at the meeting.

Review of the January Agenda: Todd Stencil made a motion to approve the Agenda and Keith Morgan seconded. All-Yes

Review Minutes of the December Meeting: Scott Hildebrandt moved to approve the minutes and Keith Morgan seconded. All-Yes

Review December Treasurer's Report: Scott Hildebrandt made a motion to approve the Report and Todd Stencil seconded. All-Yes

Bills: Scott Hildebrandt made a motion to approve payment of the bills and Todd Stencil seconded. All-Yes

Old Business:

1. Reconciliation outcome for 2017 Local Capacity Grant-Cheri Brummund reported that the reconciliation went well and all was approved. - - Noted
2. Final Audit Report of 2017: A copy of the final Audit Report was given to the Board. - - Noted
3. Amendment to Tom Klug 319-TMDL-16-81-01 previously approved at the 12/13/18 Meeting, pending GBERBA final approval—GBERBA declined original Cost Share amount of \$2184.75 but approved \$1497.38 instead. Scott Hildebrandt made a motion to approve the new GBERBA amount of \$1497.38, Todd Stencil seconded. All-Yes

4. Amendment to Marvin Guse 319-TMDL-16-81-03 previously approved at the 12/13/18 Meeting, correction needed to be made to the Cost Share amounts. The correction made would be \$750.00 instead of the original \$1500.00. Todd Stencil made a motion to approve the \$750.00 payment and Keith Morgan seconded. All-Yes
5. Naomie Schaetzke-GBERBA Contract 319-TMDL-16-81-02 for \$501.75. Scott Hildebrandt made a motion to approve and Keith Morgan seconded. All-Yes

New Business:

1. Reorganization of Board of Supervisors:
 - a. Chairman - Wayne Cords
 - b. Vice Chairman - Scott Hildebrandt
 - c. Treasurer – Todd Stencil
 - d. Secretary – Jessie Shaffer
 - e. Member – Keith Morgan

Todd Stencil made a motion to stay the same, Scott Hildebrandt seconded. All-Yes

2. Annual Approvals:

- a. Bank
 - i. Wayne Cords + on line banking
 - ii. Scott Hildebrandt
 - iii. Todd Stencil
 - iv. Jessie Shaffer
 - v. Keith Morgan
 - vi. Cheri Brummund + on line banking

Scott Hildebrandt made a motion to stay the same, Todd Stencil seconded. All-Yes

- b. Committees and Appointments

- i. Personnel-Wayne Cords and Scott Hildebrandt
- ii. Budget and Planning-Wayne Cords and Keith Morgan
- iii. County Water Plan-Todd Stencil
- iv. GBERBA-Jessie Shaffer
- v. South Central Technical Service Area (SCTSA)-Wayne Cords
- vi. Waseca Lakes Association-Scott Hildebrandt
- vii. Lake Elysian Association-Wayne Cords
- viii. Commissioner Contact-Todd Stencil
- ix. Cannon River Watershed Partnership (CRWP)-Keith Morgan
- x. Cannon River-One Watershed One Plan(CR-1W1P)-Keith Morgan
- xi. Le Sueur River Watershed Network-Jessie Shaffer

Scott Hildebrandt made a motion to stay the same, Keith Morgan seconded. All-Yes

- c. Other approvals

- i. Meeting Date and Time-2nd Thursday of Month at 6:30
- ii. Compensation & Mileage
 1. Compensation-\$65 1-4 hours \$75 4+ hours
 2. Mileage .58 (Current IRS Allowance)
- iii. Financial Institution-First National Bank, Waseca
- iv. Newspaper-Waseca County News
- v. Radio Station-KOWZ

Scott Hildebrandt made a motion to stay the same and adjust mileage to IRS

Allowance when changes, Todd Stencil seconded. All-Yes

3. Closing of Grants:

- a. 2016 Local Capacity: All funds used. Scott Hildebrandt made a motion to approve closing of Grant, Keith Morgan seconded. All-Yes
- b. 2017 Easement Delivery: All funds used. Todd Stencil made a motion to approve closing of Grant, Scott Hildebrandt seconded. All-Yes
- c. 2018 Conservation Delivery: All funds used. Keith Morgan made a motion to approve closing of Grant, Todd Stencil seconded. All-Yes

4. SROC Winter Crops Day, January 18, 2019-Mark Schaetzke would like to attend. Registration is \$40.00. Scott Hildebrandt made a motion to pay registration, Todd Stencil seconded. All-Yes

5. SWCD Managers Meeting, February 26-27, 2019 St Cloud, Registration \$15.00 and motel expense. Mark Schaetzke would like to attend. Keith Morgan made a motion to approve Mark Schaetzke attending Meeting, Scott Hildebrandt seconded. All-Yes
6. National Watershed Coalition Membership Application for 2019 \$75.00. Noted. No action taken.
7. MASWCD 2019 Dues \$3270.70. Todd Stencil made a motion to approve payment of dues, Keith Morgan seconded. All-Yes
8. MCIT Insurance-Workman's Comp \$1924.00 & Property \$2171.00 totaling \$4095.00. Scott Hildebrandt made a motion for approve payment of Insurance, Todd Stencil seconded. All-Yes
9. John's Service-Truck Tile replacement estimates. (all 4) \$884.26 Goodyear Wrangler or \$743.19 Kumho Rd Venture. Keith Morgan made a motion to purchase the Kumho Rd Ventures for \$743.19, Scott Hildebrandt seconded. All-Yes

Supervisor/Meeting Reports: No reports

Agency Reports:

1. Reggie Liddell, NRCS District Conservationist, introduced himself to all and explained the counties that he is responsible for. His intentions are to be here one day a week to keep the NRCS Programs on tract here in Waseca County. Wednesdays will be his preferred day to be here in the office.
2. De Malterer, Waseca County Commissioner, introduced herself and has been appointed to work with the SWCD. She had mentioned a few problem areas in the county, ie: Iosco Creek area and also Moonan Marsh. Scenarios were discussed and information shared.

Staff Reports:

1. Cheri Brummund reported that she has been working on Calendar distribution and will be sending out thank you cards to the advertisers. She has also been getting Grant reporting completed and year end paperwork done. Tile Map files are coming along.
2. Mark Schaetzke reported:
 - a. The TSA Meeting he attended, also the 1W1P planning group.
 - b. Mark suggested helping out the Regional Soil Health Team in procuring dollars for their meeting/workshop in March. Mark suggested to the Board, that \$500.00 would be a good amount to put in toward the meeting/workshop. Keith Morgan made a motion to spend \$500.00 and Todd Stencil seconded. All-Yes
 - c. Mark also spoke on the Cover Crop 101 Meeting being held at the Boathouse, January 21, 2019. He suggested a fuel card for the speakers. Wayne Cords and Keith Morgan agreed \$50 fuel card each.
3. Tyler Polster reported that he has been working on site inspections. He also reported on the Tree orders starting to come in.

Adjourn: Wayne Cords adjourned the meeting at 8:36 pm.

Next Board Meeting: Thursday, February 14, 2019 at 6:30 pm.

Upcoming Meetings:

1. SROC Winter Crops Day-January 18, 2019, 9-4, SROC, Waseca
2. Soil Health Workshop-January 21, 2019, Boathouse, Waseca
3. Winter Workshop-January 25, 2019, Heron Lake Community Center, Heron Lake
4. Nitrogen Smart in 2019(Fundamentals) January 28, 2019, 9:00 Heinz Center, Rochester
5. Nitrogen Smart in 2019(Manure Management) January 28, 2019 1:00 Heinz Center, Rochester
6. Nitrogen Smart in 2019(Fundamentals) January 29, 2019, 9:00 FarmAmerica, Waseca

7. Nitrogen Smart in 2019(Manure Management) January 29, 2019 1:00 FarmAmerica, Waseca
8. FEMA Floodplain Modernization Project for Waseca County February 13, 2019 10:00-11:30 am
9. Day at the Capitol-March 5-6, 2019 Best Western Capitol Ridge, St. Paul, MN
10. Pheasant Forever Banquet, March 9, 2019, The Mill, Waseca

January Bills:

Clemons Properties	Rent	February Payment	\$ 665.00
Community Bank of Owatonna	Tyler-Cheri-Mark H S A	February Payment	\$ 849.99
Sportsman Stop	Gas		\$ 18.67
Vouchers	Supervisors	2018 4th Qtr Vouchers	\$ 1,238.41
MNCCC-Beacon Invoice	Waseca Cty Beacon	TSA Grant	\$ 12,280.00
Cheri Brummund	Calendar Delivery	Voucher 2019-CB1	\$ 14.17
Mark Schaetzke	Site Visit	Voucher 2019-MS1	\$ 15.81
Personalized Print	Thank you cards	Calendar Advertisers	\$ 22.02
			\$ 15,104.07