



Waseca Soil and Water Conservation District

105 22nd Ave NE
Waseca, MN 56093
507-835-4800 ext. 3
www.wasecaswcd.org

Approved Minutes of the November 14, 2019 Board of Supervisors Meeting.

The Meeting of the Waseca County Board of Supervisors that was held at the Waseca Soil and Water Conservation District's Conference Room on November 14, 2019. The Meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords, Chairman
Scott Hildebrandt, Vice Chairman
Keith Morgan, Secretary
Larry Muff, Member

Staff Present

Mark Schaetzke, District Manager
Tyler Polster, District Technician
Cheri Brummund, Admin Assist

Others Present

Haley Byron, Waseca County Water Specialist

Review of the November Agenda: Scott Hildebrandt made a motion to approve the Agenda and Keith Morgan seconded. All-Yes

Review Minutes of the October Meeting: Keith Morgan moved to approve the minutes and Wayne Cords seconded. All-Yes

Review October Treasurer's Report: Scott Hildebrandt made a motion to approve the report and Keith Morgan seconded. All-Yes

Bills: Keith Morgan made a motion to approve payment of the bills and Larry Muff seconded. All-Yes

Old Business:

1. Resolution Discussion-noted
2. Cost Share Repayment of Shelterbelt-2011 Cost Share Grant
 - a. \$600.00 Barb Wrubel—Original cost share \$400.00 non-compliance 150% Payback
 - b. Per BWSR-Returned funds must be used for Cost Share Project minus admin costs and not returned to BWSR. Documentation must be done on Project. Wayne Cords made a motion to put 100% into cost share project. Keith Morgan seconded. All-Yes
3. Other-none

New Business:

1. Nursery Certificate Renewal \$250.00 Wayne Cords made a motion to approve payment and Keith Morgan seconded. All-Yes
2. Closing of P18-0375 2018 SWCD Local Capacity-Keith Morgan made a motion to approve closing the Grant, Wayne Cords seconded it. All-Yes
3. Cost Share Contract Payment P17-2842 2017 State Cost Share Fund

- a. Contract # 1(17) Brady Adams \$ 215.85
Scott Hildebrandt made a motion to approve payment and Larry Muff seconded. All-Yes
4. GBERBA Contract Payment
 - a. 319-TMDL-16-81-03 Marvin Guse \$ 250.00 Final Payment
Scott Hildebrandt made a motion to approve final payment and Keith Morgan seconded.
All-Yes
5. GBERBA Cover Crop Contract
 - a. 319-TMDL-16-81-06 Mark Byron (\$2000.00 Max) \$1430.00
Scott Hildebrandt made a motion to approve \$1430.00 Contract and Keith Morgan seconded. All-Yes
6. GBERBA Bio Reactor
 - a. CWF-MDM-81-01 Dennis Byron Contract Extension to December 2020
Keith Morgan made a motion to extend the contract to December 2020 to complete next phase of contract, Larry Muff seconded. All-Yes
7. Mn Ag Water Certification Program
 - a. 81-XX-XXX Naomi Schaezke \$ 300.00
Scott Hildebrandt made a motion to approve certification and Keith Morgan seconded.
All-Yes
8. Bids for Annual Audits-Cheri Brummund explained that the State of Minnesota and BWSR were going to require Annual Audits for SWCD per Linda Donney, BWSR Grants Compliance Specialist (BWSR Academy Training Session). She sent out Bid emails to 4 various Firms. Peterson Company LTD firm, out of Waconia bid \$2,800.00, Clifton Larson Allen LLP, out of Mankato bid \$4000.00 and Abdo Eick & Meyers of Mankato, declined bid and Eide Baily LLP out of Mankato, passed on giving a bid. Larry Muff made a motion to accept Peterson Company LTD bid of \$2,800.00 and Keith Morgan seconded. All-Yes
9. Water Quality Monitoring-Continuation and Locations -Haley Byron explained that 3 year commitment of monitoring the Iosco Creek and Bull Run areas is complete. The continuance of the sampling can be moved to other sites or left in place. After discussions of new location, the suggestion of staying where they are for another year be strongly considered.
10. MASWCD Annual Convention
 - a. Annual Business Meeting-no one will be attending
 - b. Anyone interested in going to convention? Meals?-no supervisors will be attending
 - c. Motel Fees-Mark would like to stay in Cities for \$89/night. Scott Hildebrandt made a motion to approve Mark Schaezke staying in motel and Keith Morgan seconded. All-Yes.
11. Reimbursement RIM/CREP Invoice for BWSR
 - a. Permission to pay attached RIM bills
 - i. Bomgaar's-RIM Sign Hardware \$ 9.34
 - ii. Byron Law Office-Abstract/Title Ins \$645.50
Scott Hildebrandt made a motion to approve RIM bills and Keith Morgan seconded. All-Yes
12. Trailer Storage-Todd Stencel was not present at the meeting, Tyler Polster will call him when the trailer must be out of the parking lot.
13. Calendar Final Copy Approval-all ok--noted
14. Employee Notice Paperwork-required for all new employees and when wages change. It is also suggested to have on file for current employees. Noted
15. Area VI Meeting-Franklin, MN Registration \$16.00/person-no supervisors will be attending.
16. Other-none

Supervisor/Meeting Reports:

1. No reports

Agency Reports/Commissioners:

1. Jim Fritz emailed a NRCS Report. The report was attached to meeting packets. The report highlighted many new steps in the presence of NRCS in the Waseca Office and how it will increase landowner programs and awareness.

Staff Reports:

1. Cheri Brummund reported on the BWSR Academy and attending Grant and Financial Sessions. She has also been finalizing the Calendar with Personalized Print and working on annual report.
2. Tyler Polster reported on the BWSR Academy and attending T/A programs and sessions. Tyler also reported that he has taken the water monitors out of the 2 sampling areas. He has completed the easement inspections and just a few Cost share inspections left.
3. Mark Schaetzke handed out a report on the many activities and meetings he has attended in the last month.

Adjourn: Scott Hildebrandt made a motion to adjourn the meeting and Keith Morgan seconded. All-Yes. The meeting was adjourned at 7:45 pm by Board Chairman, Wayne Cords.

Next Board Meeting: Thursday, December 12, 2019 at 6:30 pm.

Upcoming Meetings:

November 18-Minnesota River Basin Ag-Urban Partnership Forum-Mankato Civic Center

November 21-MASWCD Area VI Meeting, 9-2:30 Community Center, 221 2nd Ave E, Franklin, MN

December 3-EQB Environmental Congress-MSU Mankato December 5-Profitable Farming Practices that Protect Drinking Water-10:30-2 pm-Rice Cty Extension Bldg, 1900 Fairground Drive, Faribault

December 8-SWCD Leadership Summit, 3-5:15-Hilton Hotel Bloomington-Mpls South

December 9-11 MASWCD Annual Convention-Hilton Hotel Bloomington-Mpls South

November Bills:

Clemons Properties	Rent	Dec Payment	\$ 665.00
First National Bank	Tyler-Cheri-Mark H S A (3 cks to open new accts \$283.33 ea)	Dec Payment	\$ 849.99
Sportsman Stop	Truck Gas	Oct Gas charges	\$ 96.20
Tyler Polster	Voucher #2019 TP4	Meals/Mileage	\$ 344.29
Mark Schaetzke	Voucher #2019 MS7	Meals	\$ 29.48
Waseca Cty P & Z	Inv# Desocant 1/2 of data storage inv w/Waseca Cty	17 Capacity Grant	\$ 84.44
			\$ 2,069.40