

Approved Minutes of the January 11, 2018 Meeting

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's Meeting room on January 11, 2018. The meeting was called to order by Chairman Wayne Cords at 2:00 pm.

Members Present

Wayne Cords, Chairman
Scott Hildebrandt, Vice Chairman
Keith Morgan, Member

Staff Present

Eric Gulbransen, District Manager
Cheri Brummund, Office Assist
Tyler Polster, District Technician

Others Present

None

Review of January Agenda: The December Agenda was reviewed and a motion was made by Scott Hildebrandt and seconded by Wayne Cords to approve amended Agenda. All-Yes

Review of Minutes of December Meeting: The minutes of the December Meeting were reviewed. A motion made by to approve the Minutes was made by Scott Hildebrandt and was seconded by Keith Morgan. All-Yes

Review of December Treasurers Report: The December Treasurers Report was given to the Board members and reviewed. A motion by to approve was made by Scott Hildebrandt and seconded by Keith Morgan. All-Yes

January Bills: The Board was given the current January bills and reviewed. A motion to approve was made by Scott Hildebrandt and seconded by Keith Morgan. All-Yes

Old Business:

1. Manager updates-Wayne Cords reported that no applications have been emailed in as of yet.
2. CREP Outreach & Implementation Assistance-Eric Gulbransen reported that he applied for the CREP Outreach & Implementation Assistance at 25%. This would be a \$34125.00 Grant with \$3791.00 Matching Funds.
3. Other-None

New Business:

1. Mileage increase-IRS New rate for 2018 is 54.5 cents-information only

2. MCIT WC409018 Insurance-\$704.00-A motion to approve was made by Keith Morgan and seconded by Scott Hildebrandt. All-Yes
3. MCIT PC409018 Insurance-\$2550.00-A motion to approve was made by Keith Morgan and seconded by Scott Hildebrandt. All-Yes
4. Re-organization of Board of Supervisors:
 - a. Chairman-Wayne Cords
 - b. Vice Chairman-Scott Hildebrandt
 - c. Treasurer-Todd Stencil
 - d. Secretary-Jessie Shaffer
 - e. Member-Keith Morgan

A motion to accept positions was made by Scott Hildebrandt and seconded by Keith Morgan. All-Yes

5. Annual Approvals

- a. Bank
 - i. Wayne Cords + on line banking
 - ii. Scott Hildebrandt
 - iii. Todd Stencil
 - iv. Jessie Shaffer
 - v. Keith Morgan
 - vi. Cheri Brummund + on line banking

A motion was made by Scott Hildebrandt and seconded by Keith Morgan to accept the bank authorizations. All-Yes

- b. Committees and Appointments
 - i. Personnel-Scott Hildebrandt & Wayne Cords
 - ii. Budget and Planning-Keith Morgan & Wayne Cords
 - iii. County Water Plan-Todd Stencil
 - iv. GBERBA-Jessie Shaffer
 - v. South Central Technical Service Area (SCTSA)-Wayne Cords
 - vi. Waseca Lakes Association-Scott Hildebrandt
 - vii. Lake Elysian Association-Wayne Cords
 - viii. Commissioner Contact-Todd Stencil
 - ix. Cannon River Watershed Partnership-Keith Morgan
 - x. Cannon River-One Watershed One Plan-Keith Morgan
 - xi. Le Sueur River Watershed Network-Jessie Shaffer

A motion was made to accept Committees and Appoints was made by Scott Hildebrandt and seconded by Keith Morgan. All-Yes

- c. Board Meeting and Time
 - i. Meeting time 6:30 on the 2nd Thursday of each month.*subject to change

A motion was made by Scott Hildebrandt to keep the same date and meeting time as before with option to change, and seconded by Keith Morgan. All-Yes

- d. Compensation: (presently compensation is, meeting 1-4 hrs \$65.00 4+ hrs \$75.00 with mileage @ .535 – 2017 and .545 -2018)

A motion was made by Scott Hildebrandt to keep the same compensation amounts and to increase mileage according to the IRS rate. Keith Morgan seconded. All-Yes

- e. Official Financial Institution

Scott Hildebrandt made the motion to continue with The First National Bank as the Financial Institution. Keith Morgan seconded it. All-Yes

- f. Official Newspaper

A motion was made by Scott Hildebrandt and seconded by Keith Morgan to keep the Waseca County News as the Official Newspaper. All-Yes

- g. Official Radio Station

A motion was made by Scott Hildebrandt and seconded by Keith Morgan to keep KOWZ as the official radio station. All-Yes

6. 2018 Draft Plan of Work-Eric Gulbransen presented the 2018 Plan of Work to the Board Members. After review, Keith Morgan made a motion to accept and Scott Hildebrandt seconded it. All- Yes
7. Cannon River Cover Crop Payment Authorization (6-5-4)
 - a. Parcel # 50151000 & 50120900 Bruce Johnson 92 Acres @ \$30/ Ac=\$2760.00
A motion to authorize payment was made by Keith Morgan and seconded by Scott Hildebrandt. All-Yes
8. Repayment of 2014 Flood Relief Grant-\$22383.08 remaining balance
A motion was made by Keith Morgan and seconded by Scott Hildebrandt to repay the Grant. All-Yes
9. Closing 2016 Buffer Grant-All funds used
A motion was made by Keith Morgan and seconded by Scott Hildebrandt to close the 2016 Buffer Grant. All-Yes
10. Supervisor Voucher approvals
Scott Hildebrandt made a motion to pay the Supervisor Vouchers and Keith Morgan seconded it. All-Yes
11. Other-None

Upcoming Meetings:

1. January 22, 2018 Tillage and Cover Crop Workshop 9-12:30, Heron Lake Community Center, Heron Lake
2. January 23, 2018 Winter Workshop 8:30-3:00, Wedgewood Cove, Albert Lea Register today!@ 507-373-5607 Ext. 3 or email: lindsey.zeitler@mn.nacdnet.net
3. January 30, 2018 Rock County Winter Cover Crop Workshop 9:30-2:00, Grand Prairie Events Center, Luverne, MN

Supervisor/Meeting Reports:

1. Scott Hildebrandt reported on the Joint Waseca County and SWCD Workshop he attended on January 9, 2108, stating that Keith Morgan and Todd Stencel also attended. Scott also reported on the Young Farmer of the Year listing.
2. Keith Morgan reported on the 1W1P Meeting he attended. Topics were setting up advisors for meetings and priority areas to be covered.

Agency Reports: No reports

Staff Reports:

1. Eric Gulbransen reported on the Young Farmer of the Year list and will be sending it to Board members for possible other entrants.

Adjourn-Meeting was adjourned at 3:45 pm by Chairman, Wayne Cords

Next Board Meeting Thursday, February 8, 2018 at 6:30 pm.

January Bills

Steele County SWCD	Wages/Mileage	W-2187.77/M-76.30	\$ 2,264.07
Clemons Properties	Rent	Jan payment	\$ 665.00
Community Bank of Owatonna	Tyler-Cheri H S A	Jan payment	\$ 566.66
Tri M Graphics	Calendar Postage		\$ 773.21
Waseca County	Tabs		\$ 16.00
Waseca County-Payroll	Tyler-Cheri Insurance	Deducted from Paychecks	\$ 252.42
Sportsman Stop	Gas		\$ 62.08

\$ 4,599.44
