



**WASECA**

**SOIL AND WATER CONSERVATION DISTRICT**

Approved Minutes of the May 10, 2018 Meeting

The meeting of the Waseca County SWCD Board of Supervisors was held at the Waseca Soil and Water Conservation District's Meeting room on May 10, 2018. The meeting was called to order by Chairman Wayne Cords at 6:30 pm.

**Members Present**

Wayne Cords, Chairman  
Scott Hildebrandt, Vice Chairman  
Todd Stencil, Treasurer  
Keith Morgan, Member

**Staff Present**

Mark Schaetzke District Manager  
Cheri Brummund, Admin Assist

**Others Present**

Hailey Byron, Waseca County Water Specialist

Review of May Agenda: The May Agenda was reviewed. A motion was made by Scott Hildebrandt to approve Agenda, it was seconded by Todd Stencil. All-Yes

Review of Minutes of April Meeting: The minutes of the April Meeting were reviewed. A motion made by to approve the Minutes was made by Todd Stencil and was seconded by Keith Morgan. All-Yes

Review of April Treasurers Report: The April Treasurers Report was given to the Board members and reviewed. A motion by to approve was made by Keith Morgan and seconded by Todd Stencil. All-Yes

May Bills: The Board was given the current May bills and reviewed. A motion to approve was made by Keith Morgan and seconded by Scott Hildebrandt. All-Yes

**Old Business:**

1. Supplies for fair booth-Corporate Recognition pricing/Personalized Print pricing. The Board gave Cheri Brummund authorization to order up to \$1000.00 on outreach supplies for fair booth. Scott Hildebrandt made the motion and Todd Stencil seconded.
2. SWCD Administrative Session-Cheri \$65 Registration+ \$93.00+ tax Motel-Scott Hildebrandt made a motion to approve the expense for Cheri Brummund to attend and for expenses. Todd Stencil seconded. All-Yes.
3. Resolutions for 2018-Deadline July 21, 2018 to MASWCD Office-so noted
4. Other

**New Business:**

1. Clarification of Mark's vacation time. Should have been stated in March Minutes as Annual leave earned each pay period will be determined with consideration of years of service in Freeborn County. Instead of *to keep vacation accrued in Freeborn County.*

- (March approved meeting minutes) Manager update-An offer has been made by the Personnel Committee to Mark Schaetzke, with the provisions of \$30/hour, full family insurance coverage and \$283.33/month H S A and also *to keep vacation accrued in Freeborn County*. Mark has accepted the position. Start date for Mark will be April 16<sup>th</sup>. A motion to accept the hire was made by Scott Hildebrandt and seconded by Wayne Cords. Motion passed with 2 yes and Jessie Shaffer abstaining due to conflict of interest.

The Board made the amendment to the March Minutes stating the change to be made as *years of service instead of vacation accrued*. Scott Hildebrandt made the motion to amend the minutes and Keith Morgan seconded. All-Yes.

2. 2018 State Cost Share-Tech Option-Todd Stencil made a motion to approve the request for Tech Option, Scott Hildebrandt seconded. All-Yes
3. State Managers Meeting-Training request-Mark-July 24-25 St. Cloud \$25 Registration + Motel-Todd Stencil made a motion to approve Mark Schaetzke attending Training and Keith Morgan seconded. All-Yes
4. TSA GIS Equipment-Scott Hildebrandt made a motion to approve the purchase of GIS Equipment upon approval of TSA Grant, Todd Stencil seconded it. All-Yes.
5. Freeborn Area Soil Health Team-Board noted.
6. Other

#### Upcoming Meetings:

1. June 7, 2018 - Cover Crop 101 10 am and 201 1 pm at Blue Earth Ag Center
2. June 27, 2018 – Agricultural Drainage & Future of Water Quality 8-9 Check in 9-3:15 Workshop at Verizon Wireless Center, 1 Civic Center Drive, Mankato, MN (\$30 reg.)

#### Supervisor/Meeting Reports:

1. Todd Stencil reported on going to Waseca BEST Meeting this past month. Making references to how business was conducted during meeting.
2. Wayne Cords attended Steele SWCD Get Together. Acknowledging good relations with past District Manager and Board.

#### Agency/County Reports:

1. Hailey Byron reported on the Waseca County Sub Watershed Meetings that are being looked into setting up.

#### Staff Reports:

Mark Schaetzke explained the different programs available that could be used to benefit the District and the Landowners. Also, the change in workplans activities possible to accommodate The changing needs for funds. Mark also gave a report from Tyler Polster, (not present) on his activities of the last month.

#### Adjourn

The meeting was adjourned at 7:52 pm by Chairman Wayne Cords.

Next Board Meeting Thursday, May 10, 2018 at 6:30 pm.

May Bills:

Steele County SWCD	Wages/Mileage		\$ 2,774.65
Clemons Properties	Rent	June payment	\$ 665.00
Community Bank of Owatonna	Tyler-Cheri-Mark H S A	June Payment	\$ 849.99
Sportsman Stop	Gas		\$ 45.91
Wolcyn Tree Farms & Nursery	Trees		\$ 4,856.50
Steele County SWCD	Trees		\$ 440.00
Schumacher's	Trees		\$ 1,264.00

\$ 10,896.05
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