



## **Waseca Soil and Water Conservation District**

105 22<sup>nd</sup> Ave NE  
Waseca, MN 56093  
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[www.wasecaswcd.org](http://www.wasecaswcd.org)

Approved Minutes of the August 8, 2019 Board of Supervisors Meeting.

The Meeting of the Waseca County Board of Supervisors that was held at the Waseca Soil and Water Conservation District's Conference Room on August 8, 2019. The Meeting was called to order by Vice Chairman Scott Hildebrandt at 6:40 pm.

### **Members Present**

Scott Hildebrandt, Vice Chairman  
Todd Stencil, Treasurer  
Keith Morgan, Member

### **Staff Present**

Mark Schaetzke, District Manager  
Tyler Polster, District Technician  
Cheri Brummund, Admin Assist

### **Others Present**

De Malterer, Waseca County Commissioner

**Review of the August Agenda:** Todd Stencil made a motion to approve the Agenda and Keith Morgan seconded. All-Yes

**Review Minutes of the July Meeting:** Todd Stencil moved to approve the minutes and cott Hildebrandt seconded. All-Yes

**Review July Treasurer's Report:** Keith Morgan made a motion to approve the Report and Todd Stencil seconded. All-Yes

**Bills:** Todd Stencil made a motion to approve payment of the bills and Keith Morgan seconded. All-Yes

### **Old Business:**

1. Replacement Supervisor for Jessie Shaffer, District 3-Todd Stencil was approached by Larry Muff to say he would be interested in the Supervisor Position. Larry lives in the District 3 Area. A motion was made by Todd Stencil to make Larry Muff a District 3 Supervisor, Keith Morgan seconded. All-Yes. (Todd Stencil will contact Larry Muff)
2. August 22-Soil Health Plot Tour in conjunction with FarmAmerica-Todd Stencil made a motion to approve involvement in the Plot Tour and also send out postcards (with purchase of postcards and stamps) to lists of landowners. Scott Hildebrandt seconded. All-Yes.

### **New Business:**

1. CRP Contributions Agreement-Mark Schaetzke explained the agreement with State MASWCD in aiding NRCS with CRP plans and technical advice at \$440.00 per project-noted
2. GBERBA Drainage Water Management Cost Share Contract-CWF-MDM-17-81-02 Waseca County Drainage Authority \$50,000.00-Mark Schaetzke explained the Contract. Todd Stencil made a motion to approve and Keith Morgan seconded. All-Yes

3. GBERBA Cover Crop Cost Share Contract (1) 319-TMDL-16-81-05 Dan Roemhildt \$2,000.00-Keith Morgan made a motion to approve, Todd Stencel seconded. All-Yes.
4. GBERBA Cover Crop Cost Share Contract (2) 319-TMDL-16-81-04 Tom Klug \$1,375.00- Todd Stencel made a motion to approve pending technical approval, Keith Morgan seconded. All-Yes.
5. FY 2020-2021 SWCD Programs & Operations Grant Agreement
  - a. P20-5076 FY2020 Conservation Delivery \$18,986 -Todd Stencel made a motion to approve and send to Wayne Cords for Board signature, Keith Morgan seconded. All-Yes.
  - b. P21-5166 FY2021 Conservation Delivery \$18,986 – Keith Morgan made a motion to approve and send to Wayne Cords for Board signature, Todd Stencel seconded. All-Yes.
  - c. P20-5256 FY2020 State Cost Share Fund \$10,552 -Todd Stencel made a motion to approve and send to Wayne Cords for Board signature, Keith Morgan seconded. All-Yes.
  - d. P21-5346 FY2021 State Cost Share Fund \$10,522 – Keith Morgan made a motion to approve and send to Wayne Cords for Board signature, Todd Stencel seconded. All-Yes.
6. Memorandum of Understanding between Waseca County and Waseca SWCD (Buffer Ordinance) – Keith Morgan made a motion to accept the amended version of the memorandum and waiting for the final draft to make a final approval. Todd Stencel seconded. All – Yes.
7. BWSR Academy Approval for all 3 staff to attend-Registration is in August-Todd Stencel made a motion to approve all staff to attend BWSR Training, Keith Morgan seconded. All-Yes.
8. 2018-SWCD Local Capacity Services Audit
  - a. P18-0375 Financial Report for Audit – Cheri Brummund reported that the audit went fine with no corrections needed. Todd Stencel made a motion to approve the financial report and send to Wayne Cords for Board signature, Scott Hildebrandt seconded. All-Yes
9. Risk Management workshop-September 11, 2019-Mankato \$65.00 registration-Todd Stencel made a motion to approve that Cheri Brummund attend the workshop, Scott Hildebrandt seconded. All-Yes.
10. Boy Scout request for Conservation Hours for Eagle Scout Award-Cheri Brummund explained that she had talked with Sean Pomeroy with the Boy Scouts about Scouts accompanying Tyler Polster on projects like water monitoring and/or easement inspections so they may complete their Eagle Scout requirements. She will also make sure that the proper liability release forms are signed before a Scout may participate. Keith Morgan made a motion to approve and Todd Stencel seconded. All – Yes.
11. Pheasants Forever-Membership-goes to State-not at this time
12. Booth at SROC for Open House Sept 12. Noted
13. FYI-2019 1<sup>st</sup> half appropriation of \$50,332.00 received from Waseca County July 18, 2019.- noted
14. FYI-MCIT 2019 Dividend will be \$659.00, but we will be charged \$746.00 in December for Additional Contribution owed for 2018. This due to the increase in payroll in 2018-for the Workman’s Comp Policy we have through MCIT. - noted
15. Calendar-finalization approval-ok-noted

**Supervisor/Meeting Reports:**

1. No Supervisor Reports

**Agency Reports:**

1. No Agency Reports

**Staff Reports:**

1. Cheri Brummund reported on the Area VI Meeting she attended with topics of Minnesota Soil Coalition topics and 2 resolutions that did not pass. She also reported on the display booth at the fair. Stating that next year the county would like to put up larger tent and let us join them again.
2. Mark Schaetzke reported on Farm City Days in New Richland, stating he would like to

keep booth open until after the parade next year. He also reported on the GBERBA Policy/Tech meeting he attended and Cannon PWG meeting. Mark stated that there has been 1 CREP application accepted this period and 3 applications from last year that are in the title insurance phase with one being recorded so far.

3. Tyler Polster reported on the easements he has been inspecting and also on the NRCS/CRP plans and projects he is doing.

**Adjourn:** Todd Stencil made a motion to adjourn the meeting and Keith Morgan seconded. Meeting adjourned at 8:00 by Vice Chairman, Scott Hildebrandt.

**Next Board Meeting:** Wednesday [September 11, 2019](#) at 6:30 pm. (change agreed upon due to SROC Open house on September 12)

**Upcoming Meetings:**

- August 15, 5-7 710 division St. - Northfield
- August 16, 1-430 Stoney Creek Farm Soil Health Coalition – Redwood Falls
- August 22, Soil Health Plot Tour, FarmAmerica
- August 27-28, “Speaking Farmer”, U of M, Lamberton Research Center, Lamberton, MN
- September 4, 9am – Cannon 1W1P Policy Meeting - Faribault
- September 7 Soil Health Journey-2019 Bus Tour, 7:30-3 Leaving Ellendale Gas Station @ 7:30
- September 12 – SROC Open House
- September 12-13, Governance 101 Training-Minneapolis/Bloomington Airport Marriott

**August Bills:**

Clemons Properties	Rent	Sept Payment	\$ 665.00
Community Bank of Owatonna	Tyler-Cheri-Mark H S A	Sept Payment	\$ 849.99
Sportsman Stop	Truck Gas	July Gas charges	\$ 169.21
West Bay Welding	Tubing	Compeer	\$ 25.75
Cheri Brummund	Voucher # 2019 CB3	Mileage & Parking	\$ 75.93
Bomgaar's	Spade/water	Compeer	\$ 35.80
Jessie Shaffer	Voucher #2019-J3	3rd qtr Voucher	\$ 354.86
Mark Schaezke	Voucher #2019 MS5	Mileage	\$ 16.35
			\$ 2,192.89