



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved Minutes of the December 10, 2020 Waseca SWCD Board of Supervisors Meeting.

The Meeting of the Waseca County Board of Supervisors that was held at the Waseca County Community Meeting Room. This meeting room provided ample space for safe social distancing. The reason for this is due to the "Stay Safe" Order given by Governor Walz due to the COVID 19 Virus. The Meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords, Chairman
Scott Hildebrandt, Vice Chairman-on Phone
Todd Stencel, Treasurer
Keith Morgan, Secretary
Larry Muff, Member

Staff Present

Mark Schaetzke, District Manager
Tyler Polster, District Technician
Cheri Brummund, Admin Assist

Others Present

Brad Krause, Waseca County Commissioner
Ciara Ahrens, NRCS Team Lead-on Phone

Review of the December Agenda: Larry Muff made a motion to approve the Agenda and Todd Stencel seconded. All-Yes

Review Minutes of the November Meeting: Larry Muff made a motion to approve the Minutes and Todd Stencel seconded. All-Yes

Review November Treasurer's Report: Todd Stencel moved to approve the Treasurer's Report and Larry Muff seconded. All-Yes

Bills: (see back) Todd Stencel made a motion to approve payment of the bills and Larry Muff seconded. All-Yes

NRCS Report moved up:

1. Ciara Ahrens reported on new programs for CRP, CSP, No-Till and Strip-Till. She stated that she will be working with Mark Schaetzke on these programs.

Old Business:

1. County Office Space Lease Agreement-signing-Todd Stencel made a motion to approve and sign the Lease agreement with the County including item #1 under New Business, Larry Muff seconded. All-Yes
2. Moving into new offices update-Cheri Brummund gave updates on the move to the new offices. She has been unpacking and arranging items in the offices.

New Business:

1. IT has a possibility for us to upgrade to them purchasing computers for all three of

us and having them be county property. Mark has not yet replaced his as was approved at the April 2020 meeting. The County would maintain the new computers. It may take a few months to get them but they would be faster and more memory than what we have now. Tyler's and Cheri's Computers would be due for replacement at the end of 2021. The old computers could either be used as a floater for us as a work from home computer or as a touchdown computer at the NRCS office, if they would approve. This item was ok'd and included in the Old Business Lease Agreement motion.

2. GBERBA Joint Powers Board Agreement and Bylaws-Todd Stencil made a motion to approve and Keith Morgan seconded. All-Yes.
3. GBERBA CC Contract Payment for \$ 2258.00 #319-TMDL-81-13 Dan Gossman-Todd Stencil made a motion to approve payment and Keith Morgan seconded. All-Yes.
4. GBERBA CC Contract Payment for \$ 3198.00 #319-TMDL-81-14 Scott Gossman-Keith Morgan made a motion to approve payment and Todd Stencil seconded. All-Yes.
5. MAWQCP Certification Incentive through GBERBA for \$300 for Todd Stencil. Keith Morgan made a motion to approve and Larry Muff seconded. (Todd Stencil abstained from vote)
6. Completion of CC Contract
 - a. John Roemhildt 17(16) CC-completed-noted
 - b. Contract Tom Bauman 16(16) CC-Tyler Polster will speak with landowner to see what he is willing to do-either payback 150% or fulfill contract-bring information to next meeting.
 - c. Contract Tom Bauman 19(16) CC- Tyler Polster will speak with landowner to see what he is willing to do-either payback 150% or fulfill contract-bring information to next meeting.
7. RIM WO#81-20-W001 for \$6000 for easement acquisition-Todd Stencil made a motion to approve and Larry Muff seconded. All-Yes
8. Verizon-another phone and cancelation of Jetpak contract-Larry Muff made a motion to cancel the Jetpak and get a second phone. Todd Stencil seconded. All-Yes.
9. Excess Property at 105 22nd Ave location: filing cabinets, large card file drawers, stove, refrigerator, extra chairs, old desk-Scott Hildebrandt made a motion that items should be put on the website for sealed bids, sent to the SWCD Office and winning bids would be notified before December 30. Winning bids would be notified on the 30th and items need to be picked up that day. Anything not picked up may be disposed of. Todd Stencil seconded. All-Yes.
10. MASWCD Committee Volunteer Forms-FYI from Sheila Vanney-noted

Supervisor/Meeting Reports:

1. None

Agency Reports/Commissioners:

1. None

Staff Reports:

1. Tyler Polster reported on working on Buffers, Easement inspections
2. Mark Schaetzke wrote a summary of the meetings he has participated in. (see attached)



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Approved Minutes of the December 23, 2020 Waseca SWCD Board of Supervisors Special Meeting.

The Special Meeting of the Waseca County Board of Supervisors that was held via Zoom. The Meeting was called to order by Chairman Wayne Cords at 7:45 a.m.

Members Present

Wayne Cords, Chairman
Scott Hildebrandt, Vice Chairman
Todd Stencel, Treasurer
Larry Muff, Member

Staff Present

Cheri Brummund, Admin Assist

Others Present

None

Review of the December Special Meeting Agenda: Todd Stencel made a motion to approve the Agenda and Larry Muff seconded. All-Yes

New Business:

1. GBERBA Cost Share Contract #CWF-MDM-17-81-02 Water & Storage Treatment Wetland Restoration \$50,000.00 Eugene Scheffert & Drainage Authority-Larry Muff made a motion to extend the Contract until April 2021 and Scott Hildebrandt seconded. All-Yes.
2. SWCD Cost Share Contract #3(19) Grassed Waterway \$1500.00 Scott Jones install date of 12/31/2020-Amendment for Contract Extension to 12/31/2021 due to unavailable contractors. Todd Stencel made a motion to extend the contract to 12/31/21 and Scott Hildebrandt seconded. All-Yes.

Adjourn

Todd Stencel made the motion to adjourn, Larry Muff seconded. All-Yes
Meeting adjourned at 7:50 a.m. by Chairman Wayne Cords.

Next Regular Board Meeting Thursday, January 14, 2021 at 6:30 pm.