



## **Waseca Soil and Water Conservation District**

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Approved Minutes of the November 15, 2020 Waseca SWCD Board of Supervisors Meeting.

The Meeting of the Waseca County Board of Supervisors that was held at the Waseca County Community Meeting Room. This meeting room provided ample space for safe social distancing. The reason for this is due to the "Stay Safe" Order given by Governor Walz due to the COVID 19 Virus. The Meeting was called to order by Chairman Wayne Cords at 6:30 pm.

### **Members Present**

Wayne Cords, Chairman  
Scott Hildebrandt, Vice Chairman  
Todd Stencel, Treasurer  
Larry Muff, Member

### **Staff Present**

Mark Schaetzke, District Manager  
Tyler Polster, District Technician  
Cheri Brummund, Admin Assist

### **Others Present**

Michael Johnson, Waseca County Administrator  
Brad Krause, Waseca County Commissioner  
Doug Christensen, Waseca County Commissioner  
Ciara Ahrens, NRCS Team Lead-on Phone

**Review of the November Agenda:** Todd Stencel made a motion to approve the Agenda and Larry Muff seconded. All-Yes

**Review Minutes of the October Meeting:** Larry Muff made a motion to approve the Minutes and Todd Stencel seconded. All-Yes

**Review October Treasurer's Report:** Larry Muff moved to approve the Treasurer's Report and Scott Hildebrandt seconded. All-Yes

**Bills:** (see back) Todd Stencel made a motion to approve payment of the bills and Larry Muff seconded. All-Yes

### **NRCS Report moved up:**

1. Ciara Ahrens reported on new programs for CRP, CSP, No-Till and Strip-Till. She stated that she will be working with Mark Schaetzke on these programs.

### **Old Business:**

1. County Office Space Lease Agreement-There were two options presented to the Board by Michael Johnson. The Board opted for the #2 Agreement stating that in lieu of a monetary amount administrative services for the Extension Office will be rendered up to with a maximum of 10 hrs a week and extended time June, July and August for County Fair Activities and Planning. To be Board evaluated in March and again in July. Todd Stencel made a motion to approve and Scott Hildebrandt seconded. All-Yes
2. Change of Location Resolution-The Resolution for BWSR was signed and will be sent to

BWSR BC, Jennifer Mocol-Johnson. Scott Hildebrandt made a motion to approve the Resolution and Todd Stencil seconded. All-Yes note: Cheri Brummund will be writing up a letter to present landlord to state the SWCD will be moving out of present offices by January 1, 2021.

### **New Business:**

1. GBERBA CWF-MDM-81-01 Byron Properties-Nitrogen Bioreactor final payment request \$608.13, Total Project cost was \$810.83-Todd Stencil made a motion to approve and Larry Muff seconded. All-Yes.
2. GBERBA TMDL-319-16-81-12 Mark Byron Cover Crop Payment Request \$1387.00, Total project cost was \$2774.00-Larry Muff made a motion to approve and Todd Stencil seconded. All-Yes
3. 2019 State Cost Share Fund-Extension request-Todd Stencil made a motion to approve and Larry Muff seconded. All-Yes.
4. Dealer Nursery Certificate Renewal for 2021-\$250.00-Scott Hildebrandt made a motion to approve and Todd Stencil seconded. All-Yes.
5. Soil Health Self-Guided Tour-Mark Schaetzke stated that the stops have been marked and literature provided. Brad Krause mentioned that he has been to a couple of the sites and found them interesting. noted
6. 2 Thank You Cards from 4-H members for SWCD Award donation in 2020-Cheri Brummund read the two Thank you cards from the 4-H ribbon recipients. noted
7. Duane Lau Cost Share Contract 1(19) Amendment-Todd Stencil made a motion to approve raising the Total cost of the contract to \$1600.00 and Scott Hildebrandt seconded. All-Yes.
8. Duane Lau Cost Share Contract 1(19) Voucher \$1200.00 Total Project Cost \$1600.00-Todd Stencil made a motion to approve payment of \$1200.00 and Scott Hildebrandt seconded. All-Yes.
9. FYI Area VI MASWCD Directors Notes-A brief discussion on the flyer that MASWCD sent out-Todd Stencil made a motion to okay the reappointment of MASWCD officers until next election, Scott Hildebrandt seconded. All-Yes.
10. WCA Impact-Conservation Project-Tabled to be discussed further when more information is available.
11. Calendar Proof-Cheri Brummund stated that there are changes that need to be made yet and that she will be talking to Personalized print on those changes.

### **Supervisor/Meeting Reports:**

1. Wayne Cords brought up the problems of Unemployment Insurance and that elected officials are not able to collect unemployment. Cheri Brummund stated that changes in the payroll reporting had to be made going back to 2016. All has been taken care of and the SWCD Account is not being charged.

### **Agency Reports/Commissioners:**

1. Brad Krause reported on the Self-Guided Tour he took. He stated that he took pictures and that it was interesting.

### **Staff Reports:**

1. Tyler Polster reported on working on Buffers, Easement inspections and putting up signs for the Self-Guided Tour.
2. Mark Schaetzke wrote a summary of the meetings he has participated in. (see attached)
3. Cheri Brummund reported she has been working on the Calendar, Website and working with the County Personnel on readying the new offices. She also stated that she was involved in the calls to MN Unemployment personnel.

### **Adjourn:**

Todd Stencil made a motion to adjourn the meeting and Scott Hildebrandt seconded. All-Yes. The meeting was adjourned at 7:50 pm by Board Chairman, Wayne Cords.

**Next Board Meeting: Thursday, December 10, 2020 at 6:30 pm.**

**Upcoming events:**

GBERGA Policy November 20 at 1 pm-Virtual  
 MASWCD Convention-December 8 Virtual  
 Soil Management Summit-December 15-16

**November Bills:**

Clemons Properties	Rent	Dec Payment	\$ 665.00
First National Bank	Tyler-Cheri-Mark H S A (\$283.33 ea)	Dec Payment	\$ 849.99
Sportsman Stop	Truck Gas	for Oct	\$ 51.93
John's Service	Past work done but never billed-oil changes-Ranger & Truck		\$ 179.08
Bomgaar's	Inv#81332818& Inv#81337907	Hardware	\$ 22.69
Cheri Brummund	Voucher #2020 CB2	Mileage Owatonna	\$ 21.28
Innovative Office Solutions	Inv#IN3158045 + So-3175706	Office Supplies	\$ 25.23
Mark Schaetzke	Voucher #2020 MS3		\$ 53.68
Peterson Company LTD	Inv#22984	Annual Audit	\$ 2,800.00
			\$ 4,668.88

**Manager's Report 11-12-20**

**10-27 to 10-29 – BWSR Academy - Webex**

The academy was limited to two virtual morning sessions for each of the three days. I attended sessions on effective staff meetings, photography in the field, legislator relationships, working with impaired landowners, private forest management, and MN atlas.

**10-28-20 – GBERBA tech – Webex**

Normal business of projects and status updates. BWSR is now more favorable for a grant extension for the CD-19 project but still insistent of a completion date of April 30, 2021. The proposed Joint Powers Agreement and By-laws were reviewed. Staff had a good discussion on 1W1P including potential GBERBA role.

**11-4-20 – Iosco Creek debris cleanup**

Preconstruction meeting with Borneke Construction, Waseca County, and Russ Guse to discuss project details and strategy. Ideal conditions include frozen ground, little snow, and low flow in the Creek. One of the main points of contention is the County permit requirement to replace any live and health trees that are destroyed for equipment access.

**11-5-20 Le Sueur 1W1P steering team – Gotomeeting**

BWSR provided the 1W1P orientation to the group. Topics included overview, hiccups, public meetings during pandemic, models, and consultants. Next steps include creating a workplan, budget, and timeline.

**11-10-20 – Cannon 1W1P Planning Work Group - Zoom**

Group discussed budget, policy, by-laws, contracting with CRWP, lake management strategies, shoreline surveys, file organization, CRWJPB agenda, grant agreement status, and pollution reduction estimates. Waseca staff would like to complete our one shoreline survey if the group goes with a low or medium complexity survey.