



## Grant All-Detail Report One Watershed One Plan 2021

**Grant Title** - 2021 - One Watershed One Plan (Waseca SWCD)

**Grant ID** - P21-4540

**Organization** - Waseca SWCD

|                         |                     |                          |                  |
|-------------------------|---------------------|--------------------------|------------------|
| Original Awarded Amount | <b>\$231,398.00</b> | Grant Execution Date     | <b>4/14/2021</b> |
| Required Match Amount   | \$0.00              | Original Grant End Date  | 6/30/2023        |
| Required Match %        | 0%                  | Grant Day To Day Contact | Mark Schaetzke   |
| Current Awarded Amount  | \$231,398.00        | Current End Date         | 6/30/2023        |

### Budget Summary

|                    | Budgeted            | Spent              | Balance Remaining*  |
|--------------------|---------------------|--------------------|---------------------|
| Total Grant Amount | \$231,398.00        | \$44,884.11        | \$186,513.89        |
| Total Match Amount | \$0.00              | \$0.00             | \$0.00              |
| Total Other Funds  | \$0.00              | \$0.00             | \$0.00              |
| <b>Total</b>       | <b>\$231,398.00</b> | <b>\$44,884.11</b> | <b>\$186,513.89</b> |

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

| Activity Name                | Activity Category            | Source Type         | Source Description                          | Budgeted    | Spent      | Last Transaction Date | Matching Fund |
|------------------------------|------------------------------|---------------------|---|-------------|------------|-----------------------|---------------|
| Administration               | Administration /Coordination | Current State Grant | 2021 - One Watershed One Plan (Waseca SWCD) | \$40,362.00 | \$5,678.24 | 2/10/2022             | N             |
| Contingency-Administration   | Administration /Coordination | Current State Grant | 2021 - One Watershed One Plan (Waseca SWCD) | \$10,518.00 |            |                       | N             |
| Contingency-Plan Development | Planning and Assessment      | Current State Grant | 2021 - One Watershed One Plan (Waseca SWCD) | \$10,518.00 |            |                       | N             |

| Activity Name    | Activity Category       | Source Type         | Source Description                          | Budgeted     | Spent       | Last Transaction Date | Matching Fund |
|------------------|-------------------------|---------------------|---|--------------|-------------|-----------------------|---------------|
| Plan Development | Planning and Assessment | Current State Grant | 2021 - One Watershed One Plan (Waseca SWCD) | \$170,000.00 | \$39,205.87 | 2/10/2022             | N             |

### Activity Details Summary

| Activity Details | Total Action Count | Total Activity Mapped | Proposed Size / Unit | Actual Size / Unit |
|------------------|--------------------|-----------------------|----------------------|--------------------|
|------------------|--------------------|-----------------------|----------------------|--------------------|

### Proposed Activity Indicators

| Activity Name | Indicator Name | Value & Units | Waterbody | Calculation Tool | Comments |
|---------------|----------------|---------------|-----------|------------------|----------|
|---------------|----------------|---------------|-----------|------------------|----------|

### Final Indicators Summary

| Indicator Name | Total Value | Unit |
|----------------|-------------|------|
|----------------|-------------|------|

## Grant Activity

| Grant Activity - Administration |   |
|---------------------------------|---|
| <b>Description</b>              | <p>This activity will fund grant and plan administration and coordination (\$40,362.00). Funds will be used for meeting expenses, Policy/Advisory Committee coordination (staff), and publication expenses.</p> <p>Detail Work Plan Tasks include (see attached documents for additional information):</p> <ul style="list-style-type: none"> <li>o Task 1.1: Establish and Maintain Partnership</li> <li>o Task 1.4 Notify Plan Review Authorities and Host Public Kickoff Meeting</li> <li>o Task 1.5: Hire Consultant(s)</li> <li>o Task 3.1: Conduct Formal Review</li> <li>o Task 3.2: Write Final Plan and Submit to BWSR</li> <li>o Task 3.3: Adopt Plan Locally</li> <li>o Task 3.4: Grant Reporting</li> </ul> |
| <b>Category</b>                 | ADMINISTRATION/COORDINATION   |
| <b>Start Date</b>               | 23-Apr-21   |
| <b>End Date</b>                 |   |
| <b>Has Rates and Hours?</b>     | Yes   |
| <b>Actual Results</b>           | <p>2021</p> <p>Beginning in July 2021 - December 2021 expenses/invoices paid for year as follows:<br/> Waseca SWCD-Manager 21 hrs @ \$66.94=\$1405.74; Admin Assist 5.5 hrs @ \$36.07=\$198.39<br/> SWCD Meeting Expense \$7.17<br/> Waseca County- \$1437.54<br/> Freeborn County-\$135.63</p> <p>1st half</p> <p>Mark S 16 hrs @ \$66.94/hr = \$1071.04 Fiscal Coordination to review and negotiate contracts with consultants.<br/> Mark S 1 hr @ \$66.94/hr = \$66.94 Policy/Advisory Committee Coordination to facilitate Policy Meeting on June 25th to fill in for Day to Day.<br/> Cheri B 3 hrs @ \$36.07 = \$108.21 creating spreadsheet and reimbursement request forms.</p>                                 |

|  |   |
|--|---|
|  | Rachel W 3.5 hrs @ \$45.21/hr = \$158.24 to complete minutes following policy meetings, prep for admin day to day, and create agendas/board packets/notices for policy meetings. Took over day to day responsibilities on 6-18-21. Invoice #2021-1-FC |
|--|---|

**Grant Activity - Contingency-Administration**

|                             |   |                 |
|-----------------------------|---|-----------------|
| <b>Description</b>          | 5% of the final budget (\$10,518.00). Meant to be used if additional Administration funds are needed. |                 |
| <b>Category</b>             | ADMINISTRATION/COORDINATION   |                 |
| <b>Start Date</b>           |   | <b>End Date</b> |
| <b>Has Rates and Hours?</b> | No  |                 |
| <b>Actual Results</b>       |   |                 |

**Grant Activity - Contingency-Plan Development**

|                             |   |                 |
|-----------------------------|---|-----------------|
| <b>Description</b>          | 5% of the final budget (\$10,518.00). Meant to be used if additional Plan Development funds are needed. |                 |
| <b>Category</b>             | PLANNING AND ASSESSMENT   |                 |
| <b>Start Date</b>           |   | <b>End Date</b> |
| <b>Has Rates and Hours?</b> | No  |                 |
| <b>Actual Results</b>       |   |                 |

**Grant Activity - Plan Development**

|                                    |   |                        |  |
|------------------------------------|---|------------------------|--|
| <p><b>Description</b></p>          | <p>This activity will fund the plan development process (\$170,000.00). Hired consultants(s) will invoice Waseca SWCD. Some Steering Team time will also be invoiced or tracked (if Waseca SWCD).</p> <p>Detail Work Plan Tasks include (see attached documents for additional information):</p> <ul style="list-style-type: none"> <li>o Task 1.3: Aggregate Watershed Information</li> <li>o Task 1.4: Notify Plan Review Authorities and Host Public Kickoff Meeting</li> <li>o Task 2.1: Write the Land and Water Resources Narrative</li> <li>o Task 2.2: Identify and Prioritize Resources and Issues</li> <li>o Task 2.3: Establish Measurable goals</li> <li>o Task 2.4: Develop a Targeted Implementation Schedule</li> <li>o Task 2.5: Describe Implementation Programs</li> <li>o Task 2.6: Determine Plan administration and Coordination</li> <li>o Task 2.7: Write Plan Final Review Draft</li> <li>o Task 3.1: Conduct Formal Review</li> <li>o Task 3.2: Write Final Plan and Submit to BWSR</li> <li>o Task 3.3: Adopt Plan Locally</li> </ul> |                        |  |
| <p><b>Category</b></p>             | <p>PLANNING AND ASSESSMENT</p>  |                        |  |
| <p><b>Start Date</b></p>           |   | <p><b>End Date</b></p> |  |
| <p><b>Has Rates and Hours?</b></p> | <p>No</p>   |                        |  |
| <p><b>Actual Results</b></p>       | <p>2021</p> <p>Beginning in July 2021 - December 2021 expenses/invoices paid for year as follows:</p> <p>Freeborn County - \$90.42</p> <p>Waseca County-\$201.54</p> <p>ISG-2nd half Calendar Year 2021</p> <p>ISG was placed under contract July 2021. They worked on aggregating data, facilitating meetings (with Fresh Water), identification of resource concerns and issues. Per contract, 10% of each ISG invoice withheld until Plan completion. See attached Payment Chart.</p> <p>Total amount invoiced: \$16,828.25 less 10% withheld (\$1682.83) = \$15145.42 actually paid as of 12-31-2021 see attachments.</p>   |                        |  |

## Grant Attachments

| Document Name   | Document Type      | Description  |
|---|--------------------|--|
| <b>1W1P LSRW Work Plan Budget</b>                     | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>1W1P LSRW Work Plan Narrative</b>                  | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>1W1P LSRW Work Plan Timeline</b>                   | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>1W1P Planning Grant Policy</b>                     | Journal            | Journal Dated - 03/26/2021                           |
| <b>1st Half 2021 Invoices &amp; Report</b>            | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>2021 One Watershed One Plan</b>                    | Grant Agreement    | 2021 One Watershed One Plan - Waseca SWCD            |
| <b>2021 One Watershed One Plan EXECUTED</b>           | Grant Agreement    | 2021 One Watershed One Plan - Waseca SWCD            |
| <b>All Details Report</b>                             | Workflow Generated | Workflow Generated - All Details Report - 02/11/2022 |
| <b>All Details Report</b>                             | Workflow Generated | Workflow Generated - All Details Report - 01/04/2022 |
| <b>Freeborn County Invoice for July 2021</b>          | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>Grant Agreement</b>                                | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>Invoices and payments</b>                          | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>Invoices and payments</b>                          | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>Invoices and payments</b>                          | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>Invoices and payments made December 2021</b>       | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>Le Sueur 1W1P Contract Agreement - ISG- signed</b> | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |
| <b>Work Plan</b>                                      | Workflow Generated | Workflow Generated - Work Plan - 03/12/2021          |
| <b>copy of check-inv paid</b>                         | Grant              | 2021 - One Watershed One Plan (Waseca SWCD)          |