



## Grant All-Detail Report SWCD Local Capacity Services 2021

**Grant Title** - 2021 - SWCD Local Capacity Services (Waseca SWCD)

**Grant ID** - P21-2763

**Organization** - Waseca SWCD

|                         |                     |                          |                   |
|-------------------------|---------------------|--------------------------|-------------------|
| Original Awarded Amount | <b>\$113,206.00</b> | Grant Execution Date     | <b>11/11/2020</b> |
| Required Match Amount   | \$0.00              | Original Grant End Date  | 12/31/2023        |
| Required Match %        | 0%                  | Grant Day To Day Contact | Mark Schaetzke    |
| Current Awarded Amount  | \$113,206.00        | Current End Date         | 12/31/2023        |

### Budget Summary

|                    | Budgeted            | Spent               | Balance Remaining* |
|--------------------|---------------------|---------------------|--------------------|
| Total Grant Amount | \$113,206.00        | \$107,277.55        | \$5,928.45         |
| Total Match Amount | \$0.00              | \$0.00              | \$0.00             |
| Total Other Funds  | \$0.00              | \$0.00              | \$0.00             |
| <b>Total</b>       | <b>\$113,206.00</b> | <b>\$107,277.55</b> | <b>\$5,928.45</b>  |

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

| Activity Name                                | Activity Category           | Source Type         | Source Description                                | Budgeted    | Spent       | Last Transaction Date | Matching Fund |
|--|-----------------------------|---------------------|---|-------------|-------------|-----------------------|---------------|
| Education/Outreach                           | Education/Information       | Current State Grant | 2021 - SWCD Local Capacity Services (Waseca SWCD) | \$1,024.72  | \$1,024.72  | 7/9/2021              | N             |
| Soil Erosion - 2021 Water Quality Monitoring | Monitoring/Data Collection  | Current State Grant | 2021 - SWCD Local Capacity Services (Waseca SWCD) | \$4,181.28  | \$1,368.25  | 1/3/2022              | N             |
| Soil Erosion-2021 Administrative Assistant   | Administration/Coordination | Current State Grant | 2021 - SWCD Local Capacity Services (Waseca SWCD) | \$50,000.00 | \$46,884.58 | 1/3/2022              | N             |

| Activity Name                      | Activity Category                | Source Type         | Source Description                                | Budgeted    | Spent       | Last Transaction Date | Matching Fund |
|------------------------------------|----------------------------------|---------------------|---|-------------|-------------|-----------------------|---------------|
| Soil Erosion-2021 Manager Position | Technical/Engineering Assistance | Current State Grant | 2021 - SWCD Local Capacity Services (Waseca SWCD) | \$58,000.00 | \$58,000.00 | 12/29/2021            | N             |

### Activity Details Summary

| Activity Details | Total Action Count | Total Activity Mapped | Proposed Size / Unit | Actual Size / Unit |
|------------------|--------------------|-----------------------|----------------------|--------------------|
|------------------|--------------------|-----------------------|----------------------|--------------------|

### Proposed Activity Indicators

| Activity Name | Indicator Name | Value & Units | Waterbody | Calculation Tool | Comments |
|---------------|----------------|---------------|-----------|------------------|----------|
|---------------|----------------|---------------|-----------|------------------|----------|

### Final Indicators Summary

| Indicator Name | Total Value | Unit |
|----------------|-------------|------|
|----------------|-------------|------|

## Grant Activity

| Grant Activity - Education/Outreach |   |
|-------------------------------------|---|
| <b>Description</b>                  | <p>Supplies and expenses for education and outreach.</p> <p>\$255 for the purchase of pens for meetings and outreach activities.</p> <p>\$670 for the purchase of coloring books to give to Kindergarten and First graders in the area schools based on conservation.</p> <p>\$125 Fair booth expense for Waseca County Fair 2021.</p>  |
| <b>Category</b>                     | EDUCATION/INFORMATION   |
| <b>Start Date</b>                   | 14-May-21   |
| <b>End Date</b>                     |   |
| <b>Has Rates and Hours?</b>         | No  |
| <b>Actual Results</b>               | <p>July 8, 2021 check written for \$125.00 for Waseca County Ag Society for fair booth at the 2021 Waseca County Fair.</p> <p>June 11, 2021 Check written for \$286.14 for Pens for Outreach Meetings and Field Tours.</p> <p>June 11, 2021 Check # 11465 written for \$613.58 for Coloring Books about "Kids Care for a Clean Environment" for Waseca County Kindergarten and 1st graders for fall 2021 classes.</p> |

## Grant Activity - Soil Erosion - 2021 Water Quality Monitoring

|                             |  |                 |  |
|-----------------------------|--|-----------------|--|
| <b>Description</b>          | Water Quality Monitoring- staff hours Tyler P \$40.79/hr for 128 hours. This will be for approximately 40 sampling events per year.<br>Water monitoring is needed to assess local water ways for sediment loading and excess nutrients. This will establish baseline information to set future goals. Effort includes installation and removal of equipment, retrieving data, and collecting water samples for analysis. |                 |  |
| <b>Category</b>             | MONITORING/DATA COLLECTION   |                 |  |
| <b>Start Date</b>           | 1-Dec-20   | <b>End Date</b> |  |
| <b>Has Rates and Hours?</b> | Yes  |                 |  |
| <b>Actual Results</b>       | 2021-Water monitoring activities included taking water samples from the 2 sampling sites and checking, maintaining, and dismantling monitoring equipment for winter storage.<br>4th qtr<br>Tyler 11 hrs @ \$42.10/hr=\$463.10 Water monitoring activities.<br>3rd qtr<br>Tyler 21.5 Hrs @ \$42.10/hr = \$905.15 Water monitoring activities.<br>No activity 2020   |                 |  |

**Grant Activity - Soil Erosion-2021 Administrative Assistant**

|                             |  |                 |  |
|-----------------------------|--|-----------------|--|
| <b>Description</b>          | Administrative Assistant-currently total of 40 hours per week staffing. Working with land owners and doing paperwork to accompany practices. Answering phones and connecting with correct personnel for landowners to get correct answers to their questions, completing and maintaining grant paperwork and files and meeting information plus other administrative duties. Approximately 1447 hours at BWSR billing rate of \$34.57. Any other balances will come from other grants. |                 |  |
| <b>Category</b>             | ADMINISTRATION/COORDINATION  |                 |  |
| <b>Start Date</b>           | 1-Dec-20   | <b>End Date</b> |  |
| <b>Has Rates and Hours?</b> | Yes  |                 |  |
| <b>Actual Results</b>       | <p>2021 Rate changes differ because raises go into effect beginning of 2nd qtr each year.</p> <p>Hours spent on phones, working with landowners, paperwork for grants, other admin clerical duties.</p> <p>4th qtr<br/>Cheri 387.5 hrs @ \$36.07/hr = \$13977.13</p> <p>3rd qtr<br/>Cheri 429 hrs @ \$36.07/hr = \$15474.03</p> <p>2nd qtr<br/>Cheri 395.25 hrs @ \$36.07/hr = \$14256.67</p> <p>1st qtr<br/>Cheri 92.24 hrs @ \$34.44/hr = \$3176.75</p> <p>No activity 2020</p>      |                 |  |

## Grant Activity - Soil Erosion-2021 Manager Position

|                             |   |                 |           |
|-----------------------------|---|-----------------|-----------|
| <b>Description</b>          | New position in 2018. The manager responsibilities include supervising employees, overseeing and initiating practices with landowners, implementation of conservation practices, administer existing and new district programs, represents the District Board to other employees and general public. Manager will also assist the District Board in developing and preparing reports and budgets. Oversees and aides in writing of grants and practices of conservation methods and programs. Position is full time or 2080 hours annually. approximately 963 hrs billable at BWSR rate of \$60.29 per hour. Balance of cost to be covered with other grants and local funds. |                 |           |
| <b>Category</b>             | TECHNICAL/ENGINEERING ASSISTANCE  |                 |           |
| <b>Start Date</b>           | 1-Dec-20  | <b>End Date</b> | 29-Dec-21 |
| <b>Has Rates and Hours?</b> | Yes   |                 |           |
| <b>Actual Results</b>       | 2021<br>4th qtr Mark Schaetzke 259.0581 hrs @ \$66.94/hr=\$17341.35<br>3rd qtr Mark Schaetzke 327.5 hrs @ \$66.94/hr=\$21,922.85<br>2nd qtr Mark Schaetzke 268 hrs @ \$66.94/hr = \$17939.92<br>1st qtr Mark Schaetzke 12.5 hrs @ \$63.67/hr = \$795.88<br><br>No activity 2020   |                 |           |

## Grant Attachments

| Document Name  | Document Type      | Description  |
|--|--------------------|--|
| <b>2021 SWCD Local Capacity Grant Agreement Signed</b>                 | Grant              | 2021 - SWCD Local Capacity Services (Waseca SWCD)                    |
| <b>2021 SWCD Local Capacity and Buffer Law Implementation</b>          | Grant Agreement    | 2021 SWCD Local Capacity and Buffer Law Implementation - Waseca SWCD |
| <b>2021 SWCD Local Capacity and Buffer Law Implementation EXECUTED</b> | Grant Agreement    | 2021 SWCD Local Capacity and Buffer Law Implementation - Waseca SWCD |
| <b>All Details Report</b>  | Workflow Generated | Workflow Generated - All Details Report - 01/04/2021                 |
| <b>All Details Report</b>  | Workflow Generated | Workflow Generated - All Details Report - 01/04/2022                 |
| <b>All Details Report</b>  | Workflow Generated | Workflow Generated - All Details Report - 01/03/2022                 |
| <b>All Details Report</b>  | Workflow Generated | Workflow Generated - All Details Report - 01/10/2022                 |
| <b>All Details Report</b>  | Workflow Generated | Workflow Generated - All Details Report - 01/04/2021                 |

| Document Name                                 | Document Type      | Description                                       |
|---|--------------------|---|
| <b>Fair Booth Contract &amp; Check</b>        | Grant              | 2021 - SWCD Local Capacity Services (Waseca SWCD) |
| <b>Invoices for Pens &amp; Coloring Books</b> | Grant              | 2021 - SWCD Local Capacity Services (Waseca SWCD) |
| <b>Work Plan</b>                              | Workflow Generated | Workflow Generated - Work Plan - 05/14/2021       |
| <b>Work Plan</b>                              | Workflow Generated | Workflow Generated - Work Plan - 09/01/2021       |
| <b>Work Plan</b>                              | Workflow Generated | Workflow Generated - Work Plan - 09/21/2020       |
| <b>Work Plan</b>                              | Workflow Generated | Workflow Generated - Work Plan - 10/23/2020       |