



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the April 14, 2022 Waseca SWCD Board Meeting.

The Meeting of the Waseca County Board of Supervisors that was held at the Waseca County SWCD Office Area, 300 North State Street, Waseca. The April 14 Meeting was called to order by Chairman Wayne Cords at 6:34 pm.

Members Present

Wayne Cords, Chairman
Todd Stencil, Treasurer
Keith Morgan, Secretary

Staff Present

Mark Schaetzke, District Manager
Tyler Polster, District Technician
Cheri Brummund, Admin Asst

Others Present

DeAnne Malterer, Waseca County Commissioner
Doug Christopherson, Waseca County Commissioner
Gregg Rosenthal, Waseca County Landowner
Ciara Ahrens, NRCS-on phone

April Agenda

Review of the April Agenda Todd Stencil made a motion to approve agenda with agenda and Keith Morgan seconded. All-Yes.

Consent Agenda

1. March Minutes
 2. Treasurers Report
 3. Approval of Bills
 4. Fair Booth-\$50 deposit & \$125 Booth fee for 10 ft Booth-sharing with Waseca County Water Planning. *Haley would be interested in sharing a booth this year. There would be someone there most of the time. The Fair Board paperwork has stated that it is not necessary to have someone at the booths at all times, but they strongly suggest it. Haley mentioned that she would reimburse us for the booth fee.*
 5. Fair giveaways wildflower seed mix-2# for \$70-\$80 (to make .2 oz seed packets)
 6. Wetland Training for Mark \$50 Registration
 7. Other-None
- Keith Morgan made a motion to approve the Consent Agenda and Todd Stencil seconded.
All-Yes

Old Business:

1. Other-None

New Business:

1. Tyler Polster leaving Waseca SWCD-resignation letter. Todd Stencil made a motion to accept his resignation and Keith Morgan seconded. All-Yes.

- a. District Technician Opening- Todd Stencel made a motion to get posting out asap to all the organizations possible (ex: Colleges, Universities, MASWCD, NRCS, FSA) and the Land Magazine both locations, Keith Morgan seconded. All-Yes.
2. Approval of Disbursement of Funds for Le Sueur 1W1P Grant (February Bills):

Inv Date	Invoice #	Invoice Amount	10% Payment withheld	Disbursement Amount	Partner
February 2022					
2/28/2022	Inv#79710	\$ 9,107.00	\$ 910.70	\$ 8,196.30	ISG
3/10/2022	2-2022-WC	\$ 134.35		\$ 134.35	Waseca County
3/15/2022	2-2022-WSWCD	\$ 294.91		Direct Charge	Waseca SWCD

Todd Stencel made a motion to approve payment and Keith Morgan seconded. All-Yes.

3. LS 1W1P Discussion—Board Discussion on upcoming topics for moving forward on the LS 1W1P next steps once planning period is completed.
4. LS 1W1P Payment for Meal at Mid-Point Meeting - Infinity Catering Invoice \$961.01- Todd Stencel made a motion to pay and Keith Morgan seconded. All-Yes.
5. GBERBA CD19 CS County Drainage Authority \$50,000-Staff Signoff. Todd Stencel made a motion to approve staff sign off and Keith Morgan seconded. All-Yes.
6. GBERBA CD19 TA Voucher CWF-MDM-17-81-02 with Invoice CD19 \$2153.3-Todd Stencel made a motion to approve voucher with signature to be sent to GBERBA and Keith Morgan seconded. All-Yes.
7. Approval to amend and add to December 2021 Meeting Minutes, Item #3 of Agenda- Cost Share Scott Jones increases and expiration date was not included in typed approved minutes but was voted on and was in written notes. *This will be entered as Item #3 within the December 2021 minutes as amended.*
 - a. *Cost Share 3(19) Scott Jones, approval to extend expiration date to 5/1/22 and amend project cost from \$2000 to \$3400 with authorized amount increase from \$1500 to \$2550. Keith Morgan made a motion to approve and Larry Muff seconded. All-Yes.*

Keith Morgan made a motion to approve the amended minutes addition and add to December final minutes and Todd Stencel seconded. All-Yes.
8. CS 3(19) Scott Jones- Permission to pay waterway payment of up to \$2550 as long as all bills are in. (Grant extension expires 5-1-22) *Keith Morgan made a motion to approve staff signing and Todd Stencel seconded. All-Yes.*
9. RIM WO#81-20-W801 Correction to Original Approved Invoice \$3500 (February 2022) to New Invoice for \$2000-Todd Stencel made a motion to approve new amounts and Keith Morgan seconded. All-Yes.
10. RIM WO#81-20-W802 Correction to Original Approved Invoice \$2000 (February 2022) to New Invoice for \$500- Todd Stencel made a motion to approve new amounts and Keith Morgan seconded. All-Yes.
11. SWCD Administrative Training Session June 29-30, Brainerd-Registration \$95 and Hotel Rates \$149 per night (2 nights) total expense \$393 + tax for Reg & Motel. Cheri would like to attend. Keith Morgan approved and Todd Stencel seconded. All-Yes.
12. FYI-Emerald Ash Borer found in Waseca County-noted
13. FYI-Certificate from MMB & Letter that we passed and are compliant with the Local Government Pay Equity Act.-noted
14. FYI-Press Releases and Website notice will be posted for the Supervisors upcoming election. All Supervisor Positions up for election this year need to be included in the Press Release.- noted
15. Other - none

Supervisor Reports:

1. Todd Stencel attended the Le Sueur 1W1P Midpoint meeting. He discussed highlights from that meeting.
2. Keith Morgan attended the Cannon 1W1P meeting. He mentioned that dues were brought up at the meeting.

Agency Reports:

1. Ciara Ahrens, NRCS-discussed CRP Contracts and the LWG. After looking at the Community Conference Room Calendar for openings, it was decided that the LWG Meeting be June 21 at 5:30 pm for the public.
2. DeAnne Malterer, Waseca County Commissioner spoke on the Le Sueur 1W1P Policy Meeting.

Staff Reports:

None

Adjourn – Todd Stencel made a motion to adjourn the meeting and Keith Morgan seconded. All-Yes. Meeting adjourned at 8:30 by Chairman Wayne Cords.

Next Board Meeting Thursday, May 12, 2022 at 6:30 pm.

Upcoming Meetings:

- April 19 8:30am Commissioners Work Session-East Annex
- April 19 10am Emerald Ash Borer Webinar
- April 22 10am LS 1W1P Policy-Albert Lea Courthouse
- May 13 GBERBA Policy 1 pm Virtual

FYI-reminder the Filing for Election will be coming up in May. Scott Hildebrandt, Todd Stencel and Larry Muff terms are all up at the end of the year.

April Bills:

First National Bank	Tyler-Cheri-Mark H S A (\$300.00 ea)		\$ 900.00
Bock's	Truck Gas		\$ 111.04
Waseca County Auditor/Treasurer	1st qtr Med Insurance		\$ 8,831.49
Supervisor Vouchers	1st Qtr 2022		\$ 1,941.56
Patton, Hoversten, Berg	Title Insurance #81-02-20-01 Borneke		\$ 628.25
			\$ 12,412.34