



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved Meeting Minutes for the January 13, 2022.

The Meeting of the Waseca County Board of Supervisors that was held at the Waseca County SWCD Office Area, 300 North State Street, Waseca. The Meeting was called to order by Chairman Wayne Cords at 6:35 pm.

Members Present

Wayne Cords, Chairman
Todd Stencil, Treasurer
Keith Morgan, Secretary
Larry Muff, Member

Staff Present

Mark Schaezke, District Manager
Tyler Polster, District Technician
Cheri Brummund, Admin Asst

Others Present

Doug Christopherson, Waseca County Commissioner
DeAnne Malterer, Waseca County Commissioner
Ciara Ahrens, NRCS-on phone

Agenda

Review of January - Keith Morgan made a motion to approve agenda and Larry Muff seconded. All-Yes.

Consent Agenda

1. December Minutes
2. Treasurers Report
3. Approval of Bills
4. MASWCD Dues- \$4808.19
5. Area VI Dues-\$400.00

Keith Morgan made a motion to approve all items on the Consent Agenda and Larry Muff seconded. All-Yes.

Old Business:

1. Drill and Parts costs-a motion to purchase the used Drill from Steele County SWCD for \$7,500.00 with monies used from 2019 Buffer Law and 2020 Buffer Law Grants and wait on replacement parts for now, was made by Keith Morgan, Larry Muff seconded. All-Yes
2. MOSH Temperature Probe info-Ciara Ahrens explained the progress on the MOSH Temperature Probe.
3. Other

New Business:

1. Re-organization of Board of Supervisors:
 - a. Chairman
 - b. Vice Chairman
 - c. Treasurer
 - d. Secretary
 - e. Member

Wayne Cords made a motion that all positions stay the same as 2021, Todd Stencel seconded. All-Yes

2. Annual Approvals

a. Bank

- i. Wayne Cords + on line banking
- ii. Scott Hildebrandt
- iii. Todd Stencel
- iv. Keith Morgan
- v. Larry Muff
- vi. Cheri Brummund + on line banking

Wayne Cords made a motion that all positions stay the same as 2021, Larry Muff seconded. All-Yes.

b. Committees and Appointments

- i. Personnel
- ii. Budget and Planning
- iii. County Water Plan
- iv. GBERBA
- v. South Central Technical Service Area (SCTSA)
- vi. Waseca Lakes Association
- vii. Lake Elysian Association
- viii. Commissioner Contact
- ix. Clean River Partners
- x. Cannon River-One Watershed One Plan
- xi. Le Sueur River Watershed Network
- xii. Le Sueur River – One Watershed One Plan

Wayne Cords made a motion that all positions stay the same as 2021 with the addition of Scott Hildebrandt becoming the alternate for CRP and CR1W1P, Todd Stencel seconded. All-Yes.

c. Other Approvals

- i. Meeting Date and time-same
- ii. Compensation-same with increase on mileage to .585/mi-IRS limits
- iii. Financial Institution-same
- iv. Newspaper-New Richland Star
- v. Radio Station-KOWZ

Todd Stencel made a motion to make increase in mileage limit, and change newspaper to New Richland Star and keep all others the same. Larry Muff seconded. All-Yes.

3. New Office Lease ending 12-31-2022 approval-Todd Stencel made a motion to approve and Keith Morgan seconded. All-Yes.
4. Minnesota Pay Equity Report – required by MMB (MN Management & Budget) every 3 yrs.- need approval and signature. Ok-noted
5. Cannon River Watershed Joint Powers Board Dues- \$2,000-Larry Muff made a motion to cut the amounts paid to \$1,000-there was no second-motion died. Wayne Cords made a motion to approve payment of \$2,000 for dues and Keith Morgan seconded. All-Yes.
6. GBERBA MAWQCP-\$200.00 Certification Incentive for Dan Roemhildt-Keith Morgan made a motion to approve and Todd Stencel seconded. All-Yes.
7. Peterson 2021 Audit Bid Approval \$3,150-Todd Stencel made a motion to approve and Keith Morgan seconded. All-Yes.
8. Concur with Mark's engineering and ecological Job Approval Authority- Todd Stencel made a motion to approve and Keith Morgan seconded. All-Yes.
9. Go with Postcard Printing for Soil Health commercial or in house (250 cards)
 - a. Church Offset Printing - Standard \$162.00 + Postage 5.5X 8.5 \$175.00 + Postage
 - b. Personalized Print – Standard \$116.00 + Postage 5.5 X 8.5 \$160.00 + Postage(not addressed nor mailed)
 - c. In house- Standard \$30.00 + Postage 5.5 X 8.5 \$30.00 + PostageTodd Stencel made a motion to do postcards in house, Keith Morgan seconded. All-Yes.
10. FYI Cost of signs will be \$1406.61-Noted-go ahead

Supervisor/Meeting Reports:

1. Larry Muff discussed information on the Le Sueur 1W1P. He also gave additional comments on Boot Creek on concepts, designs, and starting points with landowners.

Agency Reports/Commissioners:

1. Ciara Ahrens, NRCS reported that Equip is up 2X over last year and RCCP has 1 app in Waseca Co. She also reported that the NRCS Offices are still closed to the public at this time.
2. De Malterer reported on items on the Le Sueur 1W1P, and shared ideas on the Boot Creek Project.
3. Doug Christopherson inquired about a landowner question.

Staff Reports:

1. Cheri Brummund reported that she had entered and submitted all grant information in the first week of January and almost all have been approved. She has also done some state reports but is waiting for more information from accountants and UI, to complete them.
2. Tyler Polster reported on projects he has been working on and also tree sales.
3. Mark Schaetzke highlighted items on his attached report.

Adjourn:

Todd Stencil made a motion to adjourn the meeting and Keith Morgan seconded. All-Yes. The meeting was adjourned at 8:22 pm by Board Chairman, Wayne Cords.

Next Board Meeting: Wednesday, February 10, 2022 at 6:30 pm. at the SWCD Offices.

Upcoming events:

January 14 – GBERBA Policy Meeting 1:00—virtual *Postponed to 1:00 pm January 28*

January 19 – CRWJPB 9:00-Straight River Room, Rice County Fair Grounds, Faribault

January 25 - 2nd Minnesota Soil Health Coalition Annual Meeting 8-12:30 - Willmar Conference Center, Willmar-register at: <https://mnsoilhealth.org/event/mshc-2022-annual-meeting/>

January 28 – LS 1W1P Policy Meeting 10:00 – Waseca Annex

January 28 – GBERBA Policy Meeting 1:00 - virtual

February 2 – Area VI Chairs Meeting 10:00 - New Ulm

February 9 - I-90 Soil Health Tour – Winter Workshop-Wedgewood Cove, 2200 W 9th St, Albert Lea, MN 56007

March 4 – Hwy 14 Soil Health – Farmamerica details to come

January Bills:

| | | | |
|-----------------------------|--------------------------------------|-------------|--------------|
| First National Bank | Tyler-Cheri-Mark H S A (\$300.00 ea) | | \$ 900.00 |
| Bock's | Truck Gas | | \$ 97.79 |
| MCIT | WC-\$2682.00 Prop-\$2486.00 | | \$ 5,168.00 |
| Supervisor Vouchers | 4th qtr Vouchers | | \$ 1,429.69 |
| Waseca Cty Recorder | Guse recorder fees | | \$ 92.00 |
| Personalized Print | Calendar | Post & Hand | \$ 1,201.60 |
| MN Dept of Rev | Sales Tax (2021 Trees) | Approx | \$ 1,732.44 |
| Cheri Brummund | Voucher 2022 CB 1 | Mileage | \$ 31.41 |
| Mark Schaetzke | Voucher 2021 MS 4 | | \$ 158.87 |
| Innovative Office Solutions | File Folders | | \$ 34.55 |
| | | | \$ 10,846.35 |

2022 Reorganization Chart

| 2021 | Position | 2022 |
|---------------------------|--------------------------------------|---------------------------------------|
| Wayne Cords | Chairman | Wayne Cords |
| Scott Hildebrandt | Vice Chairman | Scott Hildebrandt |
| Todd Stencil | Treasurer | Todd Stencil |
| Keith Morgan | Secretary | Keith Morgan |
| Larry Muff | Member | Larry Muff |
| | Check Signing Authority | |
| Wayne Cords | Check Signing Authority | Wayne Cords |
| Scott Hildebrandt | Check Signing Authority | Scott Hildebrandt |
| Todd Stencil | Check Signing Authority | Todd Stencil |
| Keith Morgan | Check Signing Authority | Keith Morgan |
| Larry Muff | Check Signing Authority | Larry Muff |
| Cheri Brummund | Check Signing Authority | Cheri Brummund |
| | On Line Banking Authority | |
| Wayne Cords | On Line Banking Authority | Wayne Cords |
| Cheri Brummund | On Line Banking Authority | Cheri Brummund |
| | Committees & Appointments | |
| Scott Hildebrandt | Personnel | Scott Hildebrandt |
| Wayne Cords | Personnel | Wayne Cords |
| Keith Morgan | Budget & Finance | Keith Morgan |
| Wayne Cords | Budget & Finance | Wayne Cords |
| Todd Stencil | County Water Plan | Todd Stencil |
| Wayne Cords | GBERBA | Wayne Cords |
| Larry Muff | SCTSA | Larry Muff |
| Scott Hildebrandt | Waseca Lakes Assoc | Scott Hildebrandt |
| Wayne Cords | Lake Elysian Assoc | Wayne Cords |
| Todd Stencil | Commissioner Contact | Todd Stencil |
| Keith Morgan | CRP | Keith Morgan Alt-Scott Hildebrandt |
| Keith Morgan | CR-1W1P | Keith Morgan Alt-Scott Hildebrandt |
| Larry Muff | LRWN | Larry Muff |
| Larry Muff & Todd Stencil | LS-1W1P | Larry Muff & Todd Stencil |
| | Annual Approvals | |
| 2nd Thurs 6:30 | Meeting Date & Time | 2 nd Thurs 6:30 |
| \$75/\$90 .56/mi-IRS | Compensation | \$75/\$90 .585/mi-IRS |
| First National Bank | Financial Institution | First National Bank |
| Waseca County News | Newspaper | New Richland Star |
| KOWZ | Radio Station | KOWZ |

Jan 2022 Manager's Report

Dec 13-14 – MASWCD Convention

A good variety of breakout sessions and an excellent keynote speaker on agriculture around the world and food demand. Business meeting resulted in an increase in dues. Business meeting also addressed resolutions. The Convention seemed well attended with no noticeable decrease in attendance from other years. The Auction, however, had a noticeable decrease in items. Outstanding Conservationist presentation was inspiring.

Dec 17 – GBERBA tech

Normal business of grants and recommendations. New MAWQCP Corps member introduced.

Jan 5 – CIG (Cannon Implementation Group)

Staff are still working on an education and outreach plan. Staff are revising the scoring and ranking forms for projects. The current version would allow some flexibility for projects within Waseca County to be scored high enough to be funded. The shoreline survey on Lower Sakatah Lake was completed using drones. Unfortunately, the group wants to follow the same protocol for the rest of the lakes including Toners Lake. Goodhue SWCD is the only partner with drone capabilities currently.

Jan 6 – LS 1W1P Technical Advisory Group (TAC)

TAC reviewed desired future condition, measurable goal, targeting, and strategies for the issue statements of Water Quality in Lakes, Riparian/shorelands, and Groundwater protection. Of interest Reeds and St. Olaf are currently considered priority lakes. TAC was instructed to provide input during meeting and through a survey after the meeting. Results will likely be presented at the next policy meeting.

Jan 11 – LS 1W1P steering team

Team worked on recommendations of four issue statement categories. Water Quality in Rivers and Streams, Erosion, Water Quantity and Flooding, and Wetlands. These are very interconnected issues. Currently the Water Quality in Rivers and Streams is the only issue that has proposed watershed targeting (Bull Run, Iosco, New Richland, CD19, Cobb Creek in Waseca County).

CD-19

Water storage project construction is considered complete. Waiting for as-builts from Jones Hauge and Smith. Final hearing with the Drainage Authority has not been set yet. Easement progress appears to have stopped and this is a crucial element in satisfying the grant requirements.

BWSR Board Conservationist update

Jenny has taken a new position within BWSR and will be wrapping up her Board Conservationist (BC) duties soon.