



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting April 13, 2023

The Meeting of the Waseca County Board of Supervisors that was held at the Waseca County SWCD Office Area, 300 North State Street, Waseca. The April 13, 2023 Meeting was called to order by Vice Chairman Larry Muff at 6:30 pm.

Members Present

Larry Muff, Vice Chairman
Keith Morgan, Treasurer
Gregg Rosenthal, member

Staff Present

Mark Schaetzke, District Manager
Joe Edel, District Technician
Cheri Brummund, Admin Asst

Others Present

Mallory Malecek, NRCS District Conservationist - Waseca
De Malterer, Waseca County Commissioner
Chris Howard, Waseca County Drainage Management Coordinator

Review of the April Agenda

Gregg Rosenthal made a motion to approve agenda and Keith Morgan seconded. All-Yes.

Consent Agenda

1. March Minutes
2. Treasurers Report
3. Approval of Bills
4. Approval to pay Tree Order Invoices of Wolcyn's \$4,587.20 and Schumacher's \$15,395.65 also DeWitt for Tree Mats \$145.65. These amounts are from pre delivery invoices, checks will not be sent until after deliveries are made and verified.

Gregg Rosenthal made a motion to approve the consent agenda and Keith Morgan seconded.
All-Yes.

Old Business:

1. Water Monitoring Locations-Mark Schaetzke went over the locations as being up and downstream from New Richland.
2. Lidar agreement-Gregg Rosenthal made a motion to accept the agreement and Keith Morgan seconded. All-Yes
3. Promotional items for 75th Anniversary samples-out of the 7 items collected. Keith Morgan made a motion to get the minimum quantities of 3 items which are 6" Rain Gauge (75) \$473.25, 16" Giant Fly Swatter (300) \$400.00, and Oval Shape PVC Key holders (100) \$133.00. Gregg Rosenthal seconded. All-Yes. Note: Cheri Brummund will try to get prices on printing of 40-50 coffee cups with 75 years on them.
4. Other-None

New Business:

1. Approval of Le Sueur 1W1P Grant Disbursement (February Bills):

Inv Date	Invoice #	Invoice Amount	10% Payment withheld	Disbursement Amount	Partner
February 2023					
2/28/2023	Inv#90436	\$ 3,227.50	\$ 322.75	\$ 2,904.75	ISG Jan-Feb one invoice
2/21/2023	02-2023-WC	\$ 342.98		\$ 342.98	Waseca County
3/6/2023	2-2023-WSWCD	\$ 264.67		\$ 264.67	Waseca SWCD

Keith Morgan made a motion to approve and Gregg Rosenthal seconded. All-Yes.

2. Approval of the submittal of the final draft of the Le Sueur River Comprehensive Management Plan – Keith Morgan made a motion to approve and Gregg Rosenthal seconded. All-Yes.
3. Waseca County Resolution for WCA-Gregg Rosenthal made a motion to table the resolution until next meeting due to concerning questions and Keith Morgan seconded. All-Yes.
 - a. There was also concern from the Commissioner De Malterer about aiding the County until the agreement can be adopted. Gregg Rosenthal made a motion that the SWCD will work in good faith with the County on projects until formal agreement is signed, Keith Morgan seconded. All – Yes.
4. Le Sueur 1W1P Contracts
 - a. Waseca SWCD Board approve all contracts
 - b. Delegate to County or SWCD to approve their own county contracts
 - c. Dual approval or a recommendation & approval then to Waseca Board for final approval

Keith Morgan made a motion to support option (a), Gregg Rosenthal seconded. All-Yes.
5. Nitrogen Monitoring-Staff time for Monitoring-Gregg Rosenthal made a motion that reimbursement would be needed before considering and Keith Morgan seconded. All-Yes.
6. Trailer Repair-quote for repair \$150-\$160 Toppers Plus, Mankato-Keith Morgan made a motion to do repair and Gregg Rosenthal seconded. All-Yes.
7. Ranger-Oil Change-tune up for season. Keith Morgan made a motion to do tune up and Gregg Rosenthal seconded. All-Yes.
8. Closing of 2023 Conservation Delivery Grant-Keith Morgan made a motion to close grant, Gregg Rosenthal seconded. All-Yes.
9. Closing of 2020 Buffer Law Grant-Gregg Rosenthal made a motion to close grant and Keith Morgan seconded. All-Yes
10. Local Work Group thinking of June 20-23—do we want to assume the rental cost for Waldorf Community Center. Cost between \$100 & \$200-Larry Muff made a motion to pay \$100 for rental of small area or \$200 if larger area was needed, Gregg Rosenthal seconded. All-yes.
11. Soil Health Coalition Dues \$25 – Gregg Rosenthal made a motion to pay the dues, Keith Morgan seconded. All-Yes.
12. Future of Southern MN Lakes Conference April 22 - \$10 Registration-Larry Muff made a motion to pay for registration for anyone who wanted to attend, Keith Morgan seconded. All-Yes.
13. Approval of WCA Training for Mark-May 16-17 Rochester – Registration \$120-Larry Muff made a motion to approve Mark Schaetzke and Joe Edel attend the training, Keith Morgan seconded. All-Yes.
14. Approval of RIM Work Order #81-22-W099 \$6200 – Keith Morgan made a motion to approve and Gregg Rosenthal seconded. All-Yes.
15. 2023 Trade Show-Corporate Recognition-Owatonna-Cheri has been invited to the Trade Show and would like to attend to get ideas for displays for fairs and events and education ideas. No charge for event April 18 10-2 –Keith Morgan made a motion to approve Cheri Brummund to attend Trade Show, Gregg Rosenthal seconded.
16. Fair Booth Ideas-75th Anniversary History
17. Thoughts – Holiday? June 19th, the County Commissioners have approved County Offices to observe holiday. Tabled to next meeting
18. Ordering 2000 Envelopes from Personalized Print-cost \$254.00-Keith Morgan made a motion to approve and Gregg Rosenthal seconded. All-Yes.

19. Other

Supervisor Reports:

1. Larry Muff spoke about the Le Sueur 1W1P agreement that the Policy Committee is working on.

Agency Reports:

1. Mallory Malecek, NRCS, reported on EQIP contracts and that 10 out of 11 projects have been funded.

Staff Reports:

1. Cheri Brummund reported she has been working on looking for promotional items for giveaways this year for 75th Anniversary and working on history slide show of Waseca SWCD.
2. Joe Edel reported that he has been working on tree orders and attending training sessions and workshops.
3. Mark Schaetzke went over his Manager’s Report-(attached to minutes)

Adjourn –Gregg Rosenthal made a motion to adjourn the meeting and Keith Morgan seconded. All-Yes. Meeting adjourned at 9:00 by Vice Chairman Larry Muff.

Next Board Meeting Thursday, May 11, 2023 at 6:30 pm.

Upcoming Meetings:

April 22 – Southern MN Lakes Conference – Courtyard by Marriott Mankato, 901 Raintree Rd- 9 am – 3:30 pm

April 28 – Le Sueur 1W1P Policy - Mankato 9 am

May 3 – Cannon River Watershed Joint Powers Board, Rice County Government Center, 320 3rd NW, Faribault 9:00

April Bills:

Keen Bank	Joe-Cheri-Mark H S A (\$300.00 ea)		\$ 900.00
Bock's	Truck Gas		\$ 97.30
John's Service	struts/tires/alignment		\$ 1,833.82
4 Seasons	shirts/staff/bd		\$ 347.00
Waseca County Auditor	Ins 1st qtr 2023		\$ 7,807.41
Supervisor Vouchers	1st qtr 2023		\$ 1,599.47
Laura's Lane	Tree order Inv W0346		\$ 1,560.00
Joe Edel	Voucher 2023-JE2		\$ 41.92
Mark Schaetzke	Voucher 2023-MS2		\$ 19.90
			\$ 14,206.82

Collaboration document, by laws, and fiscal agent subagreement.

South Central Technical Service Area (SCTSA) – March 21 – Mankato

Staff are at full strength with the addition of a fourth employee in December. Reviewed projects worked on, reporting, and audit. Approved purchase of ArcPro, new ATV and trailer, and updated survey software. Discussed contractor availability, anticipated workload, and volatility in costs.

GBERBA tech March 22, virtual

Group is doing well on encumbering projects for Watonwan watershed. Will likely request their second WBIF allocation this year. Looking at purchasing a tracking system. Still have a large amount of funds left for the watershed wide soil health initiative. Had presentation from Houston engineering staff on PTMApp updates and request to customize the data to our priorities.

Area VI manager's meeting – March 29th - Nicollet

Looking for Area VI employees association by-laws and noted old account has funds in it. Area VI and MASWCD to look into supervisor training with topics to include budgets and conservation leadership. Technical training – area districts are planning to do less design in house and plan on using TSA more. SWCD Aid – wait until end of legislative session. Vehicle purchasing – Enterprise system has not provided timely service at this time – recommend local bids. Districts are using credit/debit cards through bank with different limits and policies. Drone training - \$400/person estimate to prepare for needed tests. Districts with drones recommend them.

Waseca Lakes Association – April 5 – Waseca

Attended meeting for first time. Group seems well organized and has a number of activities planned to help the local lakes including floating island, lake cleanup, aquatic invasive weed control, and signage.

Cannon Implementation Group – April 5 – Faribault

Had an update on MPCA water monitoring within the Cannon Watershed including monitoring in the Crane Creek Watershed. They are planning on getting an independent website and looking at options for a new logo. Discussed implementation activities and how to gather data for the five year evaluation. The next round of funding was received and there is ample funding available for projects.

WCA

Been assisting multiple landowners with WCA related questions and potential applications.