



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting August 10, 2023. The Meeting of the Waseca County Board of Supervisors that was held at the Waseca County SWCD Office Area, 300 North State Street, Waseca. The August 10, 2023 Meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords Chairman
Larry Muff, Vice Chairman
Keith Morgan, Treasurer
Matt Sommers, Secretary
Gregg Rosenthal, member

Staff Present

Mark Schaetzke, District Manager
Joe Edel, District Technician
Cheri Brummund, Admin Asst

Others Present

De Malterer, Waseca County Commissioner

Review of the August Agenda

Gregg Rosenthal made a motion to approve agenda and Larry Muff seconded. All-Yes.

Consent Agenda

1. June Minutes
2. Approval of Bills

Larry Muff made a motion to approve the consent agenda and Gregg Rosenthal seconded. All-Yes.

Review July Treasurers Report

Larry Muff made a motion to approve and Keith Morgan seconded. All-Yes.

Old Business:

1. Luncheon for September- Legion has been booked for September 7 Luncheon 11-3, Dori Papke has been asked to make 2 decorated 54 piece cakes. Infinity Catering will do the lunch. Possible menu of Hot Beef Sandwiches, Potato Salad and Macaroni Pea Salad and Lemonade have been suggested—any other suggestions? \$880 for 75 plates
Matt Sommers made a motion to approve and Keith Morgan seconded. All-Yes.
2. Newsletter-FYI
 - a. Newsletter no advertising-2 pg \$965 + postage 4 pg \$1045 + p & h-Albert Lea Church Offset Printing, Albert Lea, MN They will need a 2 week turnaround-we will need to have them in their office by 1st of December at the latest. noted
3. Other

New Business:

1. Final decisions – Program-slide show-booklets, 75th-Invitations & Programs, Bags for anniversary items, decorating? Top fold invitation-card stock chosen-Motion made with clarity of Top fold invitation-card stock-professionally printed with prices not to exceed \$150 was made by Wayne Cords and Matt Sommers seconded. All-Yes.
2. Technician's probationary period ended 7/25/2023-the Personnel Committee made the recommendation of increasing the Technician's wages to the step increase of \$1.01

beginning the first pay period after his probationary period ended, being July 31, 2023. A motion was made by Matt Sommers to accept the personnel committee's recommendation and increase the Technicians wages, Larry Muff seconded. All-Yes.

3. 2022 Draft Audit review-Keith Morgan made a motion to approve the Audit Draft and Mat Sommers seconded. All-Yes.
4. 2022 Draft Audit and Management Letter w adjusting entries report-Larry Muff made a motion to approve the Audit and Management Letter and Gregg Rosenthal seconded. All-Yes.
5. GBERBA Cover Crop #CWF-SH-22-81-01 \$4800 over 3 years-This amount was reduced due to seed change to \$4440. Matt Sommers made a motion to approve and Keith Morgan seconded. All-Yes.
6. Water Resources Center-Fishers & Farmers Grant-\$1275, A motion was made by Matt Sommers to approve pending on County Attorney Review, Larry Muff seconded. All-Yes.
 - a. Signing authorization approval-Matt Sommers made a motion to give Mark Schaetzke signing approval after County Attorney Review, Larry Muff seconded. All-Yes.
7. Soil Health Equipment Grant-Try to get this information in the newspaper. Also look into Social Media Options-bring to next meeting.
8. FYI-2021 1W1P Grant has been approved and closed. Payment of \$3,123.06 has been received.-Noted
9. FYI-SWCD Laptops have been upgraded-they are a lot faster.-Noted
10. Other-Work Hours-Personnel Policy change. Possible work hours changed from 8:00-4:30 Bring information to next meeting.

Supervisor Reports:

1. Keith Morgan reported on the Cannon-The Waterville Flood Study will be done with monies from the Dues. The Dues will be staying the same \$2,000.00

Agency Reports:

1. County-None
2. Mallory Malecek, Waseca NRCS District Conservationist gave some information on the Soil Conservationist that was hired for the Mankato Office. Also CRP—Joe has been given JAA authority and Mark and Joe have been working with her on CRP Plans.

Staff Reports:

1. Cheri Brummund reported she has been working the 75th Anniversary invitations, food and venues for the Luncheon and Open House. She has also worked on audit items and regular business.
2. Joe Edel reported on working on WASCOB's, NRCS CRP's and also has been working with Henry Berghoff, NRCS Blue Earth County of a Waterway Project.
3. Mark Schaetzke report is attached.

Adjourn –Gregg Rosenthal made a motion to adjourn the meeting and Keith Morgan seconded. All-Yes. Meeting adjourned at 8:20 by Chairman Wayne Cords.

Next Board Meeting Thursday, September 14, 2023 at 6:30 pm.

Upcoming Meetings:

August 12	9:00 am Shoreline Workshop-Rays Lake
August 16	9:00 am Farmamerica Drainage Water Management Field Day
August 25	9:00 am Le Sueur Policy Meeting-Albert Lea
September 11	6:00 pm Fishers and Farmers Soil Health Workshop-Mapleton

August Bills:

Keen Bank	Joe--Mark H S A (\$300.00 ea)		\$ 600.00
Bock's	Truck Gas		\$ 98.23
Waseca County Hwy	Sign Posts-Rim		\$ 351.00
Bomgaars	Drill Parts	Inv#81616904	\$ 12.07
Mark Schaetzke	Voucher #2023 MS5	2 new hard drives for USDA Computers	\$ 75.06
Personalized Print	Deposit Stamp	Inv#18538	\$ 61.80
			\$ 1,198.16

August 2023 Manager's Report

Soil health equipment grants

250 applications last year with 13 funded. 5x more \$ this year. Willing to assist in any Waseca landowner application.

GBERBA Policy & Tech – July 14th – Mankato Armory

MAWQCP staff staying busy with more applications this year. May be due to other programs including certification as additional points. Herman has 18 new applications and 9 certifications, including one from Waseca County, this year. Soil health grant which includes incentives for CRP and cover crops has not seen many contracts yet – will need to do more outreach. Rita Weaver – chief engineer with BWSR – gave a presentation on BWSR's water quality and storage program. State of MN will invest \$17 Million to reduce peak flows and volumes with the MN River and lower Mississippi River as prioritized areas. Brian Fischer from Houston Engineering presented on MS4Front and BEAST software programs. Both offer ability to track 1W1P. Has ability to be compatible with ArcMap and have customized fillable forms. First year subscription with setup for BEAST is \$7500 (Watowan purchased this). Eric gave the group an update on LS 1W1P.

LS 1W1P

Attended southern region BWSR committee on July 25th in Mankato with other staff and plan was recommended for approval. Anticipated to be officially approved by BWSR board August 24. Working on fiscal sub-agreement language. Had followup meeting with Houston Engineering on MS4Front software for Le Sueur.

RIM

Submitted one RIM Wetlands application for 27 acres in New Richland Twp.

WCA

Technical Evaluation Panel – purpose – review applications and provide recommendation to LGU.

Member of SWCD

Waseca Co retained TEP member in agreement

BWSR – wetland specialist – WCA is their only job

MN DNR – voting only if within 1000' of public waters

Approved one wetland delineation by Clear Lake.

Assisted in two landowners with application materials

Follow-up with two violations.

24.5 hours of effort in July