



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting July 13, 2023. The Meeting of the Waseca County Board of Supervisors that was held at the Waseca County SWCD Office Area, 300 North State Street, Waseca. The July 13, 2023 Meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords Chairman
Larry Muff, Vice Chairman
Keith Morgan, Treasurer
Matt Sommers, Secretary
Gregg Rosenthal, member

Staff Present

Mark Schaetzke, District Manager
Cheri Brummund, Admin Asst

Others Present

De Malterer, Waseca County Commissioner
Doug Christopherson, Waseca County Commissioner
Mallory Malecek, Waseca NRCS District Conservationist

Review of the July Agenda

Matt Sommers made a motion to approve agenda and Larry Muff seconded. All-Yes.

Consent Agenda

1. June Minutes
2. Treasurers Report
3. Approval of Bills

Matt Sommers made a motion to approve the consent agenda and Keith Morgan seconded. All-Yes.

Old Business:

1. Luncheon or Dinner for September? (there are 30 past and present supervisors and staff)
What, Who, Where—Decision was made to book the American Legion for September 7, 2023. Have a noon lunch for the present and past supervisors and employees, then at 1:00 have a program that is open to the public-after the program, serve cake & ice cream. Infinity Catering was selected to cater the meal and Dori Papke was selected to do the cake- (ordering (2) 54 piece cakes).

Keith Morgan made a motion to approve and Matt Sommers seconded. All-Yes.

2. Calendars

- a. Calendar printed no advertising \$6000 + p & h-Albert Lea
- b. Newsletter no advertising-2 pg \$965 + postage 4 pg \$1045 + p & h-Albert Lea
- c. Calendar printed no advertising-Declined Calendar Job-Waseca
- d. Newsletter no advertising 1 large page (equal to 4 pg) \$2074.00 + p & h-Waseca
- e. Calendar printed-\$8284.00 + p & h - Owatonna
- f. Newsletter no advertising- \$1790.20-Owatonna
- g. Calendar printed-\$5773.88 (4500) = p & h-Mankato/Owatonna
- h. Newsletter no advertising-\$2322.15 = p & h – Mankato/Owatonna
- i. Other option is to put ads in area newspapers with info about website calendar/newsletter

Larry Muff made a motion to do a newsletter and go through Albert Lea (b) for printing and distribution and Gregg Rosenthal seconded. All-Yes.

3. Other-None

New Business:

1. Approval of Le Sueur 1W1P Grant Disbursement-April

April 2023					
4/30/2023	Inv#92181	\$ 247.50	\$ 24.75	\$ 222.75	ISG
5/1/2023	4-2023-FC	\$ 429.23		\$ 429.23	Freeborn County
5/9/2023	04-2023-WSWCD	\$ 330.20		\$ 330.20	Waseca SWCD
5/2/2023	04-2023FaC	\$ 1,081.88		\$ 1,081.88	Faribault County

Larry Muff made a motion to approve payment and Keith Morgan seconded. All-Yes.

2. Approval of Le Sueur 1W1P Grant Disbursement-May

May 2023					
6/15/2023	Inv#93873	\$ 688.75	\$ 68.88	\$ 619.88	ISG
6/12/2023	03-2023-WSWCD	\$ 200.60		\$ 200.60	Waseca SWCD

Larry Muff made a motion to approve payment and Matt Sommers seconded. All-Yes.

3. Approval of Le Sueur 1W1P Grant Disbursement-10% ISG

June 2023-10%					
6/30/2023	ISG-10%	\$ 15,161.98	\$ 15,161.98		ISG

Keith Morgan made a motion to approve payment and Matt Sommers seconded. All-Yes

4. Approval of Le Sueur 1W1P Grant Disbursement-Contingency Charges

June 2023-Contingency Charge					
2/28/2023	Inv#90439	\$ 14,420.00	\$ 14,420.00		ISG

Larry Muff made a motion to approve payment and Matt Sommers seconded. Vote-4 Yea 1 Nay
Vote: Larry Muff-Yea, Matt Sommers-Yea, Gregg Rosenthal-Yea, Keith Morgan-Yea, Wayne Cords-Nay. Motion passed.

5. Approval of Le Sueur 1W1P Grant Disbursement-June-Final Invoices

June 2023-Final Invoices					
6/30/2023	06-2023-WC	\$ 3,394.93	\$ 3,364.93		Waseca County
6/23/2023	6-2023-FC	\$ 483.12	\$ 483.12		Freeborn County
6/30/2023	03-2023-WSWCD	\$ 1,474.96	\$ 1,474.96		Waseca SWCD

Larry Muff made a motion to approve payment and Matt Sommers seconded. All-Yes.

6. Closing of 1W1P Grant with a request for payment of \$3,123.26 from BWSR

- a. Note: Over all invoices on 1W1P came to \$211,381.46. We have received payments of \$208,258.20. The request of \$3,123.26 will be submitted upon final closing paperwork. The end of this grant was 6/30/2023.

Larry Muff made a motion to approve payment and Matt Sommers seconded. All-Yes.

7. SWCD Aid Resolution-signed resolution must be posted on Website. Matt Sommers made a motion to approve resolution with addition to of the words some or all in the first line so it would read "State SWCD Aid payments will be used by the district board and staff to carry out some or all of the following duties as outlined in Minn. Stat. § 103C.332, subd. 1: Keith Morgan seconded. All-Yes.

8. Upper Cannon Flood Risk Reduction Study-Larry Muff made a motion to provide in-kind time with amount to be determined by the need, Matt Sommers seconded. Vote-4 Yea 1 Nay
Vote: Larry Muff-Yea, Matt Sommers-Yea, Gregg Rosenthal-Yea, Wayne Cords-Yea, Keith Morgan -Nay. Motion passed.

9. GBERBA Cost Share Incentive #MAWQCP 81-6-12 \$300.00-Matt Sommers made motion to approve and Keith Morgan seconded. All-Yes.

10. Riparian Fund Contract RF-2023-1 Cover Crops – Larry Muff made a motion to recommend with the stipulation that soybeans must be in 15 or less inch rows, Gregg Rosenthal

seconded. Vote 3 Yes, 2 No: Wayne Cords-Yea, Larry Muff-Yea, Gregg Rosenthal-Yea Matt Sommers-Nay, Keith Morgan-Nay. Motion passed by majority vote.

11. Riparian Fund Contract RF-2023-2 Cover Crops-Matt Sommers made a motion to recommend and Keith Morgan seconded. All-Yes.
12. WCA Overview-Mark Schaetzke gave an informational overview on WCA.
13. FYI-2023 CREP Grant closed June 30, 2023-reporting completed-noted
14. FYI-MCIT Coverage Document Change-adding the exclusion of PFAS exposure effective July 1, 2023-noted
15. Upgrade for USDA Computers – Update hard drive with \$35 drive-from Amazon (Kyle at Mankato Office will do it for us) per computer-Matt Sommers made a motion to approve purchasing 2 drives (one for each USDA programed computer), Keith Morgan seconded. All-Yes.
16. NACD Membership-no discussion
17. Other-Wayne Cords added a personnel item. The Admin Position wage adjustment/re-evaluation. Matt Sommers made a motion to increase rate by \$1.25 beginning first pay period in October 2023 (October is admin's anniversary date), Keith Morgan seconded. All-Yes.

Supervisor Reports:

1. Larry Muff spoke on the SCTSA meeting in June he attended.
2. Wayne Cords commented on the NRCS-LWG meeting held in Waldorf. He mentioned that the meeting was informational and more should have attended.

Agency Reports:

1. De Malterer, Waseca County Commissioner, spoke about the Southern Mn Regional Meeting coming up.
2. Doug Christopherson, Waseca County Commissioner mentioned the Waterville Watershed and presented a few questions on what the Cannon River Watershed partners suggested for funding.
3. Mallory Malecek, Waseca NRCS District Conservationist gave some information on the LWG Meeting that was held and the final paperwork had been sent in to the state. She also mentioned that NRCS was hiring a Coil Conservationist for the Mankato Office. EQIP is open for next year's projects sign up-October 6 is the deadline. Also the 2 CSP Projects for Waseca County have been fully funded.

Staff Reports:

1. Cheri Brummund reported she has been working the fair display and that she and Joe set up the Booth. Also that Mark, Joe and herself placed Conservation Ribbons on 9 4-H projects on Tuesday. All eLink quarterly reporting has been completed. All entering of expenses was complete in eLink for 1W1P grant and that CREP grant was closed. Annual Audit requested information has been sent to Peterson.
2. Mark Schaetzke is sending out his Managers Report to all.

Adjourn –Matt Sommer made a motion to adjourn the meeting and Wayne Cords seconded. All-Yes. Meeting adjourned at 9:25 by Chairman Wayne Cords.

Next Board Meeting Thursday, August 10, 2023 at 6:30 pm.

Upcoming Meetings:

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|-----------|---|
| July 19 | 11:00 am -5:00 pm Reaching the Next Level with Soil Health-Dan Honken Farm-5680 120 th St Faribault, MN |
| July 20 | 3:00 pm-8 pm Reaching the Next Level with Soil Health-Kevin Davis Farm-4075 Cty 57 Blvd, Cannon Falls, MN |
| July 25 | 1:00 pm BWSR Southern Regional Meeting, 3 rd floor Conference Room, Historic Blue Earth County Courthouse, 204 South 5 th St, Mankato, MN |
| August 2 | 9:00 am Cannon Joint Powers Board Meeting-Faribault Gov't Center |
| August 25 | 9:00 am Le Sueur Policy Meeting-TBD |

July Bills:

Keen Bank	Joe-Mark H S A (\$300.00 ea)		\$ 600.00
Bock's	Truck Gas		\$ 309.05
Bomgaar's	Marking Flags	Inv#81596383	\$ 14.99
Cheri Brummund	Voucher #2023 CB2	Mileage/fair items	\$ 87.03
Mark Schaetzke	Voucher #2023 MS 4	Various	\$ 121.74
State of MN	Tree and rental sales	Sales Tax	\$ 2,442.43
Innovative	Labels, envelopes, bright paper for fair	Inv#IN4240793	\$ 110.01
Halo	Cups	Inv#2023000101816	\$ 235.00
Halo	Pens	Inv#2023000098744	\$ 309.56
Waseca County	Insurance	2nd qtr ins	\$ 9,036.03
Supervisors	Vouchers	2nd qtr vouchers	\$ 1,368.89
			\$ 14,634.73