



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting May 11, 2023. The Meeting of the Waseca County Board of Supervisors that was held at the Waseca County SWCD Office Area, 300 North State Street, Waseca. The May 11, 2023 Meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords Chairman
Larry Muff, Vice Chairman
Keith Morgan, Treasurer
Gregg Rosenthal, member

Staff Present

Mark Schaetzke, District Manager
Joe Edel, District Technician
Cheri Brummund, Admin Asst

Others Present

Dave Copeland, BWSR
Mallory Malecek, NRCS District Conservationist - Waseca
Doug Christopherson, Waseca County Commissioner

Review of the May Agenda

Larry Muff made a motion to approve agenda and Keith Morgan seconded. All-Yes.

Consent Agenda

1. April Minutes
2. Treasurers Report
3. Approval of Bills

Keith Morgan made a motion to approve the consent agenda and Larry Muff seconded. All-Yes.

Old Business:

1. Waseca County Resolution for WCA-Larry Muff made a motion to approve the agreement with the County and Gregg Rosenthal Seconded. All-Yes,
 - a. Additional authorization clarification-Keith Morgan made a motion to give Mark Schaetzke authority to make project decisions on wetland boundaries, no net loss exemptions, and delineation without board approval, all other decisions must be presented to the board first, Larry Muff seconded. All-Yes.
2. Thoughts – Holiday? June 19th, the County Commissioners have approved County Offices to observe as a holiday-Larry Muff made a motion to add June19th as a holiday and Gregg Rosenthal seconded. All-yes.
3. Other-None

New Business:

1. Approval of Le Sueur 1W1P Grant Disbursement (March Bills):

Inv Date	Invoice #	Invoice Amount	10% Payment withheld	Disbursement Amount	Partner
March 2023					
3/31/2023	Inv#91117	\$ 5,161.25	\$ 516.13	\$ 4,645.13	ISG
3/31/2023	03-2023-FaC	\$ 4,041.14		\$ 4,041.14	Faribault County
4/4/2023	03-2023-WSWCD	\$ 883.23		\$ 883.23	Waseca SWCD
4/4/2023	3-2023-FC	\$ 1,725.04		\$ 1,725.04	Freeborn County

Gregg Rosenthal made a motion to approve distribution and Keith Morgan seconded. All-Yes.

2. Call for Resolutions-any ideas-Dave Copeland offered some information on Soil Health Cover Crops going to a 1 year plan in FY24 for Soil Health.
3. Well Sealing Cost Share 4(20) \$ 2575 50% CS (not to exceed \$1000) \$1000 payment-Keith Morgan made a motion to approve and Gregg Rosenthal seconded. All-Yes
4. Well Sealing Cost Share 5(20) \$ 949 50% CS \$474.50 payment-Larry Muff made a motion to approve and Gregg Rosenthal seconded. All-Yes.
5. Approval to purchase of tools for truck/trailer-basic tools/kit up to \$150 (DEWALT mechanics tool set/pliers/10" channellock.) Also a grease gun & tubes of grease.=Keith Morgan made a motion to approve and Gregg Rosenthal seconded. All-Yes.
6. Memorial plants for past supervisors and employees-for visitation and funerals and set dollar limit. Normally small plant runs around \$45 and flower arrangements run \$55 +--Larry Muff made a motion to approve Cheri Brummund to order plants or arrangements for past long term employees or past board members for their visitation/funeral. Keith Morgan seconded. All-Yes.
7. Ideas for Conservation Farmer of the Year Listing-Ideas for someone from Freedom, Janesville, New Richland, Vivian or Wilton should be considered. Voting will be at next meeting.
8. Pens needed for office/soil workshops etc. same logo as before-costs .50 ea for 500 = \$250 + Tx & Ship or .55 ea for 500 = \$275 = Tx & Ship.-Larry Muff made a motion to approve ordering 500 of the .55 (Kadabra) pen and Gregg Rosenthal seconded. All-Yes.
9. Cups for 75th-Past & Present Supervisors \$4.10 ea minimum order 36 = 147.60 + Tx & Ship-Keith Morgan made a motion to approve ordering 36 cups with 75th Anniversary on them and Larry Muff seconded. All-Yes
10. Final approval for logo for flyswatters, rain gauges, key rings. Also use for cups if purchase approved. Keith Morgan made a motion to approve purchasing the items with the 75th logo and Gregg Rosenthal seconded. All-Yes.
11. FYI-2022 Audit preliminary paperwork has been put together and sent to Peterson for annual audit-audit start date as week of May 29. Noted
12. FYI-2021 1W1P Grant Reconciliation has been done and approved to date. Noted
13. Other

Supervisor Reports:

1. Larry Muff spoke about the Le Sueur 1W1P JPA was approved.

Agency Reports:

1. Dave Copeland from BWSR reported on legislation being passed on the Clean Water Funding.
2. Mallory Malecek, NRCS, reported on EQIP contract are complete and CSP contracts are starting.

Staff Reports:

1. Joe Edel reported that he has been working on tree orders and attending training sessions and workshops.
2. Mark Schaetzke went over his Manager's Report-(attached to minutes)
3. Cheri Brummund reported she has been working pre audit paperwork and 1W1P Reconciliation, which has been completed. Also doing a presentation for Ag class at JWP with Paul Davis and Scott MacLean from MPCA, and how they helped tremendously.

Adjourn –Gregg Rosenthal made a motion to adjourn the meeting and Keith Morgan seconded. All-Yes. Meeting adjourned at 8:20 by Chairman Wayne Cords.

Next Board Meeting Thursday, June 8, 2023 at 6:30 pm.

Upcoming Meetings:

May 12 GBERBA Policy – Webex – Cottonwood SWCD, 1:00 pm

May 25 ISG Spring Field Tour-Bus leaves Madison Lake at 12:00 pm from The Anchor, 301 Main Street, Madison Lake Tour 12:00-4:00 (grab & go lunch available as you load the bus), Social Hour 4:00-5:00 at The Anchor

May 26 Le Sueur 1W1P Policy – 9:00 – Location Pending

May Bills:

Keen Bank	Joe-Cheri-Mark H S A (\$300.00 ea)		\$ 900.00
Bock's	Truck Gas		\$ 92.83
John's Svc	Ranger Oil Change/tire repair/tune up		\$ 234.23
Bomgaar's	flags for trees, screwdriver		\$ 50.48
Schumacher's	trees		\$ 16,059.30
Cheri Brummund	Voucher #2023CB1	Mileage	\$ 14.41
Joe Edel	Voucher #2023JE2		\$ 11.48
Waseca Floral	Inv#013430	Max Lande memorial	\$ 44.59
Mark Schaetzke	Voucher #2023MS3		\$ 26.63
			\$ 17,433.95