



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting April 11, 2024. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca.

The April 11, 2024 Meeting was called to order by Chairman Larry Muff at 6:32 pm.

Members Present

Larry Muff, Chairman

Gregg Rosenthal, Vice Chairman

Keith Morgan, Member

Staff Present

Mark Schaetzke, District Manager

Joe Edel, District Technician

Cheri Brummund, District Admin

Others Present

De Malterer, Waseca County Commissioner

Doug Christopherson, Waseca County Commissioner

Review of the April Agenda

Gregg Rosenthal made a motion to approve the Agenda and Keith Morgan seconded. All-Yes

Consent Agenda

1. March Minutes
2. Treasurer's Report
3. Approval of Bills
4. Purchase Stamps \$68/Roll-2 rolls needed \$136.

Keith Morgan made a motion to approve the Consent Agenda and Gregg Rosenthal seconded. All-Yes

Old Business:

1. Checking and Credit Card Discussion-Organization—Request was made for Cheri Brummund to put together a policy draft, so it is documented on restrictions/limits/exceptions for next meeting. She mentioned that she would discuss with Wayne Cords, Treasurer on it.
2. Soil Health Staffing Update-Mark Schaetzke gave the update on the Staffing Grant Work Plan and availability of the funds for new hire. Gregg Rosenthal made a motion to accept this grant and Keith Morgan seconded. All-Yes - Mark Schaetzke is to write up a Job Description and Posting and send to Personnel Committee to okay before posting as soon as possible.
3. Riparian Fund 2023-09 Cover Crops 51.9 Ac \$2076-Gregg Rosenthal made a motion to recommend for payment and Keith Morgan seconded. Vote not unanimous—Call for vote: Gregg Rosenthal-Yes, Keith Morgan-Yes, Larry Muff-No—Motion passed with majority vote.
4. Lidar Acquisition Update-Mark Schaetzke explained the location of present mapping.
5. Other

New Business:

1. New Vehicle-Discussion-Mark Schaetzke gave some costs from area car dealer websites. More information is needed to make decisions, Mark is to get figures put together. The point being made when a new employee begins, there will be a need for another vehicle.

2. RIM Work Order #81-24-W801 - up to \$3500-Keith Morgan made a motion to approve and Gregg Rosenthal seconded. All-Yes
3. RIM Work Order #81-24-W802 - up to \$3500-Keith Morgan made a motion to approve and Gregg Rosenthal seconded. All-Yes
4. Cost Share Contract 2(20) Voucher \$4200? - Tabled to next month
5. Cost Share Contract 4(20) Voucher \$1000? - Tabled to next month
6. Employee notice forms (forms for changes in wages)-signature needed. Signed
7. Conservation Farmer of the Year Suggestions-Possible additions were discussed. Will bring up again at a later meeting.
8. Fair Booth Theme Suggestions—Leave up to Cheri Brummund as in the past-no vote needed.
9. Fair Booth/Workshop/Open House Table Covers
 - a. 8 ft table cover w printing \$ Personalized Print-Waseca
 - b. 6-8ft convertible table throw \$302 Corporate Recognition-Owatonna
 - c. 6-8ft convertible table throw \$300 + tx & Ship Halo-Mankato
 - d. 8 ft table cover w printing \$ 279 to 299 +tx & Ship Halo-Mankato
 - e. 8 ft table cover w printing \$ Court Sports-Owatonna

Keith Morgan made a motion to go with Corporate Recognition and Gregg Rosenthal seconded the motion. All-Yes
10. FYI - Call for Resolutions-Packed given to Board-Tabled until next meeting.
11. Press release for Earth Day and Arbor Day-a few typo errors were corrected and then okayed to send to area papers. No vote needed.
12. Participate in World Honey Day at the Hofmann Apiary – Saturday, August 17-Joe Edel stated that it would be a good public relation event and he would be willing to participate—ok'd no vote needed.
13. Other

Supervisor Reports:

1. None

Agency Reports:

1. De Malterer, County Commissioner, mentioned the upcoming Le Sueur 1W1P Meeting April 26 in Blue Earth, MN.

Staff Reports:

1. Joe Edel reported that he has been actively working on trees and requested anyone available to come help unload trees on the 16 and 17. He also reported that he has been working on projects and status of them.
2. Cheri Brummund reported that she had been working on State and MCIT reports and other regular monthly items.
3. Mark Schaetzke Manager's report is attached.

Adjourn –Meeting was adjourned by Larry Muff, Chairman at 8:27 pm

Next Board Meeting Thursday, May 9, 2024 at 6:30 pm.

Upcoming Meetings/Events:

April 13, 2024	Future of S MN Lakes Conference, Mankato Civic Center, 9 am
April 26, 2024	Le Sueur Policy Advisory Committee, City of Blue Earth, 8 am
April 26, 2024	Area VI Chairman Meeting, New Ulm DNR Office 10 am
May 1, 2024	Cannon River Joint Powers Board, Rice Fairgrounds, Faribault 9 am

April Bills:

Keen Bank	Joe-Mark H S A (\$300.00 ea)		\$ 600.00
Bock's	Truck Gas		\$ 96.40
Supervisors	1st Qtr 2024	Vouchers	\$ 1,463.28
Waseca County	1st Qtr 2024	Medical Benefits	\$ 9,800.25
Halo	Inv#7229544	Pens	\$ 300.48
DeWitt	Inv#378822	Tree Squares	\$ 222.60
Waseca Cty Ag	Fair Booth		\$ 175.00
Mark Schaetzke	2024-MS2	Voucher	\$ 109.84
Joe Edel	2024-JE #2	Voucher	\$ 75.00
			\$ 12,842.85

Manager's Report April 2024

SCTSA – March 19th – Mankato

4 TSA staff are working on a variety of projects. They have set up a project tracking sheet to be able to share info with members. Approved getting credit cards for staff with limits.

Soil Health Staffing Grant

Looking for mentors – expectations of speaking at event, host an event, be available to provide advice for other farmers. Estimated compensation of \$3000. Looking for 1-3 per county to serve in this role.

Local Work Group – March 19th – Minnesota Lake

Attended with 3 SWCD staff, 2 SWCD supervisors, 6 NRCS staff, 1 DNR staff, and 1 farmer. Set priorities for NRCS funding for the next year. The last EQIP signup had more applicants than \$ available so points start to matter in which project gets funded. Group intends to do a similar format next year.

Soil Health Field Day – March 20 – Farmamerica

Approximately 30 people in attendance. Informal presentations by Pat Duncanson, Randy Depudt, Andy Linder, and Jason Leary (Crystal Valley). Expenses covered by Fishers and Farmer's grant through Mankato Water Resources Center.

Area VI Manager's meeting – April 2 – Nicollet

Discussed TSA project communication, soil health staffing grants, technical training team, human resources, and area meetings (attendance and purpose).

FBB – looking to post job soon – May 1 deadline - offering Waseca or Mankato locations. \$38,000 – 49,000 salary range.

Chairs meeting – Gregg?

Mallory has taken another position and sends her regards.

WCA

Completed annual report for 2023

One pre-application completed and one tomorrow

Two potential violations

15 hours of effort for March