



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting August 8, 2024. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca.

The August 8, 2024 Meeting was called to order by Chairman Larry Muff at 6:32 pm.

Members Present

Larry Muff, Chairman
Gregg Rosenthal, Vice Chairman
Wayne Cords, Treasurer
Matt Sommers, Secretary
Keith Morgan, Member

Staff Present

Mark Schaetzke, District Manager
Cheri Brummund, Admin Asst

Others Present

De Malterer, Waseca County Commissioner
Julie Blackburn, ISG

Review of the August Agenda

Wayne Cords made a motion to approve the August Agenda and Matt Sommers seconded. All-Yes.

Consent Agenda

1. July Minutes
2. Approval of Bills
3. Treasurer's Report
4. Other

Wayne Cords made a motion to approve the Consent Agenda and Matt Sommers seconded. All-yes

Old Business:

1. Reed's Lake Ravine Project-Julie Blackburn from ISG offered information on the Proposal offered by ISG. Julie Blackburn then left the meeting so other proposals could be discussed. Matt Sommers made a motion to approve the ISG proposal of the Activity 2: Ravine Stabilization Feasibility Study and Wayne Cords seconded. All-Yes
2. Savings Plans for Businesses-Wayne Cords made a motion to approve going to Keen bank using 6 months' worth of reserve fund to be put into a CD and every 2 months add another CD pending interest rates. Gregg Rosenthal seconded. Wayne Cords then amended the motion to take \$100,000 of reserve funding to be put into a 6-month CD at Keen Bank pending 4.65% interest rate or to put into the 9-month 4.65% interest rate now then revisiting every 2 months to open another CD if funds available and interest rates favorable. Gregg Rosenthal seconded the amended motion. All-Yes.
3. Vehicle Discussion-Mark Schaetzke is to investigate SUV type vehicles that would have a tow package for use of towing the tree planter or the drill and check on Govt pricing discount and bring back to next meeting.
4. Other

New Business:

1. Le Sueur Fiscal Duties-Discussion-Mark Schaeetzke gave an update on the frequency of the fiscal duties and what is expected by the policy committee.
2. Madison Lake Management Plan-LS Funds future project - noted
3. Le Sueur WBIF LS-24-43-03-SE Voucher \$10,000.00 check to landowner and contractor-Wayne Cords made a motion to approve payment and Matt Sommers seconded. All-Yes.
4. Le Sueur WBIF LS-24-07-04-SE Voucher \$8340.50 check to landowner and contractor – Wayne Cords made a motion to approve payment pending applicants invoices and Matt Sommers seconded. Larry Muff will come in to sign the voucher at that time. All-Yes.
5. Le Sueur Projects-planning contracts:
 - a. LS-24-47-02-SE - Septic - \$17,441.34 estimate, encumber 50% \$8720.67
 - b. LS-24-07-07-SE - Septic - \$24,808.69 estimate, encumber 50% NTE \$10,000
 - c. LS-24-07-08-SE - Septic - \$21,000 estimate, encumber 50% NTE \$10,000
 - d. LS-24-07-09-SE - Septic - \$19,000 estimate, encumber 50% \$9500
 - e. LS-24-07-10-SE - Septic - \$21,000 estimate, encumber 50% NTE \$10,000
 - f. LS-24-07-11-SE - Septic - \$22,865 estimate, encumber 50% NTE \$10,000
 - g. LS-24-07-12-SE - Septic - \$21,000 estimate, encumber 50% NTE \$10,000
 - h. LS-24-07-13-SE - Septic - \$22,925 estimate, encumber 50% NTE \$10,000
 - i. LS-24-43-05 - Cover Crop - 100 acres for 3 years at \$65/ac/yr flat rate payment - Encumber \$19,500
 - j. LS-24-43-06 - Strip till - 346 acres for 3 years at \$35/ac/yr flat rate payment - Encumber \$36,330
 - k. LS-24-43-07 - Strip till - 184 acres for 3 years at \$35/ac/yr flat rate payment - Encumber \$19320
 - l. LS-24-43-08 - Cover Crop - 84 acres for 3 years at \$65/ac/yr flat rate payment - Encumber \$16,380
 - m. LS-24-43-09 - Cover Crop - 70 acres for 2 years at \$55/ac/yr flat rate payment - Encumber \$7,700
 - n. LS-24-81-01 - Cover Crop - 227 acres for 3 years at \$65/ac/yr flat rate payment - Encumber \$44,265
 - o. LS-24-81-02 - Well Sealing - \$2750 estimate, encumber 50% \$1375Wayne Cords made a motion to approve all contracts 5 a.- 5 o. Matt Sommers seconded. All-Yes
6. 2023 Audit Draft - (*Letter needs signatures*) Matt Sommers made a motion to approve the draft and Keith Morgan seconded the motion. All-Yes.
7. Soil Health Cost Share Voucher SH-2023-03 Windbreak \$607.50-Wayne Cords made a motion to approve the voucher and Keith Morgan seconded. All-Yes.
8. LS CRP State Incentives Program Grant Agreement - \$100,000 – (*needs signature*) Matt Sommers made a motion to approve and Wayne Cords seconded. All-Yes.
9. Soil Health Delivery Grant Agreement - \$60,000 – (*needs signature*) Wayne Cords made a motion to approve and Matt Sommers seconded. All-Yes.
10. Pins/Id Badges for Supervisors- Two estimates were given on the Supervisor Name Tags/Badges. Wayne Cords made a motion to approve estimate from Quest Marketing and Matt Sommers seconded. All-Yes.
11. Order Coloring Books for the Schools approximately a \$210 + tx 300 and \$300 + tx for 500-Matt Sommers made a motion to approve purchasing 300 coloring books for area schools from Quest Marketing and Keith Morgan seconded. All-Yes.
12. FYI-Area VI All Staff Meeting-Mankato, August 26-all staff will be attending-Office closed-a notice will be put on the door and also on FB and website--noted
13. Other

Supervisor Reports:

1. Larry Muff reported on the LS Policy meeting he attended and also his looking at Reed's Lake Ravines.

Agency Reports:

1. Jessica Beske-NRCS-was not present but sent an email with updates on programs
2. De Malterer-Waseca County Commissioner reported on the LS 1W1P Policy Meeting and also that the next meeting will be here in Waseca on October 25 at 9:00 am.

Staff Reports:

1. Cheri Brummund reported on putting together information Cammi on CRP maps and locations for her inspections.
2. Mark Schaetzke – told about Joe working on CRP plans and Cammi’s report was given. Mark then gave his Manager’s report that is attached.

Adjourn –A motion to adjourn was made by Wayne Cords and seconded by Keith Morgan. Meeting was adjourned by Larry Muff, Chairman at 8:15 pm

Next Board Meeting Thursday, September 12, 2024 at 6:30 pm.

Upcoming Meetings/Events:

August Bills:

Keen Bank	Cammi-Joe-Mark H S A (\$300.00 ea)		\$ 900.00
Bock's	Truck Gas		\$ 97.20
NRHEG Star Eagle	Subscription Renew	Inv#5239	\$ 52.00
Cheri Brummund	Presentation supplies	Voucher 2024CB3	\$ 9.09
Innovative Office Solutions	Office Set up & Shredder	Inv#IN4592023	\$ 650.49
			\$ 1,708.78

August Manager’s Report

7-12-24 – GBERBA Joint Policy & Tech – St. James Golf Course

Normal business with some discussion on eligibility of cover crop and no-till. Three watersheds within GBERBA are at different 1W1P stages. ISG presented on several drainage management plans they were involved with. GBERBA soil health team – have made a couple informational videos – Farming for Soil Health in Southern MN. Are also providing each county with signs to promote cover crops and no-till.

7-26-24 – LS PAC – Albert Lea

Two workplan revisions, rock riffle presentation, cost share policy revisions. Greg Huber to officially start new position as watershed coordinator on Aug 19th.

Reeds lake project coordination

Requested bids from 4 firms – received two. Reviewed CWF AIG requirements and supporting information.

Orientation and training for Cammi. CRP, Sonnek cover crop.

LS fiscal administration – many contracts and some revised or additional paperwork needed to be suitable for BWSR. Need to get whole group up to speed on expectations. Assisting in transition of coordinator.

WCA – 6 wetland delineation applications for bridge replacements – two on old Hwy 14, Two on CR 54 by Waldorf, one on CR 55 by Janesville, and one on CR 15 west of Otisco.

1 wetland delineation application for solar farm – Janesville Twp

1 wetland delineation and incidental request – St. Mary twp

One completed restoration order.

Pre-application and other technical assistance for wetlands.

10.5 hours of effort in July