



## **Waseca Soil and Water Conservation District**

300 North State Street

Waseca, MN 56093

507-835-0603

[www.wasecaswcd.org](http://www.wasecaswcd.org)

Approved minutes of the Waseca SWCD Board of Supervisors Meeting December 12, 2024. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca.

The December 12, 2024 Meeting was called to order by Chairman Larry Muff at 6:30 pm.

### **Members Present**

Larry Muff, Chairman  
Gregg Rosenthal, Vice Chairman  
Matt Sommers, Secretary  
Keith Morgan, Member

### **Staff Present**

Mark Schaetzke, District Manager  
Joe Edel, District Technician  
Cammi Nordmeyer, Soil Health Resource Tech  
Cheri Brummund, Admin Asst

### **Others Present**

De Malterer, Waseca County Commissioner  
Doug Christopherson, Waseca County Commissioner  
Dan Roemhildt, Landowner

### **Review of the December Agenda**

Matt Sommers made a motion to approve and Gregg Rosenthal seconded. All-Yes

### **Consent Agenda**

1. November Minutes
2. Approval of Bills
3. Treasurer's Report
4. Other

Larry Muff requested the Treasurer's Report be pulled from the Consent Agenda for clarification of some amounts different from last year to this year. Matt Sommers made a motion to approve the consent agenda without the Treasurer's report and Keith Morgan seconded. All-Yes.

Treasurer's Report: Larry had questions on the differences from 2023 to 2024 totals in the accrual part of the report. After a brief explanation that Grants came in November last year including the County Appropriation and the State Funding and those amounts have not come in yet this year. After discussion, Matt Sommers made a motion to approve the Treasurer's report and Keith Morgan seconded. All-Yes.

### **Old Business:**

1. Budget Meeting Discussion-Policy for # of months of reserve funds. Matt Sommers made a motion to table to next meeting due to Wayne not present to help explain some points in his presentation and Gregg Rosenthal seconded. All-Yes.
2. Waseca SWCD Personnel and Supervisor Policy Handbook-redesigned-after a brief review of the Handbook, Matt Sommers made a motion to approve and adopt the Handbook, Keith Morgan seconded the motion. All-Yes.
3. Purchase of New Pickup-trade in 2011 truck- an estimated trade in value was given via email for \$5,000-truck had not been physically appraised prior to email estimate. A motion was made

to purchase the New Pickup through Deml in Waseca by Matt Sommers and seconded by Gregg Rosenthal. All-Yes

- a. Another motion was then made by Gregg Rosenthal that if the actual trade in value was less than \$4,500, the Board would be considering to sell on public bids, Matt Sommers seconded. All-Yes
4. MOA between Waseca County and Waseca Soil and Water Conservation District-Matt Sommers made a motion to accept the MOA and Gregg Rosenthal seconded. All-Yes/
5. Dept of Ag-Dealer Certificate needed to be redone—New forms for 2025 Amount will be \$280.00 for our Live Plant Dealer Nursery Certificate-Check and form from last month's meeting has been voided. Matt Sommers made a motion to approve sending in new form and new payment amount, Keith Morgan seconded.
6. Reed's Lake update-noted
7. Other

### **New Business:**

1. 2025 Lease Office Space with County-Matt Sommers made a motion to approve and Gregg Rosenthal seconded. All-Yes
2. Le Sueur Projects-Contracts
  - a. LS-24-07-11-SE Amendment to extend Contract to 12-31-2025-Matt Sommers made a motion to approve the extension and Keith Morgan seconded. All-Yes
3. Le Sueur Projects-vouchers for payment:
  - a. LS-24-81-01 – Cover Crops – 3yr contract – 227 acres - \$65/acre - \$44,265.00  
Matt Sommers made a motion to approve payment and Gregg Rosenthal seconded. All-Yes
  - b. LS-24-81-05 – Cover Crops – 1yr contract - 160 acres - \$35/acre - \$5,600.00  
Matt Sommers made a motion to approve payment and Keith Morgan seconded. All-Yes.
  - c. LS-24-81-09 – Cover Crops – 1 yr contract – 46.95 - \$35/acre - \$1,643.25  
Gregg Rosenthal made a motion to approve payment and Keith Morgan seconded. All-Yes
  - d. LS-24-07-03-SE - Total \$24,576.47 Cost Share Voucher Amount \$10,000.00  
Matt Sommers made a motion to approve payment and Keith Morgan seconded. All-Yes.
  - e. LS-24-07-08-SE – Total \$20,514.02 Cost Share Voucher Amount \$10,000.00  
Keith Morgan made a motion to approve payment and Matt Sommers seconded. All-Yes
  - f. LS-24-07-10-SE – Total \$21,201.54 Cost Share Voucher Amount \$10,000.00  
Gregg Rosenthal made a motion to approve payment and Matt Sommers seconded. All-Yes
  - g. LS-24-07-12-SE – Total \$20,504.73 Cost Share Voucher Amount \$10,000.00  
Matt Sommers made a motion to approve payment and Keith Morgan seconded. All-Yes.
  - h. LS-24-07-13-SE - Total \$22,323.74 Cost Share Voucher Amount \$10,000.00  
Gregg Rosenthal made a motion to approve payment and Matt Sommers seconded. All-Yes
  - i. LS-24-07-14-SE – Total \$22,000.51 Cost Share Voucher Amount \$10,000.00  
Keith Morgan made a motion to approve payment and Matt Sommers seconded. All-Yes
  - j. LS-24-07-17-SE – Total \$20,012.41 Cost Share Voucher Amount \$10,000.00  
Gregg Rosenthal made a motion to approve payment and Matt Sommers seconded. All-Yes
  - k. LS-24-07-19-SE – Total \$23,732.00 Cost Share Voucher Amount \$10,000.00  
Gregg Rosenthal made a motion to approve payment and Keith Morgan seconded. All-Yes
  - l. LS-24-43-01-FarS – Septic Total \$22,266.80 Cost Share Voucher Amount \$10,000.00  
Keith Morgan made a motion to approve payment and Matt Sommers seconded. All-Yes
  - m. LS-24-43-02-FarS – Septic Total \$18,399.25 Cost Share Voucher Amount \$8385.00  
Matt Sommers made a motion to approve payment and Gregg Rosenthal seconded. All-Yes

- n. LS-24-43-04-SE - Total \$20,441.80 Cost Share Voucher Amount \$10,000.00  
Gregg Rosenthal made a motion to approve payment and Keith Morgan seconded. All-Yes
  - o. LS-24-43-05 – Cover Crop completed – final payment of \$24,375.00  
Matt Sommers made a motion to approve payment and Gregg Rosenthal seconded. All-Yes
  - p. LS-24-43-08 – Cover crop completed – final payment of \$16,380.00  
Keith Morgan made a motion to approve payment and Matt Sommers seconded. All-Yes
  - q. LS-24-43-09 – Cover crop completed – final payment of \$7,700.00  
Gregg Rosenthal made a motion to approve payment and Matt Sommers seconded. All-Yes
  - r. LS-24-43-11 – Cover Crop completed – final payment of \$37,635.00  
Matt Sommers made motion to approve payment and Keith Morgan seconded. All-Yes
  - s. LS-24-43-06 – No-till – final payment of \$36,330 \* Matt Sommers made a motion to approve payment now stating that site inspections are required after spring planting as per operation and management plan. Keith Morgan seconded. All-Yes
  - t. LS-24-43-07 – No-till – final payment of \$19,320\* Keith Morgan made a motion to approve payment now stating that site inspections are required after spring planting as per operation and management plan. Matt Sommers seconded. All-Yes
  - u. LS-24-43-10 – No-till – final payment of \$20,265\* Matt Sommers made a motion to approve payment now stating that site inspections are required after spring planting as per operation and management plan. Gregg Rosenthal seconded. All-Yes
  - v. LS-24-43-12 – No-till – final payment of \$15,540\* Gregg Rosenthal made a motion to approve payment now stating that site inspections are required after spring planting as per operation and management plan. Keith Morgan seconded. All-Yes
4. Cost Share Voucher
- a. CS-2022-01 WASCOB – Total \$18,821.00 Cost Share Voucher Amount \$12,438.00
    - i. 1 Check written for total amount that will be split between
      - 1. 2022 State Cost Share \$
      - 2. 2023 State Cost Share \$

Gregg Rosenthal made a motion to authorize staff to sign and approve voucher and pay amount after verification for no more than \$12,438.00. *(Check can be made out with one Supervisor coming in to sign with Cheri Brummund also signing check)* Keith Morgan seconded. All-Yes
    - b. CS-SH-2023-02 Cover Crops 40 acres \$40/acre contract balance total \$3,200.00  
Keith Morgan made a motion to approve payment and Matt Sommers seconded. All-Yes
5. Riparian Projects-Cover Crops Vouchers recommendation for payment
- a. RF-2024-01 – 78.59 acres - \$40/acre - \$3,143.60
  - b. RF-2024-02 – 153.9 acres - \$40/acre - \$6,156.00
  - c. RF-2024-03 – 133.6 acres - \$40/acre - \$5,344.00
  - d. RF-2024-04 – 44.6 acres - \$40/acre - \$1,784.00
  - e. RF-2024-05 – 48.6 acres - \$40/acre - \$1,944.00
  - f. RF-2024-06 – 81.5 acres - \$40/acre - \$3,260.00
  - g. RF-2024-07 – 160.2 acres - \$40/acre - \$6,408.00
  - h. RF-2024-08 – 42.8 acres - \$40/acre - \$1,712.00
  - i. RF-2024-09 – 52.89 acres - \$40/acre - \$2,115.60
  - j. RF-2024-10 – 10.9 acres - \$40/acre - \$ 436.00
- Matt Sommers made a motion to recommend a-j for payment and Keith Morgan seconded. All-Yes
- 6. SH-2023-01 Cancellation-Matt Sommers made a motion to approve cancellation of Contract and Gregg Rosenthal seconded. All-Yes.
  - 7. Extension of 2023 Soil Health Cost Share Grant-Matt Sommers made a motion to approve Grant Extension request and Keith Morgan seconded.
  - 8. Soil Health Summit-January 29-30 Mayo Event Center Mankato 9:00-early registration \$125, after Jan 7 \$175 Cammi Nordmeyer to attend-(Cammi will complete a voucher for registration and mileage) Matt Sommers made a motion to approve who ever desires to attend, Keith

Morgan seconded. All-Yes (Gregg Rosenthal requested Cammi to include register him for the event)

9. MN Soil Health Coalition Membership \$25-Matt Sommers made a motion to pay membership and Gregg Rosenthal seconded. All-Yes.

#### **Supervisor Reports:**

1. Gregg Rosenthal spoke of the Soil Health Summit Event he attended in Mankato. He stated that there were a few landowners from Waseca County that he spoke with.

#### **Agency Reports:**

1. Commissioner Doug Christopherson and Commissioner De Malter asked the Board if the 2<sup>nd</sup> half of the 2024 Appropriations were needed due to the amount the SWCD has listed as equity. The request was made that Mark Schaetzke send them and explanation on what the 2<sup>nd</sup> half appropriation would be used for by Monday night so they may go over it at their Meeting on Tuesday morning.

#### **Staff Reports:**

1. Cammi Nordmeyer reported on attending the Soil Health Summit Event in Mankato. She mentioned that it was a very good event to attend. She also explained that she had been completing RIM inspections with Joe. She has been talking with landowners on new Cover crop contracts and getting their paperwork signed.
2. Cheri Brummund mentioned that she has completed the newsletter, and it will be sent out next week (Dec 16). She has worked on web pages. She has updated the Policy Handbook and has also been doing state reporting.
3. Joe Edel reported that he has finished up on RIM inspections, and has been Planning projects, and working with landowners on projects.
4. Mark Schaetzke-see attached

**Adjourn:** Meeting adjourned at 9:05 pm

**Next Board Meeting Thursday, January 9, 2025 at 6:30 pm.**

#### **Upcoming Meetings:**

January 17, 2025-	Save the Date-Private Lands Partnership Meeting, Wilmar Convention Center, Wilmar 9:00-3:00 – Registration fee and Agenda TBD
January 23	Farming Event 9:00-2:00 Golden Bubble, Wells
January 23	Exploring Boundaries of Virtual Fence Webinar 3: Virtual Fence Economics, Online, Rangeland Gateways
January 24	LS PAC 9:00 Blue Earth County
January 28-30	MECA Annual Conference & Trade Show, MN Erosion Control Association, St. Cloud
January 29-30	Soil Management Summit (formerly Conservation Tillage Conference), Mayo Event Center, Mankato 9:00

**December Bills:**

Keen Bank	Cammi-Joe-Mark H S A	\$300 each	\$ 900.00
Bock's	Truck Gas		\$ 258.39
Cammi Nordmeyer	Voucher 2024-CN3	Registration, mileage	\$ 235.76
Cheri Brummund	Voucher 2024-CB5	4-H Banquet, thank you cards, mileage	\$ 34.86
Mark Schaetzke	Voucher 2024-MS	Registration, mileage	\$ 365.62
Innovative Office	Inv# 4711683	Supplies-folders	\$ 42.05
Innovative Office	Inv# waiting	Supplies-folders	\$ 42.64
LaCannes Marine	Inv# 196235	2 Blank Keys-Ranger	\$ 39.98
Bomgaar's	Inv#81756909	surge protector-extra trailer keys	\$ 47.94
			\$ 1,967.24

**December 2024 Manager's Report**

GBERBA Policy/Tech – normal business. Presentations on BWSR soil health, GBERBA soil health team, and incumbent worker training grants. CRP rates were increased for the drinking water grant.

MASWCD Convention – largest attendance to date with over 700 registered. Good trade show, excellent keynote speaker, and good sessions to choose from. Monday's session was focused on working with NRCS for shared goals.

Upper Cannon River Watershed Study -12-5-24 – calibration of models with recent storms. Starting to look for projects that are planned that would alter hydrology and potential project locations.

WCA

Bridge replacement applications – 3 road bank and one no-loss  
 Notice of decision on a delineation and no loss for a solar project  
 Follow-up on a former decision  
 16 hours of effort in November