



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting January 11, 2024. The Meeting of the Waseca County Board of Supervisors that was held at the Waseca County SWCD Office Area, 300 North State Street, Waseca. The January 11, 2024 Meeting was called to order by Chairman Wayne Cords at 6:30 pm.

Members Present

Wayne Cords, Chairman
Larry Muff, Vice Chairman
Keith Morgan, Treasurer
Gregg Rosenthal, Member

Staff Present

Mark Schaetzke, District Manager
Joe Edel, District Technician
Cheri Brummund, Admin Asst

Others Present

De Malterer, Waseca County Commissioner
Doug Christopherson, Waseca County Commissioner

Review of the November Agenda

Larry Muff made a motion to accept the Agenda with Gregg Rosenthal seconding the motion.
Vote- All Yes

Consent Agenda

1. December Minutes
2. Treasurer's Report
3. Approval of Bills

Larry Muff made a motion to accept the Consent Agenda with Gregg Rosenthal seconding the motion. Vote: All Yes

Old Business:

1. Final Approval of 2024 Personnel Policy-Larry Muff made a motion to approve the Personnel Policy with the addition of 'as described in the State Statute' at the end of the sentence of section 11.1, Gregg Rosenthal seconded. Vote: All-Yes
2. BWSR Soil Health Staffing } Mark Schaetzke explained the staff funding possibilities,
a. TSA Soil Health Staffing }
Larry Muff made a motion to apply for Waseca SWCD Soil Health employee funding, Gregg Rosenthal seconded. Vote: All-Yes
3. Upper Cannon Study update-Mark Schaetzke gave an update on the study--Noted
4. Facebook Policy-Request for clarification of Policy to a one page format to have information on one page.
5. Other

New Business:

1. Reorganization of Board of Supervisors:

2024 Reorganization Chart

2023	Position	2024
Wayne Cords	Chairman	Larry Muff
Larry Muff	Vice Chairman	Gregg Rosenthal
Keith Morgan	Treasurer	Wayne Cords
Matt Sommers	Secretary	Matt Sommers
Gregg Rosenthal	Member	Keith Morgan
	Check Signing Authority	
Wayne Cords	Check Signing Authority	Wayne Cords
Keith Morgan	Check Signing Authority	Keith Morgan
Larry Muff	Check Signing Authority	Larry Muff
Matt Sommers	Check Signing Authority	Matt Sommers
Gregg Rosenthal	Check Signing Authority	Gregg Rosenthal
Cheri Brummund	Check Signing Authority	Cheri Brummund
	On Line Banking Authority	
Wayne Cords	On Line Banking Authority	Wayne Cords
Cheri Brummund	On Line Banking Authority	Cheri Brummund
	Committees & Appointments	
Gregg Rosenthal	Personnel	Gregg Rosenthal
Wayne Cords	Personnel	Larry Muff
Keith Morgan	Budget & Finance	Keith Morgan
Wayne Cords	Budget & Finance	Wayne Cords
Larry Muff	County Water Plan	Removed
	2023 Committees & Appointments	2024
Wayne Cords	GBERBA	Wayne Cords & Gregg Rosenthal
Larry Muff	SCTSA	Larry Muff
Gregg Rosenthal	Waseca Lakes Assoc	Gregg Rosenthal
Wayne Cords	Lake Elysian Assoc	Wayne Cords
Matt Sommers	Commissioner Contact	Matt Sommers
Keith Morgan	Clean Rivers Partners (CRP)	Keith Morgan
Keith Morgan	CR-1W1P	Keith Morgan
Larry Muff	LRWN	Larry Muff
Larry Muff & Matt Sommers	LS-1W1P	Larry Muff & Matt Sommers
	Annual Approvals	
2 nd Thursday 6:30	Meeting Date & Time	2 nd Thursday 6:30
\$75/\$90 .655/mi-IRS	Compensation	\$75/\$90 .67/mi-IRS
Keen	Financial Institution	Keen
New Richland Eagle	Newspaper	Waseca Pioneer
KOWZ	Radio Station	KOWZ

Officers' nominations and votes:

Wayne Cords nominated Larry Muff for Chairman, with no other nominations after 3 requests, Wayne Cords made a motion to elect Larry Muff as Chairman, Gregg Rosenthal seconded. Vote: All-Yes

Larry Muff nominated Gregg Rosenthal for Vice Chairman, with no other nominations after 3 requests, Larry Muff made a motion to elect Gregg Rosenthal as Vice Chairman, Wayne Cords seconded. Vote: All-Yes

Wayne Cords volunteered to take the Treasurer Position, with no other nominations after 3 requests, Wayne Cords made the motion to accept position with Gregg Rosenthal seconding. Vote: All-Yes

Wayne Cords nominated Matt Sommers for the Secretary Position, with no other nominations after 3 requests, Wayne Cords made a motion to elect Matt Sommers as Secretary, Gregg Rosenthal seconded. Vote: All-Yes

Keith Morgan was selected to fill the remaining position of Member on the Board. Vote: All-Yes

Check signing authority: Wayne Cords made a motion to keep all the same, Gregg Rosenthal seconded. Vote: All-Yes

On line Banking: Wayne Cords made a motion to keep all the same, Gregg Rosenthal seconded. Vote: All-Yes

Committees & Appointments: Wayne Cords made a motion to keep all the same except removing Wayne Cords from Personnel and adding Larry Muff, removing the County Water Plan from the listing and adding Gregg Rosenthal to GBERBA sharing responsibility with Wayne Cords, Gregg Rosenthal seconded. Vote: All-Yes

Annual Approvals: Wayne Cords made a motion to keep all annual approvals the same except mileage change to .67/mi per IRS and changing the newspaper to the Waseca Pioneer, Gregg Rosenthal seconded. Vote: All-Yes

2. Meeting Dates for 2024-Wayne Cords made a motion to approve all dates with Gregg Rosenthal seconding. Vote: All-Yes
3. WCA Grant-receiving complete Grant from County \$16,543.00-Noted
4. RIM WO#81-23-W099 \$6,300.00 - Wayne Cords made a motion to approve with Gregg Rosenthal seconding. Vote: All-Yes
5. CS-2023-01 Well Sealing-pending-staff approval for up to \$1000 – Wayne Cords made a motion to give approval of Well Sealing to Staff, Gregg Rosenthal seconded. Vote: All-Yes
6. Farm Bill Biologist-contribute financially?-Tabled
7. Le Sueur 1W1P delegate staff submit workplan-Wayne Cords made a motion to delegate submittal of workplan to staff after Policy Committee approval, Keith Morgan seconded. Vote: All-Yes
8. Le Sueur 1W1P Cost Share Policy-Wayne Cords made a motion to delegate staff to approve unless significant changes were made by Policy Board, then it would need to bring to SWCD Board. Gregg Rosenthal seconded. Vote: All-Yes
9. CRWJPB (Cannon River Watershed Joint Powers) Dues \$2,000-Wayne Cords made a motion to pay dues, Gregg Rosenthal seconded. Vote: All-Yes
10. MASWCD Dues for 2024 \$7077.92- Wayne Cords made a motion to pay dues, Gregg Rosenthal seconded. Vote: All-Yes
11. Conservation Program Summary Update-Noted
12. Tree Open House February 23?
13. Open House expenses for Cookies/Rolls, Cider/Hot Chocolate up to \$50-Wayne Cords made a motion to approve Open House (12) and have (13) Cookies Rolls etc, Keith Morgan seconded. Vote: All-Yes
14. Waseca County News Renewal-Wayne Cords made a motion not to renew, Gregg Rosenthal seconded, Wayne Cords then amended his motion to include obtaining a subscription to the Waseca Pioneer, Gregg Rosenthal seconded the amended motion. Vote: All-Yes
15. Midwest Covers & Grains Conference, Mankato March 4 Registration is \$50-Wayne Cords made a motion to pay registration for staff and/or supervisors to attend, Gregg Rosenthal seconded. Vote All-Yes
16. Midwest Soil Health Summit, Mankato March 13-14 Registration \$175 EB/\$200 after 1/16/24-Wayne Cords made a motion to pay registration for staff and/or supervisors to attend, Gregg Rosenthal seconded. Vote All-Yes
17. FYI-Reminder--Supervisors must file with the Minnesota Campaign Finance Board before January 29, 2024
18. Other

Supervisor Reports:

1. None

Agency Reports:

1. Mallory Malecek, District Conservationist, NRCS-was unable to attend, she did however send a report on EQIP, CRP and CSP updates.
2. Dee Malterer, Waseca County Commissioner, stated that the Sub-agreement for the LS 1W1P would be gone over next week.

Staff Reports:

1. Joe Edel-Reported that he has been working on trees and windbreak projects,
2. Cheri Brummund-reported she has completed elink reporting and majority of State Reporting, waiting on UIMN for reports to finalize reporting.
3. Mark Schaetzke-report attached

Adjourn –Wayne Cords made a motion to adjourn the meeting and Gregg Rosenthal seconded. All-Yes. Meeting adjourned at 8:30 by Chairman Larry Muff.

Next Board Meeting Thursday, February 8, 2024 at 6:30 pm.**Upcoming Meetings:**

January 12, 2024	1:00 pm	GBERBA Policy Meeting-Mankato Office & Webex
January 17, 2024	10:00 am	Le Sueur 1W1P Policy Meeting –Mankato
January 17, 2024	11:00 am	Open Meeting Law Webinar-MCIT <i>register at MCIT.org/events</i>
February 7, 2024	9:00 am	CRWJPB-Rice County Fairgrounds

Upcoming Events:

February 5-8, 2024	9:00 am	Soil Health I-90 Tour, Heron Lake, Fairmont, Stewartville, Hokah, MN - see times & locations & registration at https://www.mnsoilhealth.org/events/2024-02/
February 20-22, 2024	9:00 am	2024 Hwy 14 Tour – CLASIC, Lake Benton, Lamberton, Owatonna, MN see times & locations & registration at https://www.mnsoilhealth.org/events/2024-02/
March 4, 2024	8:00 am	Midwest Covers & Grains Conference, Mayo Health System Event Center, Mankato, MN Registration free to PFI members, \$50 non-members. Register at: https://practicalfarmers.org/events/midwest-covers-and-grains-conference/
March 13-14, 2024	12:00 pm	11 th Annual Midwest Soil Health Summit, Courtyard Marriot Mankato, MN Early Bird registration \$125 SFA members & \$175 non members after January 16, 2024 \$260 members & \$200 non members. Register at https://sfa-mn.org/midwest-soil-health-summit/

January Bills:

Keen Bank	Joe-Mark H S A (\$300.00 ea)		\$ 600.00
Bock's	Truck Gas		\$ 75.00
Waseca Cty License Bureau	Truck Tabs 2024-26		\$ 21.25
Church Printing	Newsletter	Inv#132854	\$ 2,028.73
Bomgaar's	Bolts-nuts-washers	Acct#081-023-5	\$ 1.85
MCIT	PC \$2650.00 WC \$2135.00	Inv#20380R	\$ 4,785.00
Innovative Office Solutions	Office Supplies	Inv#IN4419500	\$ 85.61
Waseca Cty Auditor	4th Qtr Insurance 2023		\$ 9,036.03
Supervisor Vouchers	4th qtr vouchers 2023		\$ 1,502.94
			\$ 18,136.41

January 2024 Manager's Report

Le Sueur 1W1P

Working on policy. Will be coordinating fiscal agreement signatures.

Soil Health Staffing Grant

Gathering information and input from partners and stakeholders on recommendations on how this could be successful.

WCA

Assistance to landowner interested in wetland banking

Will be working on annual reporting to State of MN.

24 hours of effort in Dec 2023

Final invoice for 2023 has been submitted to Waseca County