



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting May 9, 2024. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca.

The May 9, 2024 Meeting was called to order by Chairman Larry Muff at 6:32 pm.

Members Present

Larry Muff, Chairman
Gregg Rosenthal, Vice Chairman
Wayne Cords, Treasurer
Matt Sommers, Secretary
Keith Morgan, Member

Staff Present

Mark Schaetzke, District Manager
Joe Edel, District Technician

Others Present

De Malterer, Waseca County Commissioner

Review of the May Agenda

Wayne Cords made a motion to approve the Agenda with the addition of #10, #11 and Gift Certificates from Scheels under new business and Keith Morgan seconded. All-Yes

Consent Agenda

1. April Minutes-a motion was made by Larry Muff and seconded by Gregg Rosenthal to remove statement about current truck. All-Yes
2. Approval of Bills
3. Treasurer's Report
Wayne Cords made a motion to approve #2 & #3 of consent agenda and Gregg Rosenthal seconded. All-Yes.
#1 of Consent Agenda after discussion on removal of current truck statement, in which Larry Muff approved and Gregg Rosenthal seconded. All-Yes

Old Business:

1. Checking and Credit Card Resolution Draft-
 - a. Credit Card Resolution Draft-changes were made and a motion to table discussion by Wayne Cords and seconded by Keith Morgan. All-Yes
 - b. A motion by Gregg Rosenthal was made to approve the Checking Policy Draft with the addition of BWSR Handbook, page 13 statement and Wayne Cords seconded. All-Yes
2. New Vehicle Discussion-Wayne Cords suggested mid range SUV (Rav4) as a possibility. More discussion will be continued upon more information after new staff is hired.
3. FY 2020 Cost Share Voucher Contract 4(20) \$1000-Motion to approve payment of voucher by Wayne Cords and seconded by Matt Sommers. All-Yes.
4. FY 2020 Cost Share Contract cancellation 2(20) A motion was make to approve cancellation by Matt Sommers and seconded by Gregg Rosenthal. All-Yes.

5. FY 2020 Cost Share Closing Grant-A motion was made by Wayne Cords to approve the closing of FY 2020 Cost Share Grant and seconded by Matt Sommers. All-Yes.
6. Soil Health Staffing – (newspaper & online employment ad cost listing in packet) A motion was made by Wayne Cords to use best advertising methods up to a limit of \$800 total-to run 2 weeks. Matt Sommers seconded. All-Yes.
7. Call for Resolutions-ideas - must be in before June Area VI Meeting-Mark Schaetzke made the suggestion that there is a \$300 cap limit on CRP-Resolution could be to remove or raise the cap limit.
8. Other

New Business:

1. Le Sueur Watershed Based Implementation Funds (LS WBIF) Financial Report
 - a. Invoices to pay:

Inv Date	Invoice #	Invoice Amount	Direct Grant Charge	Partner/Contractor/Landowner	Project/Project Number
February 12-March 31, 2024					
4/17/2024	WasC_Q1_2024	\$ 2,966.04		Waseca County	
4/22/2024	WasS Q1 2024	\$ 525.93	X	Waseca SWCD	

Wayne Cords made a motion to pay and Matt Sommers seconded. All-Yes

2. CRP Incentives-A motion was made by Wayne Cords to be fiscal agent for the BWSR CRP incentive grant on behalf of Le Sueur River Watershed partners. Recommendation to PAC to have the Policy stay the same as WBIF grant so there is minimal confusion between the two grants. Keith Morgan seconded. All-Yes.
3. BSWR Soil Health Delivery-FYI-noted
4. Regional Conservation Partnership Program (RCPP)-FYI-noted
5. Cannon Working Agreement- Wayne cords made amotion to approve and Matt Sommers seconded. All-Yes.
6. SWCD Governance 101 July 16 & 17-Arrowwood, Alexandria \$250 registration + motel \$107/night + tax-noted
7. 2024 Tree Program Summary-Joe
8. Administrative Conference-June 25-26 in Baxter MN-was approved at the March Meeting for Cheri to attend. The Conference sign in is at 8:30 am on the 25th. I will be going up on the 24th. The cost will be \$107/night motel + tax and \$35 registration = \$249 + and mileage (I maybe carpooling with another county) & meal(s). Just wanted to be upfront on the cost before I made the final reservations. Wayne Cords made a motion to approve and Matt Sommers seconded. All-Yes.
9. FYI Soil & Water Supervisors Wayne Cords, District 1 and Keith Morgan, District 5 are up for re-election. Filing period is from May 21, 2024 to June 4, 2024 at 5 pm.-noted
10. Approval of encumbering LS-24-07-01 – BE CD-1 10 alternative side inlet pipes. Cost estimate: \$34,067 at 75% cost share for \$25,550. It is not in top priority area of 1W1P, need signatures from landowners not just County Administrator-Wayne Cords made a motion to delegate to staff to approve contingent on signatures, seconded by Keith Morgan. All-Yes.
11. Approval of encumbering LS-24-07-02 – BE CD-1 7 rock riffles. Cost estimate of \$61,500 at 75% cost share for \$45,753. *Pending BWSR approval.* Wayne Cords made a motion to delegate staff to approve contingent if all requirements are met such as BWSR and landowner signatures. Gregg Rosenthal seconded. 4-Yes 1-No Roll call Vote: Wayne Cords-Yes, Matt Sommers-No, Gregg Rosenthal-Yes, Keith Morgan-Yes, Larry Muff-Yes. Motion passed 4-1.
12. Larry Muff broke up the Scheel’s Certificate into 3 Certificates. Will decide what to do with each at next meeting.
13. Other

Supervisor Reports:

1. Larry Muff reported on the District Chairman’s Meeting.

Agency Reports:

1. De Malterer, County Commissioner, Passed Cover Crop from recommendation from Waseca SWCD. She agrees that there need to be standards put into place. The Commissioners are

resistant to continue approving lake applications. She also mentioned the Le Sueur 1W1P Policy meeting.

2. Jessica Beske, NRCS Team Leader, Provided written Report.

Staff Reports:

1. Joe Edel talked about trees, buffers, and project updates.
2. Mark Schaetzke Manager's report is attached.
3. Cheri: notes

Adjourn –Meeting was adjourned by Larry Muff, Chairman at 8:55 pm

Next Board Meeting Thursday, June 13, 2024 at 6:30 pm.

Upcoming Meetings/Events:

- May 17 GBERBA Policy, 1:00, Mankato
 June 27 Area VI Meeting, Mcleod County Fairgrounds, Hutchinson-time TBD

May Bills:

Keen Bank	Joe-Mark H S A (\$300.00 ea)		\$ 600.00
Bock's	Truck Gas		\$ 103.37
Schumachers	Trees	Inv#INV6201	\$ 19,739.25
Tree Pro	Tree Tubes	Inv#TP4921	\$ 116.25
Wolcyn	Trees	Inv#35133	\$ 5,975.00
Bomgaar's	Tree - flags/bags		\$ 55.96
Corporate Recognition	Tablecloth	Inv#22236	\$ 278.90
Albert Lea Seed House	Bee Wildflower Seed	Inv#24-06660	\$ 85.36
			\$ 26,954.09