



## **Waseca Soil and Water Conservation District**

300 North State Street

Waseca, MN 56093

507-835-0603

[www.wasecaswcd.org](http://www.wasecaswcd.org)

Approved minutes of the Waseca SWCD Board of Supervisors Meeting October 10, 2024. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca.

The October 10, 2024 Meeting was called to order by Vice Chairman Gregg Rosenthal at 6:30 pm.

### **Members Present**

Larry Muff, Chairman (arrived later)  
Gregg Rosenthal, Vice Chairman  
Wayne Cords, Treasurer  
Matt Sommers, Secretary  
Keith Morgan, Member

### **Staff Present**

Mark Schaetzke, District Manager  
Joe Edel, District Technician  
Cammi Nordmeyer, Soil Health Resource Tech  
Cheri Brummund, Admin Asst

### **Others Present**

De Malterer, Waseca County Commissioner

### **Review of the October Agenda**

Wayne Cords made a motion to approve the October Agenda and Matt Sommers seconded. All-Yes.

### **Consent Agenda**

1. September Minutes
2. Approval of Bills
3. Treasurer's Report
4. Other

Matt Sommers made a motion to approve the Consent Agenda and Wayne Cords seconded. All-Yes.

### **Old Business:**

1. Soil Health Delivery Grant-Wayne Cords made a motion to approve as soybean clause has been reworded to define maximum row width. Matt Sommers seconded the motion. All-Yes.
2. Soil Health Work Plan-Wayne Cords made a motion to approve the Soil Health Work Plan with the changes of decreasing the Non-Structural Management Practices budgeted amount to \$46,000 and increasing the Tree establishment budgeted amount to \$10,000. Matt Sommers seconded the motion. All-Yes.
  - a. Consideration to delegate staff to approve Soil Health Delivery Grant applications-Wayne Cords made the motion to delegate Mark Schaetzke to approve applications on this Grant until November 1, anything after that date will need Board approval. Matt Sommers seconded the motion. All-Yes.
3. Budget Meeting Discussion-Policy of # of Months of reserve funds-Tabled
4. CD needs to be purchased-Who and When rates are going down-2 Board Members must open CD-Wayne Cords and Larry Muff will go to Keen Bank to purchase the CD on October 18<sup>th</sup>.
  - a. Matt Sommers made a motion to for Staff to look into other forms of saving investments such as Magic Fund and 4-M Fund will be looked into and brought to the next meeting, Gregg Rosenthal seconded. All-Yes.
5. Other

## New Business:

1. Le Sueur Projects-planning contracts:
  - a. LS-24-07-18 estimate of \$1,900.00 – encumber \$950.00 Well Sealing
  - b. LS-24-07-19-SE estimate of \$23,732.00 – encumber \$10,000 Septic
  - c. LS-24-07-20 Cover Crop-3yr contract 217 acres @ \$65/ac/yr- encumber \$43,215.00
  - d. LS-24-07-21 Cover Crop-3yr contract 63.3 acres @ \$65/ac/yr- encumber \$12,343.50
  - e. LS-24-07-22 Cover Crop-3yr contract 286.1 acres @ \$65/ac/yr- encumber \$55,789.50
  - f. LS-24-07-23 Cover Crop-3yr contract 154.7 acres @ \$65/ac/yr- encumber \$30,166.50
  - g. LS-24-43-10 Strip till- 3yr contract 193 acres @ \$35/ac/yr- encumber \$20,265.00
  - h. LS-24-43-11 Cover Crop-3yr contract 193 acres @ \$65/ac/yr- encumber \$37,635.00
  - i. LS-24-43-12 Strip till/No till-3yr contract 148 ac @ \$35/ac/yr- encumber \$15,540.00
  - j. LS-24-81-04 Strip till- 1yr contract 80 acres @ \$25/ac/yr- encumber \$ 2,000.00Wayne Cords made a motion to approve contracts under 1.a-j, Matt Sommers seconded. All-Yes.
  
2. Le Sueur Projects-planning contracts request to delegate staff to sign off after landowner signatures collected
  - a. LS-24-81-05 Cover Crop-1yr contract 160 acres @ \$35/ac- encumber \$ 5,600.00
  - b. LS-24-81-06 Strip till- 2yr contract 146.13 ac @ \$25/ac/yr-encumber \$ 7,306.50
  - c. LS-24-81-07 Strip till- 2yr contract 201.63 ac @ \$25/ac/yr-encumber \$10,081.50
  - d. LS-24-81-08 No till- 1yr contract 100.55 ac @ \$25/ac- encumber \$ 2,513.75
  - e. LS-24-81-09 Cover Crop-1yr contract 47.97 acres @ \$35/ac- encumber \$ 1,678.95Wayne Cords made a motion to delegate staff to sign off after landowner signatures have been collected on contracts under 2.a-e, Matt Sommers seconded. All-Yes.
  
3. Le Sueur Projects-Amendments/Changes
  - a. LS-24-43-05 Amendment increase acres from 100 to 125 and encumber amount from \$19,500 to \$24,375
    - i. Amend increase to be LS-24-43-05 Cover Crops 125 acres @ \$65/ac/yr-encumber \$24,375.00Wayne Cords made a motion to amend changes, Matt Sommers seconded. All-Yes.
  
4. Le Sueur Projects-vouchers for payment:
  - a. LS-24-07-05-SE Septic Total \$22,195 Cost Share Voucher Amount \$10,000Wayne Cords made a motion to approve payment, Keith Morgan seconded. All-Yes.
  
5. Le Sueur Partners Vouchers 3<sup>rd</sup> qtr-2024
  - a. 2024WBIF-WasS-03-24 \$4,055.68 – Waseca SWCD
  - b. 2024WBIF-WasC-03-24 \$1,112.75 – Waseca County
  - c. 2024WBIF-FarS-03-24 \$5,323.97 – Faribault SWCDWayne Cords made a motion to approve vouchers under 5.a-c, Matt Sommers seconded. All-Yes.
  
6. Riparian Contract Recommendations
  - a. RF-2023-09 Cover Crop 51.9 acres-recommend for payment \$\$2,076.00
  - b. RF-2024-09 Cover Crop 53.78 eligible acres-recommend to encumber \$2,151.20
  - c. RF-2024-10 Cover Crop 46.14 acres-recommend to encumber \$1,845.60Wayne Cords made a motion to recommend Riparian Contracts and Matt Sommers seconded. All-Yes.
  
7. BWSR Academy Oct 29-31 Cragun's, Brainerd-Registration \$225/person \$675.00 pd to BWSR for registration before Oct 19th (Cammi, Joe, Mark)
  - a. \$212.60 room & tax/person, room and meals will be up to individual to do a voucher for reimbursement.Wayne Cords made a motion to approve registration for staff to attend Academy, Keith Morgan seconded. All-Yes.

8. SWCD Aid Resolution Approval-Wayne Cords made a motion to approve the Resolution, Matt Sommers seconded. All-Yes.
9. GBERBA-Dispersal Agreement-Wayne Cords made a motion to approve the agreement depending on Satisfactory review by the County Attorney. Matt Sommers seconded. All-Yes
10. 2025 Buffer Law Implementation Grant \$20,000-Matt Sommers made a motion to approve grant application, Gregg Rosenthal seconded. All-Yes.
11. 2025 Buffer Law Workplan-Wayne Cords made a motion to approve workplan for staff time and Matt Sommers seconded. All-Yes.
12. 2023 State Cost Share Workplan Revision to go over the 20% limit on Technical Assistance-Wayne Cords made a motion to approve revision to increasing Technical Assistance to go over 20% unless project bill would come in to use the remaining amount. Matt Sommers seconded.. All-Yes.
13. Purchase case & screen protectors for new cell phones \$171.78 (Otter Box) or \$118.08 (Laut)-Matt Sommers made a motion to purchase the Laut case and screen protectors for both new phones, Gregg Rosenthal seconded. All-Yes.
14. Purchase of New Pickup-trade in 2011 truck-Mark Schaetzke is to get more information and bring to next meeting.
15. 2024 MASWCD Resolutions –
  - a. Vote individually and submit or send ballot into office and Cheri will submit as a District. Must be submitted by Nov 1—needs to be one way only

It was determined that each Supervisor will submit their own ballot on line.
16. 2024 MASWCD Convention
  - a. Registration- 3 day \$330 (Mark), Tuesday only \$245, Wednesday only \$205
  - b. Motel-\$115 night + tax- up to individual to do a voucher for reimbursement
  - c. Conservation Farmer Awards Ceremony Luncheon \$35/person
    - i. Staff
    - ii. Karl and Spouse
    - iii. All other meals will be up to individual to do a voucher for reimbursement.

Wayne Cords made a motion to approve registration and Conservation Farmer Luncheon to all that would like to attend. Matt Sommers seconded. All-Yes (registrations and luncheon check will be sent in at next meeting)

17. Other

**Supervisor Reports: None**

**Agency Reports: None**

**Staff Reports**

- a. Joe Edel-reported that he has been working on CRP Planning, also contracts for a Basin and 3 Waterways.
- b. Cammi Nordmeyer-reported that she was been working on the CRP status reviews, and Soil Health Contracts. She also attended SROC Cover Crop Academy and has met with the Freeborn Area Soil Health Team. She has also started RIM inspections.
- c. Cheri Brummund-reported that she has been updating elink for the 3<sup>rd</sup> quarter entries, worked with CRP entries and also delivered Coloring Books to the Waseca County Schools for the Kindergarten Classes and entered pictures on the website.
- d. Mark Schaetzke-attached

**Adjourn:** Matt Sommers called for adjournment and Meeting was adjourned by Chairman Larry Muff at 8:41 pm.

**Next Board Meeting Thursday, October 10, 2024 at 6:30 pm.**

**Upcoming Meetings:**

October 29-31 – BWSR Academy-Cragun’s Conference Center, Brainerd

November 6 - Cannon JPB, location TBD, 9:00 am  
 November 15 – GBERBA Joint Policy/Tech, location TBD 9:30 am  
 November 21 – Area VI Meeting-South Central Service Coop, North Mankato  
 January 17, 2025- Save the Date-Private Lands Partnership Meeting, Wilmar Convention Center,  
 Wilmar 9:00-3:00 – Registration fee and Agenda TBD

**October Bills:**

Keen Bank	Cammi-Joe-Mark H S A	\$300 each	\$ 900.00
Bock's	Truck Gas		\$ 196.05
Peterson Company LTD	2023 Audit	Inv#30016	\$ 4,500.00
John's Service	Oil Change	Inv#19675	\$ 95.53
Cheri Brummund	Mileage	Voucher#2024 CB4	\$ 52.60
Supervisor Vouchers	3rd Qtr Vouchers		\$ 1,608.51
Waseca County Treas/Aud	3rd Qtr Benefits		\$ 10,539.47
Quest Awards	Badges	Inv #101024	\$ 60.00
			\$ 17,952.16

**October 2024 Manager's Report**

2022 Buffer Law extension request - FYI

Sept 19 - South Central Technical Service Area meeting

Peer to peer mentoring program is off the ground with 4 applications for mentors. Simple form for sign up for mentors and mentees. Soil health coordinator did not have applications the first time and had two applicants the second time. Staff are involved with projects and training.

Sept 20 – LS Policy Advisory Committee meeting

Minor update to policy to include language for new CRP grant. Recommended the second work plan revision to move funds to non-structural projects and a small amount to septic. Workplan revision has since been completed.

9-25 GBERBA

Normal business. Policy on drinking water grant was revised with higher payment rates. Grant is behind schedule in getting projects encumbered. This is a competitive grant so flexibility is limited.

10-2 Cannon Implementation Group.

CRJPB had a good tour. Photos and video are available. Discussed new CRP grant policy, Cannon area flooding, new Lidar and heard a presentation from BWSR on quality assurances (tracking how you are doing based on your plan goals). BWSR has a formal process for evaluating the implementation of plans. Working on FY25 grant workplan (3<sup>rd</sup> WBIF grant).

10-2 – DNR public waters revision webinar

Informational webinar – webinar is available for viewing and should also have an updated Q&A document available later. [https://www.dnr.state.mn.us/waters/watermgmt\\_section/pwi/update.html](https://www.dnr.state.mn.us/waters/watermgmt_section/pwi/update.html)

DNR staff to review the whole state for water bodies that meet the definition of public water as directed by the MN legislature. There are no changes to the definition of public waters. MN DNR have committed to providing notice and public meetings in each county. There is not a schedule of when Waseca county will be completed yet – sometime in the next 8 years. Start in Jan 2025 with team of 5 dedicated staff. Changes will be finalized on a county or region basis. MN buffer law will follow any changes.

10-3 – Waseca County planning commission

Waseca county is reviewing and updating their Unified Development Code (zoning ordinance) and they reviewed the portion that addresses buffer and the MN Buffer Law. This part of the code was updated sometime around 2016 and no major changes are proposed.

WCA

Issued several notices of Decision on applications.

One extension on a wetland delineation

Pre-application for project within shoreland and floodplain

17 hours of effort in September

