



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting September 12, 2024. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca.

The September 12, 2024 Meeting was called to order by Vice Chairman Gregg Rosenthal at 6:30 pm.

Members Present

Larry Muff, Chairman (arrived later)
Gregg Rosenthal, Vice Chairman
Wayne Cords, Treasurer
Matt Sommers, Secretary
Keith Morgan, Member

Staff Present

Mark Schaetzke, District Manager
Joe Edel, District Technician
Cammi Nordmeyer, Soil Health Resource Tech
Cheri Brummund, Admin Asst

Others Present

Doug Christopherson, Waseca County Commissioner
Greg Huber, Waseca County Land & Water Resources
Chris Howard, Waseca County Land & Water Resources

Introduction to Cammi Nordmeyer, Soil Health Resource Technician

Cammi Nordmeyer introduced herself to all and gave some information as to her education and work experience. She also gave a description on the things she has been working on like CRP status reports and meeting with landowners. Everyone present at the meeting then introduced themselves and what positions they held.

Review of the September Agenda

Wayne Cords made a motion to approve the September Agenda and Matt Sommers seconded. All-Yes.

Consent Agenda

1. August Minutes
2. Approval of Bills
3. Treasurer's Report
4. Other

Wayne Cords made a motion to approve the Consent Agenda and Matt Sommers seconded.
All-yes

Old Business:

1. Vehicle Discussion-Mark Schaetzke presented various SUV types from area dealers. After a discussion, Matt Sommers made a motion to go with the Ford Escape ST from Deml Ford in Waseca and Wayne Cords seconded. All-yes. When time for delivery an email will be sent out for to all for 2 of the Supervisors to come into Deml Ford and sign paperwork and pay for vehicle.
 - a. Wayne Cords then also made a motion to have the signage on the doors done by Wet Signs in Waseca, Matt Sommers seconded. All-yes.

2. 2025 Budget Discussion-Mark Schaetzke reported on the County Commissioners Work Session he spoke at explaining the current operating budget of SWCD. There is a meeting set up on September 19 at 3:00 with Michael Johnson, County Administrator, County Commissioners De Malterer and Doug Christopherson and SWCD District Manager Mark Schaetzke and SWCD Board Chairman Larry Muff.
3. Reeds Lake CWF application-Mark Schaetzke explained that he has spoke with ISG and also Reeds Lake Association Representatives about the cost of the project and how it will affect them. Wayne Cords suggested checking with PCA to see if they already had part of the research available or could be done by them—referring to the Bathtub Model.
4. Other

New Business:

1. Le Sueur Project-Contract Cancellation
 - a. LS-24-07-09-SE Septic \$9,500 cost share cancel
Wayne Cords made a motion to cancel the cost share contract, Matt Sommers seconded. All-Yes.
2. Le Sueur Projects-planning contracts:
 - a. LS-24-07-14-SE estimate of \$22,375.36 - encumber \$10,000 septic-Wayne Cords made a motion to approve the new contract replacing the above 1.a. contract cancellation, Matt Sommers seconded. All-Yes.
 - b. LS-24-07-15-bid estimate of \$ 2,200 - encumber \$1,100, well sealing
 - c. LS-24-07-16-bid estimate of \$ 2,500 - encumber \$1,250, well sealing
 - d. LS-24-07-17-SE estimate of \$20,117.28 - encumber \$10,000 septic
 - e. LS-24-07-01-bid estimate of \$34,067 - encumber \$25,550 10 alternative side inlets
 - f. LS-24-07-02-bid estimate of \$61,005 - encumber \$43,753 7 rock riffles
 - g. LS-24-81-03-bid estimate of \$7,536.65 - encumber \$6,782.99 WASCOB
Wayne Cords made a motion al approve the remaining contracts 2b-2g and Matt Sommers seconded. All-Yes.
3. Le Sueur Projects-vouchers for payment:
 - a. LS-24-47-01-SE-Total \$35,931.86 Cost Share Voucher Amount \$10,000.00 Wayne Cords made a motion to approve payment, Matt Sommers seconded. All-Yes.
 - b. LS-24-47-02-SE-Total \$17,441.34 Cost Share Voucher Amount \$ 8,720.67 Matt Sommers mad a motion to approve payment, Wayne Cords seconded. All-Yes.
 - c. LS-24-07-06-SE-Total \$20,996.26 Cost Share Voucher Amount \$10,000.00 Wayne Cords made a motion to approve payment, Matt Sommers seconded. All-Yes.
 - d. LS-24-07-07-SE-Total \$22,035.51 Cost Share Voucher Amount \$10,000.00 Matt Sommers made a motion to approve payment, Keith Morgan seconded. All-Yes.
4. Le Sueur Workplan Revision-add funds for non-structural practices workplan item. Wayne Cords made a motion to give Mark Schaetzle authorization for revise the Workplan to add funds to the Non Structural and to take them from Wetland Restoration pending PAC approval, Matt Sommers seconded the motion. All-Yes
5. LS CRP Grant-delegate staff to submit workplan pending LS PAC review-Matt Sommers made the motion to approve Mark Schaetzke to submit workplan pending LS PAC approval and Larry Muff seconded. All-Yes
6. Soil Health Delivery Policy-Mark Schaetzke is to clarify and bring to next meeting.
7. Riparian Cover Crop Contracts
 - a. RF-2024-02 153.9 Acres Total \$6,156.00
 - b. RF-2024-03 133.6 Acres Total \$5,344.00
 - c. RF-2024-04 44.6 Acres Total \$1,712.00
 - d. RF-2024-05 48.6 Acres Total \$1,944.00
 - e. RF-2024-06 81.5 Acres Total \$3,260.00
 - f. RF-2024-07 160.2 Acres Total \$6,408.00
 - g. RF-2024-08 42.8 Acres Total \$1,712.00

Wayne Cords made a motion to recommend 7c-f, Matt Sommers seconded however before final vote Wayne Cords amended the motion to recommend all 7a-7g contracts listed, Matt Sommers seconded. All-Yes.
8. CS-2023-03 Well Sealing Total \$1,610.00 Cost Share Voucher Amount \$ 805.00 Wayne Cords made a motion to approve payment of the voucher and Keith Morgan seconded. All-Yes.
9. Closing of 2021 Buffer Law Grant Wayne Cords made a motion to approve closing the Grant and Matt Sommers seconded. All-Yes.

10. New Cell Phone-Camera is broken in old one-After reviewing options of a replacement phone, the suggestion was made that maybe we could check into the County's plan and reimburse the county for the phones instead of going separately. Commissioner Doug Christopherson suggested talking to Judy Hiller on the matter to see if it is possible. Wayne Cords made a motion to have Cheri Brummund check on, if possible go with the county plan and if it is not possible, then SWCD shall purchase the Samsung phone listed, Matt Sommers seconded. All-Yes.
11. Newsletter mailing estimate of Printing \$932.00 & handling \$121 + postage. Pretty much the same as last year other than the increase in postage cost. (Last yrs total \$2,028.73 for 4,613 newsletters) Wayne Cords made a motion to approve and Matt Sommers seconded. All-Yes.
12. MASWCD Annual Convention-Dec 2-4 Registration Deadline Nov 18 \$330 + Breakfasts \$50 and Luncheons \$70 3 days per person—Registration for the Conservation Farmer & Spouse would be \$70.00 for Awards Banquet only-Wayne Cords made a motion that we pay registration for the Conservation Farmer and Spouse and Keith Morgan seconded. All-Yes.
13. Name Tags/Pins for Supervisors-Wayne Cords made a motion to approve the sample badges with the white background and Larry Muff seconded. All-Yes.
14. MOSH Soil Health Education Grant – Mark Schaetzke will continue to look into the grant.
15. FYI-2024 MCIT WC Dividend will be \$478 coming in Mid-November-noted
16. FYI-Estimated 2025 MCIT WC \$2,488 and Prop/Casualty \$2,811 Total \$5,299 (last yr was \$4,785)-noted
17. Other-Larry Muff wanted to find out the best way to get information to landowners about Septic System Cost Share. Chris Howard and Greg Huber suggested various ways when they get a request, however at that time landowners are ready to put the system in sooner than Grant approvals can be done. They also suggested that the Contractors are the best way of getting the info out because they are usually the first ones contacted by landowners.

Supervisor Reports: None

Agency Reports:

1. Commissioner Doug Christopherson spoke about the upcoming Budget Meeting coming up on the 19th. He also talked about the weed harvester and that St Olaf Residents were interested in maybe having it used on St Olaf next spring. He asked then if the SWCD would maybe have funding available for that?

Staff Reports:

1. Joe Edel reported that he has been working on CRP Plans and will be working on RIM inspections and setting up tree inventory requests.
2. Cheri Brummund reported that she has been working on CRP contracts and the 2024 Newsletter and helping Cammi get established.
3. Mark Schaetzke gave his Manager's Report: attached

Adjourn: Meeting was adjourned by Gregg Rosenthal at 8:25 pm.

Next Board Meeting Thursday, October 10, 2024 at 6:30 pm.

Upcoming Meetings:

September 19 – 9:00 South Central TSA Meeting – Mankato USDA Office

September 19 – 3:00 Budget Meeting with County

September 20 – 9:00 Le Sueur PAC East Annex Large Conference Room, Waseca

November 21 – Area VI Meeting-South Central Service Coop, North Mankato

September Bills:

Keen Bank	Cammi-Joe-Mark H S A	\$300 each	\$ 900.00
Bock's	Truck Gas	Inv#219991	\$ 82.86
4 Seasons	Shirts	Inv#2281	\$ 389.00
Bomgaars	Antifreeze/S by S	Inv#81725972	\$ 10.99
Innovative Office	Desk/supplies	Inv#IN4614486	\$ 272.30
Cammi Nordmeyer	Fuel-Ranger	Voucher #2024-CN1	\$ 16.28
Joe Edel	Mileage	Voucher #2024-JE3	\$ 42.21
Mark Schaetzke	Meals & Mileage	Voucher #2024-MS	\$ 290.18
Peak Computers	Annual Website Renewal	Inv#8596	\$ 264.00
Halo	Coloring Books	Inv#7592105	\$ 263.99
			\$ 2,531.81

September 2024 Manager's Report

8-20-24 – Successful Outreach Strategies

Led by BWSR outreach staff. Training and real work examples of outreach strategies.

8-26-24 – Area VI all staff meeting

Well attended with presentations on customer service, employee assistance program, Pheasants Forever updates, and small group discussions. A good opportunity to see and learn from fellow SWCD staff.

WCA training – 2 days – Redwood Falls

Most of the day one was reviewing the WCA statute changes from this last legislative session and how that affects exemptions and other decisions. Day 2 had an in-field delineation exercise and violation examples.

Training was eligible for continuing education credits.

9-3-24 – Commissioner work session – Budget

Commissioners had various questions and expressed that they want to support us and that we appear to be close on financial goals.

9-4-24 – soil health equipment field day – Blooming Prairie

Attended by around 85 people. Great demonstrations of various cover crop seeding equipment, soil structure, and bugs.

WCA – 6 bridge delineations

- One solar delineation

- One NOD for delineation

- Pipe line no-loss

- Wetland banking report

- WCA training – 2 days

- Pre-application for Elysian Lake access and replacement.

54 hours of effort in August