



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting January 9, 2025. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca.

The January 9, 2025 Meeting was called to order by Chairman Larry Muff at 6:30 pm.

Oath of Office Incoming Supervisors

1. Wayne Cords-District 1
2. Dan Roemhildt-District 5

Wayne Cords and Dan Roemhildt took their Oath of Office.

Members Present

Larry Muff, Chairman
Gregg Rosenthal, Vice Chairman
Wayne Cords, Treasurer
Dan Roemhildt, Member

Staff Present

Mark Schaetzke, District Manager
Cammi Nordmeyer, Soil Health Resource Tech
Cheri Brummund, Admin Asst

Others Present

De Malterer, Waseca County Commissioner
Brad Krause, Waseca County Commissioner

Review of the January Agenda

Wayne Cords made a motion to approve the January Agenda and Gregg Rosenthal seconded. All-Yes

Consent Agenda

1. December Minutes
2. Approval of Bills
3. Treasurer's Report
4. Other

Wayne Cords made a motion to approve the Consent Agenda and Gregg Rosenthal seconded. All-Yes

Old Business:

1. Budget Meeting Discussion-Policy for # of months of reserve funds.

Wayne Cords made a motion to utilize a goal of having a fund that consisted of 75% employees liabilities, a Capital Improvement Fund (\$50,000) and maintaining a 12 month operating expense with 10% of remaining unrestricted funds to go toward the next years budget as an income item. Gregg Rosenthal seconded. All-Yes.

New Business:

1. Reorganization of Board of Supervisors:

2025 Reorganization Chart		
2024	Position	2025
Larry Muff	Chairman	Larry Muff
Gregg Rosenthal	Vice Chairman	Gregg Rosenthal
Wayne Cords	Treasurer	Wayne Cords
Matt Sommers	Secretary	Matt Sommers
Keith Morgan	Member	Dan Roemhildt
Check Signing Authority		
Wayne Cords	Check Signing Authority	Wayne Cords
Keith Morgan	Check Signing Authority	Dan Roemhildt
Larry Muff	Check Signing Authority	Larry Muff
Matt Sommers	Check Signing Authority	Matt Sommers
Gregg Rosenthal	Check Signing Authority	Gregg Rosenthal
Cheri Brummund	Check Signing Authority	Cheri Brummund
Online Banking Authority		
Wayne Cords	Online Banking Authority	Wayne Cords
Cheri Brummund	Online Banking Authority	Cheri Brummund
Committees & Appointments		
Gregg Rosenthal	Personnel	Gregg Rosenthal
Larry Muff	Personnel	Larry Muff
Keith Morgan	Budget & Finance	Larry Muff
Wayne Cords	Budget & Finance	Wayne Cords
Wayne Cords & Gregg Rosenthal	GBERBA	Wayne Cords & Gregg Rosenthal
Larry Muff	SCTSA	Larry Muff
Gregg Rosenthal	Waseca Lakes Assoc	Gregg Rosenthal
Wayne Cords	Lake Elysian Assoc	Wayne Cords
Matt Sommers	Commissioner Contact	Matt Sommers
Keith Morgan	Clean Rivers Partners (CRP)	Dan Roemhildt
Keith Morgan	CR-1W1P	Dan Roemhildt
Larry Muff	LRWN	Larry Muff
Larry Muff & Matt Sommers	LS-1W1P	Larry Muff & Matt Sommers
Annual Approvals		
2 nd Thursday 6:30	Meeting Date & Time	2 nd Thursday 6:30
\$75/\$90 .67/mi-IRS	Compensation	\$75/\$90 .70/mi-IRS
Keen	Financial Institution	Keen
Waseca Pioneer	Newspaper	Waseca Pioneer
KOWZ	Radio Station	KOWZ

Section 1 Positions: Wayne Cords nominated Larry Muff for Chairman; Gregg Rosenthal seconded. All-Yes.

Larry Muff nominated Gregg Rosenthal for Vice Chairman; Wayne Cords seconded. All-Yes.
 Gregg Rosenthal nominated Wayne Cords for Treasurer; Dan Roemhildt seconded. All-Yes.
 Wayne Cords nominated Matt Sommers for Secretary; Gregg Rosenthal seconded. All-Yes
 and Dan Roemhildt will preside as Member.

Section 2 Check Authorizations: Wayne Cords made a motion to approve Wayne Cords, Larry Muff, Matt Sommers, Gregg Rosenthal, Dan Roemhildt and Cheri Brummund to have signing authority; Gregg Rosenthal seconded. All-Yes.

Section 3 Online Banking Authorizations: Wayne Cords made a motion to approve Wayne Cords and Cheri Brummund to have online banking authority; Gregg Rosenthal seconded. All-Yes.

Section 4 Committees & Appointments: Wayne Cords made amotion that all appointments stay the same except removing Keith Morgan from Budget & Finance and adding Larry Muff to that position and removing Keith Morgan from Clean Rivers Partners and CR-1W1P and adding Dan Roemhildt to those positions. Gregg Rosenthal seconded. All-Yes.

2. Meeting Dates for 2025-Gregg Rosenthal made a motion to approve all meeting dates listed on sign and website and Dan Roemhildt seconded. All-Yes.
3. Note: All Checking Acct Signers must stop at Keen Bank and Sign Form in Person w ID-noted
4. LeSueur WBIF Quarterly/Year end Invoices:

Inv Date	Invoice #	Invoice Amount	Direct Charge	Partner
4th qtr/year end invoices				
12/27/2024	WasS-04-24	\$ 2,261.69	X	Waseca SWCD
12/31/2024	BIES-04-24	\$ 10,788.01		Blue Earth SWCD
12/31/2024	WasC-04-24	\$ 400.59		Waseca County
10/4/2024	FarS-04-24	\$ 3,103.14		Faribault SWCD

Wayne Cords made a motion to approve payment of invoices and Gregg Rosenthal seconded. All-Yes

5. Closing of 2022 State Cost Share-Gregg Rosenthal made a motion to approve and Dan Roemhildt seconded. All-Yes.
6. Closing of 2023 State Cost Share-Wayne Cords made a motion to approve and Dan Roemhildt seconded. All-Yes
7. Closing of 2025 Conservation Delivery-Wayne Cords made a motion to approve and Gregg Rosenthal seconded. All-Yes.
8. 2025 Pay Equity Implementation Report-needs approval-Gregg Rosenthal made a motion to approve and Dan Roemhildt seconded. All-Yes
9. Cannon Dues \$1500.00-Wayne Cords made a motion to approve payment and Gregg Rosenthal seconded. Vote was not unanimous. Vote 3 Yes, 1 No— call for vote: Wayne Cords-Yes, Gregg Rosenthal-Yes, Dan Roemhildt-Yes, and Larry Muff-No. Motion passed with majority vote.
10. Pheasants Forever Farm Bill match \$1500.00-Wayne Cords made a motion to pay match and Gregg Rosenthal seconded. All-Yes.
11. National Watershed Coalition Membership \$75.00-no motion-
12. Shirt for Dan-\$56 for 1 Polo S-XL XXL \$58 -Wayne Cords made a motion to approve purchase of 1 Polo shirt for Dan Roemhildt, Gregg Rosenthal seconded. All-Yes.
13. Office Chair for Joe \$403.00-Wayne Cords made a motion to approve purchase and Gregg Rosenthal seconded. All-Yes.
14. **REMINDER:** All Supervisors MUST register with the Minnesota Campaign Finance Board before January 30, 2025--Noted

15. Other

Supervisor Reports:

- 1. None

Agency Reports:

- 1. Commissioners Brad Krause and Commissioner De Malterer made note that the levee was reduced to 1.36 from 1.5

Staff Reports:

- 1. Cammi Nordmeyer reported on that she has been talking with landowners on new cover crop contracts and reduced tillage contracts. She has also been working with the Hwy 14 group in planning the upcoming Soil Health Workshop. She has also had contact with Eli Lutgens from the Waseca County Pioneer about a News Release and also a monthly column.
- 2. Cheri Brummund mentioned that she has all elink entering except for 4 grants, 3 needing more information and 1 closing approval. She has also been working on state reports and also getting files ready for closing and opening new ones for the new year. She has been putting together scenarios of reserve funds for board members.
- 3. Joe Edel was not present at the meeting, but had added the report at the below.
- 4. Mark Schaezke-see attached notes

Adjourn: Wayne Cords made a motion to adjourn and Gregg Rosenthal seconded. Meeting adjourned at 8:00 pm by Chairman, Larry Muff

Next Board Meeting Thursday, February 13, 2025 at 6:30 pm.

Upcoming Meetings:

- January 13 MASWCD Board Meeting-MCIT Service Center, 100 Empire Dr, St Paul 9:30 am
- January 17 GBERBA Policy 1 pm Virtual
- January 21 MASWCD Area VI 2025 Chair’s Meeting-South Central Cooperative Center, North Mankato 9 -11am
- January 23 Tillage Winter Farming-The Golden Bubble, Wells, MN 9 am-Noon
- January 24 LS PAC Mankato-location TBD 9 am
- February 5 Cannon River Joint Powers Board, Rice Cty Fairgrounds-Straight River Room 9 am
- February 8 Shoreline Workshop, Rice Cty Fairgrounds-Straight River Room 8 am
- February 18 Hwy 14 Soil Health Winter Workshop, Torreys, Owatonna 8:30 am – 3 pm

January Bills:

Keen Bank	Cammi-Joe-Mark H S A (\$300.00 ea)		\$ 900.00
Bock's	Truck Gas	No bill	
Church Offset Printing	Newsletters (4753)	Inv#138725	\$ 2,184.19
Bomgaars	Key cutting-Jumper cables etc	Inv #81751998 & #81760021	\$ 32.26
MASWCD	2025 Dues	Inv#3666	\$ 7,431.37
Waseca County Trea/Aud	Insurance Benefits	2024 4th Qtr	\$ 12,017.91
Waseca County Prop/Elect	Cell Phones	2024 4th Qtr	\$ 277.68
Waseca County Pioneer	subscription renewal	Inv#4342	\$ 59.00
Cammi Nordmeyer	SMS Registration	Voucher 2025 CN1	\$ 250.00
Supervisor Vouchers	4th qtr 2024		\$ 1,492.92
MCIT	PC-\$2811.00 WC-\$2488.00	20852R	\$ 5,299.00
Area VI	2025 Dues-MASWCD Area VI	2025-10	\$ 400.00
			\$ 30,344.33

Joe's Report

- Projects – 3 windbreak designs in progress, 2 completed just need to confirm the landowner is still interested in cost share, 1 contracted waterway project, 2 still in the beginning stages (survey and design) , 4 embankments projects in progress, 2 almost ready to contract and ready for construction and 2 still in the beginning stages. Potentially a community pollinator project with the Rotary Club here in Waseca As well.
- Tree orders/Aid. Been speaking with people who have been calling in about placement of trees, spacing, and species of trees. We have a total of 15 tree orders so far and 5 wildflower. Totaling 209 potted and 245 Bareroot plants.
- Buffer work, been updating Waseca County via aerial imagery in Buffcat

Mark's January 2025 Manager's Report

Hwy 14 – Soil Health Tour

Highly encourage to attend. Andy Linder – Farmer from Easton and good economic #s on his soil health practices. Ryan Gibbs – farmer from Iowa – soil health practices and composting. Sam Ireland – research from South Dakota on sustainable farming practices.

RCP – Regional Conservation Partnership Program.

Funding from NRCS to BWSR to SWCDS. Informational meeting on Jan 21 for staff. Request For Information (RFI) in late February with short turn around. Update for Feb meeting. Large \$ amounts – more requirements and less flexibility than normal BWSR grants due to NRCS requirements.

Cannon

Potential to partner with MPCA to do algal bloom sampling on one lake within Waseca County. Providing financial support for the Hwy 14 soil health workshop in Owatonna and the shoreline training in Faribault. Considering purchasing rain gauges, notepads, and post its for outreach events, pending approval from BWSR. Considering using dues to do additional lake monitoring.

RIM – several interested in the program. Working on applications and scoring.

LS Sueur 1W1P – working on completing reporting requirements for grant. Will be in good shape to request second round of funding in second half of 2025.

WCA –

Notice of decision for one wetland delineation for a solar farm by Lake Elysian

Working on three road bank approvals for bridge replacements

Notice of decision for one no-loss application for bridge replacements

Application using new exemption on former violation. Data request

11 hours effort in December; 183 total hours effort in 2024