



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Approved minutes of the Waseca SWCD Board of Supervisors Meeting October 9, 2025. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca.

The October 9, 2025, Meeting was called to order by Chairman Larry Muff at 6:32 P.M.

Members Present

Larry Muff, Chairman
Wayne Cords, Treasurer
Dan Roemhildt, Member

Staff Present

Mark Schaetzke, District Manager
Cammi Nordmeyer, Soil Health Resource
Jade Peterson, Administrative Assistant

Others Present

De Malterer, Waseca County Commissioner

Review October Agenda

- Wayne Cords made a motion to approve the October agenda, Dan Roemhildt seconded. All – Yes.

Consent Agenda

1. September Minutes
2. Approval of Bills
3. Treasurer's Report
4. Pay Sales Tax
5. RCPP Contracts – Staff Delegated Approvals
 - a. 81-1-1 – Cover Crops – 2 Yr Contract – 390 acres total - @ \$55/acre - \$21,450 Encumbered – Approved 9/26/2025
 - b. 81-1-3 – Cover Crops- 3 yr contract – 303.3 acres total - @ \$60/acre - \$18,198 encumbered – Approved 9/26/25
 - c. 81-1-4 – Strip-till – 1 yr contract – 195 acres - @ \$20/acre - \$3,900 encumbered – Approved 9/26/25
 - d. 81-1-5 – Strip-till – 2 yr contract – 2,297.2 acres total - @ \$25/acre - \$57,430 encumbered – Approved 9/29/25
6. Other
 - Wayne Cords made a motion to approve the consent agenda, Dan Roemhildt seconded. All – Yes.

Old Business

1. New Accountant Options – Wayne Cords made a motion to get an official final quote from option 1 and see if they would attend our next board meeting in November to discuss possible question or clarification the board may want. Dan Roemhildt seconded. All – Yes.
2. Other

New Business

1. Le Sueur WBIF Contracts:

- a. LS-24-47-04 – Well Sealing Application – Cost Estimate of \$2,500 – 50% Cost Share – Encumber \$1,250
- b. LS-24-40-01 – Well Sealing Application – Estimate of \$1,850 – 50% Cost Share – Encumber \$925
- Wayne Cords made a motion to approve all contracts 1a and 1b for Le Sueur WBIF Contracts. Dan Roemhildt seconded. All – Yes.

2. Le Sueur WBIF Cancellation:

- a. LS-24-07-30 – Cover Crop on 104.5 acres at \$35/acre – \$3,657.50 – Wayne Cords made a motion to approve Le Sueur WBIF Cancellation, Dan Roemhildt seconded. All- Yes.

3. Le Sueur WBIF Invoices:

Inv Date	Invoice #	Invoice Amount	Direct Grant Charge	Partner/Contractor/Landowner
3rd Qtr Invoices				
9/30/2025	FreS-03-25	\$268.35		Freeborn SWCD
9/30/2025	WasC-03-25	\$4,980.66		Waseca County
9/30/2025	WasS-03-25	\$4,105.96	X	Waseca SWCD

- Wayne Codes made a motion to approve payment to Freeborn SWCD, Dan Roemhildt seconded. All – Yes.
- Wayne Cords made a motion to approve payment to Waseca County, Dan Roemhildt seconded. All – Yes.
- Wayne Cords made a motion to approve invoice to Waseca SWCD, Dan Roemhildt seconded. All – Yes.

4. Le Sueur WBIF Vouchers:

- a. LS-24-07-01 – Alternative Side Inlets – Cost of \$34,067.50 – Payment of \$25,550 – Wayne Cords made a motion to approve, Dan Roemhildt seconded. All – Yes.
- b. LS-24-07-02 – Rock Riffles – Cost of \$61,005 – Payment of \$45,753 – Wayne Cords made a motion to approve, Dan Roemhildt seconded. All – Yes.

5. Accept and sign 2026 Le Sueur River Watershed WBIF grant agreement for \$1,364,269 when it becomes available – Wayne Cords made a motion to approve accepting and signing 2026 Le Sueur River Watershed WBIF grand agreement when it becomes available. Dan Roemhildt seconded. All – Yes.

6. 2025 Conservation Contracts:

- a. CC-2025-04 – Well Sealing Application – Estimate of \$500 – 50% Cost Share – Encumber \$250 – Wayne Cords made a motion to approve, Dan Roemhildt seconded. All – Yes.

7. 2025 CWF Reeds Lake Invoices:

2025 CWF Reeds Lake Grant Invoices		
Invoice	From	Amount
123829	ISG	\$ 7,596.50

- Dan Roemhildt made a motion to approve invoice 123829, Wayne Cords seconded. All – Yes.

8. 2025 Soil Health Delivery Contracts
 - a. SH-2025-06 – Cover Crops – 1-Yr Contract – 120 acres – @ \$45/acres – Encumber \$5,400
 - b. SH-2025-07 – Cover Crops – 1-Yr Contract – 107.5 acres – @ \$45/acres – Encumber \$4,837.50
 - c. SH-2025-08 – Strip-Till – 3-Yr Contract – 231.2 acres total – @ \$25/acres – Encumber \$5,780
 - d. SH-2025-09 – Cover Crops – 3 Yr Contract – 360 acres total - @ \$55/acre – Encumber \$19,800
 - Wayne Cords made a motion to approve all contracts 8a, 8b, 8c, and 8d for 2025 Soil Health Delivery Contracts. Dan Roemhildt seconded. All – Yes.
9. 2025 Soil Health Delivery Vouchers:
 - a. SH-2025-05 – Cover Crops – 3-Yr Contract – 48.9 acres/year – \$55/acre – Partial Payment for Year One – \$2,689.50 – Wayne Cords made a motion to approve, Dan Roemhildt seconded. All – Yes.
10. Riparian Funds – Cover Crop Voucher Recommendation for Payments:
 - a. RF-2025-01 – 60.1 acres – \$40/acre – \$2,404
 - b. RF-2025-02 – 156.6 acres – \$40/acre – \$6,264
 - c. RF-2025-03 – 39.1 acres – \$40/acre – \$1,564
 - Wayne Cords made a motion to approve all voucher recommendations for payments 10a, 10b, and 10c for Riparian Funds – Cover Crops. Dan Roemhildt seconded. All – Yes.
11. 2025 MASWCD Resolutions and Discussion – Noted. No motion.
12. Consideration for PF Farm Bill Biologist Taylor Rasmussen to use SWCD vehicle during federal shutdown – Wayne Cords made a motion to allow PR Farm Bill Biologist Taylor Rasmussen to use SWCD vehicle during federal shutdown. Dan Roemhildt seconded. All – Yes.
13. Newsletter Draft Feedback
 - a. Updated Printing Costs – Original Estimate \$1,008.00 + Postage, Updated to \$1,040.00 + Postage
 - Board asked for a PDF version to be sent to them for review. No motion.
14. National Association of Conservation Districts (NACD) Contribution – Noted. No motion.
15. Pheasants Forever Contribution – Noted. Not motion.
16. Other

Supervisor Reports: None

Agency Reports:

1. De Malterer reported she attended a retreat for the State Community Health Services Advisory Committee that discussed well sealing.

Staff Reports:

1. Cammi Nordmeyer reported she has been working on cover crops, no-till/strip till, soil health contracts, while RCPP contracts are at a stand still with the federal shutdown. Cammi has also been finishing up RIM inspections, meeting goals on BMP Implementations LS 1W1P attended the Area IV meeting/bus tour and planning the winter workshop for HWY 14 Soil Health Group.

2. Jade Peterson reported she has been working on the coloring book project for the Waseca County Schools, started the SAFES report for the audit, PERA for the board members, meeting with the current accountant about the transition for the new accountant, updating e-Link, sales tax for 3rd quarter, the financial report for BWSR, and creating a draft for the 2025 newsletter.

3. Mark Schaetzke reported he has been working on getting items ready for Le Sueur's next distribution, RIM updates, Reeds Lake update, South Central Technical Services staffing update, WCA updates, and a data request for purchase orders. Mark stated he briefly looked into wage scales from other SWCDs and attended a Le Sueur policy and managers meeting.

4. Joe Edel was not present, but provided a report attached below.

Adjourn: Wayne Cords made a motion to adjourn the meeting, Dan Roemhildt seconded. All -Yes. Larry Muff adjourned the meeting at 8:04 P.M.

Next Board Meeting Thursday, November 13, 2025, at 6:30 pm.

Upcoming Meetings:

Oct 21st – 23rd – BWSR Academy – Brainerd, MN

Oct 24th – Le Sueur PAC – Waseca East Annex – 9 A.M.

Nov 5th – Cannon JPB – Rice County Fairgrounds – 9 A.M.

Nov 14th – GBERBA Policy/Tech Joint Meeting – Location TBD – 9:30

Dec 1st – 3rd – MASWCD Annual Convention – Bloomington

October Bills:

Keen Bank	Cammi-Joe-Mark-Jade-H S A	(\$300.00 ea)	\$ 1,200.00
Bock's	Truck Gas		\$ 113.34
Peak Computers	Annual Website Renewal	Inv# 9367	\$ 264.00
Supervisors	Vouchers	3rd Quarter	\$ 2,275.30
Mark Schaetzke	Hotel & Meals	Voucher #2025 - MS6	\$ 151.29
Waseca County Treas/Aud	3rd Quarter Benefits		\$ 14,108.45
			\$ 18,112.38

Joe Edel's Report – September & October

- Looked at another site that might have project eligibility but need to wait till crop comes off to be able to get a conductive survey, the site is located in the Reeds Lake watershed, potentially looking at a waterway or embankment.
- Staked an older RIM Easement where there will be a pond built off Easement but needed boundary so they could determine where to avoid
- Ditch Viewers meeting, first one ever attended thought it was very informational and in depth in how they get to the figures for each parcel in the ditch watershed.
- Cammi and I completed the 50 Status reviews that agreed with MASWCD, got all necessary paperwork signed and loaded onto federal computers.
- Attended MN Field Day “How Drainage & Tillage Affect Your Bottom Line” good spread of information when it came to yield differences and tile impacted the series of fields out on the site.
- Flagged and surveyed a RIM site that has been having on going boundary issues
- Streambank restoration site visit with MN DNR to see if a site would be properly suitable for a project and the requirements needed from the Landowner and DNR
- Tree Order of nursery stock is completed, waiting to hear back from another nursery to see if there will be more of the Conservation Grade potted conifer trees, besides that the tree order form is update price wise and we were able to get majority of what we have historically ordered.
- Ditch crossing and RIM wetland excavation coordination for a landowner, landowner was curious to see if he was able to increase the depth of one of his wetlands on him RIM parcel, coordinating with BWSR engineering staff for more info to rely to landowner.
- Attended area 6 meeting bus tour in Renville, very impressive work they are completing there with their drone and water retention ponds.
- Construction on waterway project should be totally completed by the time you're reading this; I will attach Various photos from the project.