



## **Waseca Soil and Water Conservation District**

300 North State Street

Waseca, MN 56093

507-835-0603

[www.wasecaswcd.org](http://www.wasecaswcd.org)

Approved minutes of the Waseca SWCD Board of Supervisors Meeting March 12, 2026. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca.

The March 12, 2026 Meeting was called to order by Vice Chairman Gregg Rosenthal at 6:33 pm.

### **Members Present**

Gregg Rosenthal, Vice Chairman  
Matt Sommers, Treasurer  
Dan Roemhildt, Secretary  
Larry Muff, Member

### **Staff Present**

Mark Schaetzke, District Manager  
Joe Edel, District Technician  
Cammi Phelps, Soil Health Resource Tech

### **Others Present**

De Malterer, Waseca County Commissioner

### **Review of the March Agenda**

Matt Sommers made a motion to approve the March Agenda and Dan Roemhildt seconded. All - Yes

### **Consent Agenda**

1. February Minutes
2. Approval of Bills
3. Treasurer's Report
4. RCPP contracts approved:
  - a. 81-2-5 – no-till – 2yr contract – 304.2 acres/yr @ \$27.5 - \$16,687 encumbered – approved 2-25-26

### **Old Business:**

1. Approve 2025 Annual Report – Larry Muff made a motion to approve, Matt Sommers seconded. All - Yes
2. Approve 2026 Plan of Work – Matt Sommers made a motion to approve, Larry Muff seconded. All – Yes.
3. Finance and Administrative Specialist – delegate hiring applicant including wages to Personnel Committee. 4 or 5 selected candidates will be chosen for interviews next week. Matt Sommers made a motion to approve delegation to personnel committee, Dan Roemhildt seconded. All - Yes
4. Pheasants Forever Banquet- Saturday March 28th at the Mill – Sponsorship \$300. Matt Sommers made a motion to approve Pheasants Forever sponsorship, Larry Muff Seconded. Discussion –Results of how the sponsorship benefits can be divided will be discussed at next supervisors board meeting. All - Yes
5. 2026 Buffer law grant workplan
  - a. Drill options – So noted. Discussion of drill options Larry, Gregg, and Joe looked into. Price ranges varied greatly depending on sizes, no decision made.

- b. Lidar data/products – So noted. Still waiting for the product pricing to become available for the additional add ons.
6. Authorization for \$50 cash to be used to make change for customers. Larry Muff made a motion to approve, Matt Sommers seconded. All- Yes
7. Other – Committee exchange for Matt Sommers as alternate on Le Sueur 1W1P policy committee. Matt Sommers made a motion to replace Matt Sommers on the Le Sueur 1W1P policy committee with Dan Roemhildt, Larry Muff seconded. Discussion – Dan Roemhildt agreed to become alternate on Le Sueur 1W1P policy committee. All - Yes

### **New Business:**

1. Le Sueur WBIF new Contracts
  - a. LS-24-07-35 – Well Sealing – \$2924.90 cost estimate – 50% cost share – encumber \$1,462.95. Matt Sommers made a motion to approve, Larry Muff seconded. All - Yes
2. Le Sueur WBIF payments
  - a. LS-24-81-13 – well sealing - \$1460.50 cost – 50% cost share – payment of \$730.25. Larry Muff made a motion to approve, Matt Sommers seconded. All - Yes
3. Le Sueur CRP Contract and Voucher
  - a. LSCR – 10yrs – 5.40 acres - \$80/acre/year – payment of \$4320 – Larry Muff made a motion to approve, Matt Sommers seconded. All - Yes
4. Soil health practices RCPP batching and ranking
  - a. BR-4-1 - 50 points
  - b. BR-4-2 – 40 points
  - c. BR-4-3 – 80 points
    - Approve batching and ranking. Larry Muff made a motion to approve, Matt Sommers seconded. All - Yes
    - Delegate staff to approve contracts pending paperwork and available funds. Matt Sommers made a motion to approve, Larry Muff seconded. All - Yes
5. Delegate staff to request and sign 4th Soil Health practices grant for \$120,000 when eligible. Matt Sommers made a motion to approve, Dan Roemhildt seconded. All - Yes
6. Prevailing wage – informational – So Noted
7. FY26 Soil health delivery
  - a. Policy – Matt Sommers made a motion to approve, Larry Muff seconded. All - Yes
  - b. Submit workplan – Matt Sommers made a motion to approve, Larry Muff seconded. All - Yes
8. Staff apparel with SWCD logo/name request –So Noted - Discussion – Staff to bring a list of items and pricing of said items once applicable.
9. Recommendation to SCTSA of soil health mentor contract – SHC-FY24-81-02. Larry Muff made a motion to approve, Matt Sommers seconded. All - Yes
10. RIM work order 81-26-W801 and 81-26-W802 approval – up to \$4000 each for technical assistance. Matt Sommers made a motion to approve, Dan Roemhildt seconded. All - Yes
11. Earth Day event with 4H and Neighborhood Forest – approval to participate and spend up to \$100 on supplies. Matt Sommers made a motion to approve, Larry Muff seconded. All - Yes
12. Other

**Supervisor Reports:** Larry Muff – Drill research

**Agency Reports:** De Malterer – Justice Center Bid packets, Possibility of New Richland Flood Mitigation project

**NRCS** – See attached below

**Staff Reports:** See attached below\*

**Adjourn:** Matt Sommers made a motion to adjourn at 9pm, and Dan Roemhildt seconded. All - Yes

**Next Board Meeting Thursday, April 9, 2026 at 6:30 pm.**

**Upcoming Meetings:**

March 13 GBERBA Policy – 1:00 virtual  
 March 17-18 MASWCD Legislative briefing and day at the capital  
 March 17 Soil Health Mentor meeting (invite only) – 5pm Boathouse  
 March 19 SCTSA Meeting – 10:00 Blue Earth County SWCD (Mankato)  
 March 19 Farm and City Luncheon – Farmamerica 11:45am  
 March 25-26 MACDE Managers Meeting – MN Dot St Cloud Training Center  
 March 28 Waseca Pheasants Forever Annual Banquet – 4pm – The Mill

**March Bills:**

Keen Bank	Cammi-Joe-Mark H S A	\$300 each	\$ 900.00
Bock's	Fuel	March Bill	\$ 32.37
Janesville Journal	Renewal	Inv #10354	\$ 50.00
John's Service	Oil Change - Escape	Inv# 20959	\$ 65.50
Joe Edel	Open house supplies	1-2026-JE	\$ 16.45
Steele SWCD	Admin expense	2026-2	\$ 1023.65
MACDE	Manager Meeting	Registration	\$ 20.00
Farm & City luncheon	1 ticket	Registration	\$ 20.00
SROC	CRP outreach meeting	Inv #A111	\$ 220.00
Waseca County property and elections	2026 first quarter phone bill	2 cell phones	\$ 230.46
DeWitt	Tree mat supplies	Inv #407980	\$ 648.02
			\$
			\$
			\$ 3226.45

**Reports****NRCS - EQIP Program Update**

Currently ranking applications  
 Waseca County has **14** applications

**CSP Program Update**

Just starting the planning process for CSP  
 Waseca County has **20** applications

**CRP**

NRCS will be looking for assistance with CRP, nothing official yet.

Status reviews that need to be completed **151**

Potential Plans that need to be completed **99**

## Joe's – District Technician – Report 3/26

- 6537 Trees and Shrubs sold, 109 Orders, 9 Native Flower Flats
- Helped plan a lawns to legume grant recipient
- Project coordination, 1 working from pre lim to final, 1 slated for spring construction, 1 waiting on contractor confirmation on construction, 1 start of a new grade stab/holding pond – information to engineers
- JAA application response, need to refine some documents and send that back
- Tree supply inventory and order
- RIM Tile addition and coordination
- Annual Plan
- Mid Contract Management meeting
- Buffer Parcel letter information
- Windbreak Design
- 2 CREP outreach letter meetings

### March 2026 Manager's report

**Grant reporting** – Getting feedback from BWSR on additional details and requirements needed for grant reporting.

**Le Sueur** – pursuing 3D watershed model – LIT had mixed opinions on size, portability, and effectiveness. Seeking additional information and potentially other options. 20k budgeted for this. Workplan revision for FY24 pending BWSR approval. FY26 funds are available but will prioritize spending FY24 funds whenever possible.

**Cannon** – starting Performance Review and Assessment Program (PRAP) – a review on how the JPB is functioning and progress toward goals. New addition to website coming with storymap on flooding.

**RIM/CREP** – Transitioning RIM and CREP work to Taylor as much as he can take on. 3-4 potential CREP applications are due by March 20<sup>th</sup>. 7 other easements in process of paperwork and restoration.

**MASWCD legislative efforts/briefing** – supporting bonding bill funds for RIM and setting stage for SWCD Aid increase next session are the two priorities for 2026 legislative session. MASWCD staff are working on coordinating legislative support.

**Reeds Lake** – grant match received from both landowners and Reeds Lake Association. ISG's work is complete. Working on CWF application and landowner commitment.

#### **WCA –**

Completed annual report for 2025

Landowner meeting for good wetland banking project

Landowner arguing existing decision and appeal

No loss within Waseca City limits for housing development

Delineation for building

Wildlife pond excavation application

Followup on project completed without application – landowner was well aware an application was highly recommended. Need to determine after the fact if it was exempt or not.

WCA hours for Jan: 9 hours

WCA hours for Feb: 14 hours

#### Cammi – Soil Resource Tech

##### March report

- 1 RCPP contract approved, 1 RCPP contract ready for signature, 1 RCPP contract in progress
- Met with Tyler Knutson regarding JAA and made updates on application
- Requested 3<sup>rd</sup> RCPP grand and expect 4<sup>th</sup> threshold to be met
- Attended soil mechanic training and RCPP training
- CRP mid contract management meeting
- Worked on 2025 Report
- Reached out to high school ag teachers at JWP and Waseca HS, will be working with Waseca

- Sent and updated cost share program brochure for birds eye
- Reached out to and connected with Vicky Singlestadt about participating in Ag in the Classroom. They have their presenters for this year, but will be considered for future years
- Hwy 14 Winter Workshop happened and was successful, there were probably about 120 people in attendance
- Prepared for upcoming soil health meeting – 21 people registered
- Signed new mentor up for program