Waseca Soil and Water Conservation District

300 North State Street
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Approved minutes of the Waseca SWCD Board of Supervisors Meeting August 13, 2026. The Meeting of the Waseca County Board of Supervisors was held at the Waseca County SWCD Office Area, 300 North State Street, Door 4, Waseca

The August 13, 2026 Meeting was called to order by Chairman Wayne Cords at 6:30pm.

Members Present
Wayne Cords, Chairman
Gregg Rosenthal, Vice Chairman
Matt Sommers, Treasurer- arrived at 6:40pm
Dan Roemhildt, Secretary
Larry Muff, Member

Staff Present
Mark Schaetzke, District Manager
Joe Edel, District Technician
Aidan Schlaak, Summer Intern
Nancy Dolter, Finance/Admin Specialist
Cammi Phelps – Soil Health Resource Tech

Others Present:
Brad Krause, Waseca County Commissioner
DeAnne Malterer, Waseca County Commissioner
Guest observer, Greg Jewison

Review and Approve July Agenda
Matt Sommers made a motion to approve the July Agenda and Dan Roemhildt seconded. All - Yes

Consent Agenda
1. August Minutes
2. Approval of Bills
3. Treasurer's Report
4. Sept 1 -Area VI meeting and project tour – Fairmont - $50 registration – approval for staff and supervisors to attend.
5. Sept 29-30 Manager's meeting St. Cloud – approve registration ($25) and expenses (Hotel $110 + taxes and fees, and meals) for District Manager to attend.

Larry Muff noted he had questions on the Treasurer's Report. Motion made by Matt Sommers to approve the Consent Agenda without the Treasurer's Report. Gregg Rosenthal seconded the motion. All – Yes.

Treasurer's report discussed. Motion made to accept the Treasurer's Report by Larry Muff. Matt Sommers seconded. All - Yes

Old Business
1. Accountant search update -Update given by Nancy Dolter regarding new accountant search. Discussion. Board would like to continue the search due to price of quotes. Board would also like breakdown of what tasks could be done internally to lower the monthly cost.
2. LiDAR – Discussion led by Mark Schaetzke on features that would be used by SWCD. No decision made.

3. CD Funds over 250K – Collateral Pledge question from prior meeting – Tom Sankovitz CFO Keen Bank stated that the bank insures 110% of deposits with bond purchases. Provides us Standby LOC for each CD proving this. – So noted.
4. Drill painting/repair update – Joe Edel led discussion on quotes received for repair/powder coating vs cost for new drill. Board would like to know how much grant money would be available to be used toward a new drill at next meeting.

New Business:

1. 2026 Soil Health Practices (RCPP) Contract Cancellation
    a. 81-1-2 – Cover Crop – 3 yr Contract – 734.7 acres total - @ $60/acre - $44,082.00

    Matt Sommers made a motion to approve cancellation of contract. Dan Roemhildt seconded. All – Yes

2. Le Sueur FY26 WBIF Contract Cancellation
    a. LS-26-81-01 – Cover Crop – 1 yr Contract – 40 acres total - @ $35/acre - $1,400

    Larry Muff made a motion to approve cancellation of contract. Gregg Rosenthal seconded. Yes: Wayne, Larry, Gregg, Dan. Abstained – Matt.

3. 2026 Riparian Funds Contract Recommendation
    a. RF – 2026-02 – Cover Crop – 1 yr – 208.5 acres - $40/acre - $8,350

    Matt Sommers made a motion to approve. Larry Muff seconded. All - Yes

4. 2026 Conservation Contracts Voucher
    a. CC-2026-01 – Well Sealing – 50% cost share up to $1000 – total cost of $2275 – payment of $1000.
    b. CC-2026-02 – Well Sealing – 50% cost share – total cost of $1980 – payment of $990. Delegate staff to approve.

    Matt Sommers made a motion to approve items a) and b) with approval for staff to approve b) voucher for CC-2026-02. Dan Roemhidt seconded. All - Yes

5. Cannon FY25 WBIF Invoices
    a. SCTSA - #396 - $4227.11

    Larry Muff made a motion to approve. Gregg Rosenthal seconded. All – Yes

6. LS FY24 WBIF Contracts
    a. LS-24-07-37 – Well sealing - $2327.65 estimated cost – 50% cost share – encumber $1163.82

    Matt Sommers made a motion to approve. Larry Muff seconded. All - Yes
    b. LS-24-47-06 – 3yr cover crops at $65/acre/yr on 113.1 acres – encumber $22,054.50

    Matt Sommers made a motion to approve. Gregg Rosenthal seconded. All - Yes
    c. LS-24-47-07 – 3yr cover crops at $65/acre/yr on 57.46 acres – encumber $11,204.70- delegate staff to sign.

    Larry Muff made a motion to approve and allow staff to sign. Gregg Rosenthal seconded. All - Yes
    d. LS-xx-47-xx – 3yr cover crops at $65/acre/yr on 214.8 acres – encumber $41,886 – delegate staff to sign and assign grant and contract number.

    Larry Muff made a motion to approve and allow staff to sign and assign grant/contract number. Matt Sommers seconded. All – Yes

7. LS FY24 WBIF Voucher
    a. LS-24-07-36 – Well Sealing – Total Cost $2688 – 50% cost share – payment of $1344

    Matt Sommers made a motion to approve. Gregg Rosenthal seconded. All - Yes

b. LS-24-43-14- SE septic – Total Cost $26,728.72 – 50% cost share NTE $10,000.- payment of $10,000.

Matt Sommers made a motion to approve. Gregg Rosenthal seconded. All - Yes

8. LS FY24 WBIF Invoices
   a. Freeborn SWCD – FreS-02-26 - $2795.96 (2) invoices
   b. Blue Earth SWCD – BLES-02-26- $9810.69
   c. SCTSA – SCTSA – 02-26 - $6329.64
   d. Freeborn County – FreC-02-26 - $1430

   Matt Sommers made a motion to approve. Larry Muff seconded. All - Yes

9. LS FY 24 WBIF workplan revision – PAC recommended to revise the workplan to reallocate up to $100,000 to activities where it could be used before the deadline of the end of 2026.
   Larry Muff made a motion to approve and submit a workplan revision. Gregg Rosenthal seconded. All - Yes

10. Pheasants Forever Farm Bill Biologist match - $1500
    Matt Sommers made a motion to approve. Gregg Rosenthal seconded. All - Yes

11. MN Agroforestry Institute – approval for Joe to attend 9/15/26-9/17/26. Cost is $100 registration fee + lodging and transportation.
    Matt Sommers made a motion to approve. Dan Roemhildt seconded. All - Yes

12. Order Pens (500 Qty) – approval to order. Need to change pen type. Last year was a closeout item. (Samples)
    Matt Sommers made a motion to approve Pen #4. Gregg Rosenthal seconded. All - Yes

13. Update mileage rate – Resolution to accept the IRS mileage reimbursement rate increase from $0.725 to $0.76/mile as of 7/1/26.- So noted. Board stated they follow IRS guidelines as voted on previously.

14. CD renewal – 7 month at 3.68% option
    Larry made a motion to renew the CD for 7 months. Larry and Gregg should go to Keen bank to sign paperwork. Dan Roemhildt seconded. All -Yes

15. MDA Equipment Grant
    Discussion led by Mark Schaetzke. Dan Roemhildt made a motion to submit a grant application for a new drill and allow Mark Schaetzke to decide if it is worth his time to submit based on scoring system. Gregg Roemhildt seconded. All - Yes

16. Reeds Lake Engineering contract with ISG – changes requested
    Discussion led by Mark Schaetzke. This item tabled until next meeting when the changes can be presented to the board.

Supervisor Reports:
Dan Roemhildt – Attended Strip-Til conference and Soil Health Coalition meeting.
Gregg Rosenthal – None
Wayne Cords – None
Matt Sommers – None
Larry Muff – Passed out document to attendees documenting the staff workload now vs previous years. LeSueur Meeting recap.

Agency Reports:
NRCS Report – provided by Jessica

Brad Krause, Commissioner: Attended Farmamerica Drainage event.

DeAnne Malterer, Commissioner: Deep into the budgeting process for 2027, Judicial Center construction delayed until Spring 2027, attended Farmamerica Drainage event.

Staff Reports:

August 2026 Manager's report

Le Sueur 1W1P – Coordinating using up remainder of FY24 grant. Madison Lake feasibility report – sent back to consultant to meet requirements. Gathering info for stream table and display map.
Cannon 1W1P – bus tour of lakeshore stabilization, water storage sites, and lake sampling activities going on in watershed. Upper Cannon Flood Study draft is out for internal comments.
Area VI staff meeting – Mankato. Presentations on PERA, retirement investments, wild edible plants, and mental health.
County budget session – Sept 1.
Request a board member to attend. I'll prepare 2026 year to date performance and 2027 outlook.

WCA
Notice of planned excavation – landowner believes it qualifies for exemption – application for same or similar project has been denied.
Wetland banking prospectus for Donelan property
Two delineation applications extended to allow field work – St. Mary
Wildlife habitat exemption – Blooming Grove
Drainage maintenance exemption – Otisco
17 hours of effort in July

Joe Edel
August 2026

- Submitted a RIM Application with Taylor from PF 90 Acres in Iosco TWP and aided in landowner coordination on another
- Inspected 3 sites for potential projects, 1 – Ditch Bank stabilization, 1 Windbreak and Perennial cover planting, 1 – Windbreak and Embankment sites – Continuing with designs on windbreaks and perennial planting, engineer creating pre lim for embankments
- Completed our 10 Contracted Status Reviews and uploaded them to NRCS Servers
- Still waiting on Final Plans from TSA on Otisco 3 – little behind with Ryan Jones injury which is okay
- New Richland project – Met with Landowner on New Richland Project with Final plans and Engineer, still good to go with a few details that need to get ironed out, Now coordinating with the 2 contractors the landowner selected
- Attended Area 6 Sumer Summit
- Had a good attendance at the Hoffman Bee Bash on August 1st
- Attended and worked the MASWCD booth at Farm Fest

Cammi August Staff Update

- New Cover Crop Contracts
- Contract Cancellations and Revisions
- RCPP Spot Checks and Rule Updates – continuing to update paperwork as new changes come about
- Cover Crop Check-ins
- RIM Inspections and Follow-up
- Freeborn Area Soil Health Team meeting and event planning, flyer
- Landowner/producer meetings
- Attended Area Staff Meeting
- Attended Soil Health Staff Meeting
- Attended Hwy 14 Planning Meeting
- New Area 6 Soil Health Coordinator
- GBERBA Folks are making progress on website for the soil health field signs – putting out additional QR codes

Staff Update-Nancy Dolter
Finance & Administrative Specialist
August 13, 2026

- Worked Waseca County Fair booth
- Attended Admin Quarterly Meeting for Area VII in Rochester
- Attended Area VI Summer Summit in Mankato.
- Volunteered at the MASWCD booth at Farmfest
- Accountant Search
- Website updates / fixed missing links and updated grant info

Adjourn: Larry Muff made a motion to adjourn. Gregg Rosenthal seconded. Meeting adjourned at 8:22pm by Chairman Wayne Cords.

Next Board Meeting Thursday, September 10, 2026 at 6:30 pm.

Upcoming Meetings:

Sept 1 – Area VI Supervisors and Staff meeting – Fairmont - 9am
Sept 1 – Waseca County Commissioners Budget Work Session – 8am- Annex
Sept 16 – Interseeding Field Day – Owatonna- 9:30am
Sept 25 – GBERBA Policy Board – Windom/Virtual – 1pm
Oct. 20-22 BWSR Academy – Brainerd MN

August Bills:

Keen Bank	Cammi-Joe-Nancy-Mark H S A	$300.00 ea	$ 1200.00

Bock's	Vehicle Gas	Stmt 7/31/26	$ 150.55
Innovative Office Solutions	Inv # C107579	Office supplies	$ 92.14
Postmaster	Roll of stamps	Stamps	$ 82.00
Nancy Dolter	Voucher 2026-ND-#3	Meals: ND & AS/Mileage Farmfest	$ 156.52
Joe Edel	Voucher 2026-JE-#3	Meal Farmfest $15/MN Drainage Program registration$25	$ 40.00
Doerhoefer,Miner,Andrist & Arndt P.A.	Invoice# 34371	Q2 Accounting	$ 1500.00
		Total Bills:	$ 3221.21