



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Board of Supervisors Meeting

12/11/2025

Call to Order

Review December Agenda

Consent Agenda

1. November Minutes
2. Approval of Bills
3. Treasurer's Report
4. Purchase Two Rolls of Stamps (100 Stamps - \$156.00 Total)
5. Purchase One Roll of Stamps for Farm Bill Biologist for Outreach and Education \$78.00 Total – LS WBIF Expense
6. Pay Sales Tax (Due January 10th)
7. Purchase 2026 Tabs for Both Vehicles (\$42.50 Total)
8. Change in November Minutes New Business #9 – 2025 Conservation Contract Amendment
 - a. CC-2025-03 Original Contract – Grassed Waterway – Eng. Estimate \$12,220 – 75% Cost Share – Encumber \$9,165.00 - \$8,495.74 From 2025 Conservation Contracts & \$669.26 From 2024 Conservation Contracts – Total Amount Authorized
 - i. Amend To: \$9,768.75 Total Amount Authorized – \$8,495.74 From 2025 Conservation Contracts & \$1,273.01 from 2024 Conservation Contracts
 1. Correction To: \$9,768.75 Total Amount Authorized - \$7,411.75 From 2025 Conservation Contracts & \$2,357 From 2024 Conservation Contracts
9. Other

Old Business

1. WCA Decision – WAS-25-08 – Access Path Replacement
2. New Accountant
3. Newsletter
4. Other

New Business

1. 2024 LS WBIF Vouchers:
 - a. LS-24-07-27 Grassed Waterway – Cost of \$22,748.60 – 90% Cost Share – Payment of \$20,473.74
 - b. LS-24-07-28 Alternative Side Inlet w/ Riprap Overflow – Cost of \$16,340 – 75% Cost Share – Payment of \$12,255
 - c. LS-24-07-29 Well Sealing – Cost of \$750 – 50% Cost Share – Payment of \$375
2. 2025 Cannon WBIF Voucher:
 - a. 25-WS-S-001 Shoreline Planting – Flat Rate of \$500/project – Payment of \$500

3. 2025 Conservation Contract Amendment:
 - a. CC-2025-04 Well Sealing Application – Estimate of \$500 – 50% Cost Share – Encumber \$250
 - i. Ament To: Estimate of \$550 – 50% Cost Share – Encumber \$275
4. 2025 Conservation Contract Voucher:
 - a. CC-2025-04 Well Sealing – Cost \$550 – 50% Cost Share – Payment \$275
5. 2025 Soil Health Delivery Voucher
 - a. SH-2025-06 Cover Crops – 1 Yr Contract – 120 Acres – \$45/acre – Final Payment – \$5,400
 - b. SH-2025-07 Cover Crops – 1 Yr Contract – 107.5 Acres – \$45/acre – Final Payment – \$4,837.50
 - c. SH-2025-09 Cover Crops – 3 Yr Contract – 120 Acres/Year – \$55/acre – Partial Payment for Year One – \$6,600
6. 2023 State Cost Share Voucher
 - a. CS-SH-2023-04 Cover Crops/No-Till – 2 Yr Contract – 40 Acres/Year – \$55/acre – Final Payment – \$4,400

7. 2025 CWF Reeds Lake Invoices:

2025 CWF Reeds Lake Grant Invoices		
Invoice	From	Amount
126414	ISG	\$ 6,277.50

8. FY26/27 Cost Share Policy
9. FY26/27 Conservation Contracts
 - a. CC-2026-01 Well Sealing – Cost Share Estimate of \$2,525 – 50% Cost Share up to \$1,000 – Encumber \$1,000
10. Approve Applying for 2026 BWSR Soil Health Delivery Grant Request for Interest for \$30,000
11. RCPP Batching and Ranking
 - a. BR-2-1 – Points: 50
 - b. BR-2-2 – Points:60
12. Riparian Funds – Cover Crop Voucher Recommendation for Payment
 - a. RF-2025-05 – 384.1 Acres – \$27.70/acre – \$10,639.57
13. MAWQCP-81-6-13 – \$200 Certification Payment (GBERBA Contract)
14. Paid Leave Policy – Supplemental Benefits and Intermittent Leave
15. Acknowledge and Accept Resignation from Current Administrative Assistant Effective 12-12-2025
16. Remove Jade Peterson from Keen Bank Online Access and Add Mark Schaetcke
17. Refilling of the Administrative Assistant Position and Consideration of Delegating Authority to Personnel Committee
18. Pheasants Forever Contributions

19. FYI – MCIT Dividend Received

20. FYI – CD Renewal Due December 20, 2025

21. Other

Supervisor Reports:

Agency Reports:

Staff Reports:

Adjourn:

Next Board Meeting Thursday, January 8, 2025, at 6:30 pm.

Upcoming Meetings:

January 20th – 21st, 2026 – MN Ag Expo, Mayo Event Center Mankato

January 29th – 30th, 2026 – Soil Management Summit (SMS/DIRT), Delta Marriott Hotel, Fargo ND

January 30th, 2026 – Le Sueur Policy Advisory Committee (PAC) – 9:00 A.M. Waseca East Annex

January 30th, 2026 – GBERBA Policy Meeting 1:00 P.M., Virtual

February 10th – 11th, 2026 – 20th Anniversary Annual Meeting & Conference, Dubuque IA

February 17, 2026 – Hwy 14 Soil Health Tour, Torey's in Owatonna

February 20, 2026 – Tree Open House, 7:00 A.M - 5:00 P.M. Waseca SWCD Office

November Bills:

Keen Bank	Cammi-Joe-Mark-Jade-H S A	(\$300.00 ea)	\$ 1,200.00
Bock's	Truck Gas		\$ 101.91
MCIT	WC Audit 2024	Inv #WCAUDIT2066	\$ 700.00
Waseca County HWY Dept	200' 1 1/2" Telespar		\$ 520.00
Near North Title Group	RIM 81-02-23-03	MN2508701-1	\$ 3,375.00
Andrew & Jamie Yokiell	RIM 81-02-23-03	Recording Fees	\$ 184.00
			\$ 6,080.91