



Grant All-Detail Report

SWCD Local Capacity Services 2022

Grant Title - 2022 - SWCD Local Capacity Services (Waseca SWCD)

Grant ID - P22-6163

Organization - Waseca SWCD

Original Awarded Amount	\$118,922.00	Grant Execution Date	10/27/2021
Required Match Amount	\$0.00	Original Grant End Date	12/31/2024
Required Match %	0%	Grant Day To Day Contact	Mark Schaetzke
Current Awarded Amount	\$120,309.00	Current End Date	12/31/2024

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$120,309.00	\$120,309.00	\$0.00
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$120,309.00	\$120,309.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Soil Erosion - 2022 Administrative Assistant	Administration /Coordination	Current State Grant	2022 - SWCD Local Capacity Services (Waseca SWCD)	\$50,500.00	\$50,500.00	11/1/2022	N
Soil Erosion - 2022 Manager Position	Technical/Engineering Assistance	Current State Grant	2022 - SWCD Local Capacity Services (Waseca SWCD)	\$69,809.00	\$69,809.00	10/7/2022	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Soil Erosion - 2022 Administrative Assistant

Description
 Administrative Assistant-currently total of 40 hours per week staffing. Working with land owners and doing paperwork to accompany practices. Answering phones and connecting with correct personnel for landowners to get correct answers to their questions, completing and maintaining grant paperwork and files and meeting information plus other administrative duties. Approximately 1400 hours at BWSR billing rate of \$36.07. Any other balances will come from other grants.

Category
 ADMINISTRATION/COORDINATION

Start Date
 19-Jan-22

End Date
 01-Nov-22

Has Rates and Hours?
 Yes

Actual Results
 2022 Rate changes differ because raises go into effect beginning of 2nd qtr each year.
 Hours spent on phones, working with landowners, paperwork for grants, other admin clerical duties.
 Rate change 3rd qtr 22 due to new employee starting in 3rd qtr.
 4th qtr-Cheri 22.2654 hrs @ \$38.65 = \$860.56
 3rd qtr-Cheri 505.7192 hrs @ \$38.65/hr = \$19,546.05
 2nd qtr- Cheri 405.25 hrs @ \$38.79/hr = \$15719.65
 1st qtr - Cheri 384.6332 hrs @ \$37.37/hr = \$14373.74

Grant Activity - Soil Erosion - 2022 Manager Position

Description
 New position in 2018. The manager responsibilities include supervising employees, overseeing and initiating practices with landowners, implementation of conservation practices, administer existing and new district programs, represents the District Board to other employees and general public. Manager will also assist the District Board in developing and preparing reports and budgets. Oversees and aides in writing of grants and practices of conservation methods and programs. Position is full time or 2080 hours annually. Approximately 1023 hrs billable at BWSR rate of \$66.94 per hour. Balance of cost to be covered with other grants and local funds.

Category
 TECHNICAL/ENGINEERING ASSISTANCE

Start Date
 29-Dec-21

End Date

Has Rates and Hours?
 Yes

Actual Results
 2022 Rate changes due to new year Facilities changes and a rate change will also be made at the beginning of the 2nd qtr due to staff step and COLA increases.

2022

Time spent working with landowner on potential plans and also time spent on 1W1P not billable to 1W1P Grant.

2nd qtr 2022

Mark S 260 hrs @ \$75.49/hr = \$19,627.40

1st qtr 2022

Mark S 335 hrs @ \$71.44/hr = \$23,932.40

Dec 29 & 30, 2021 Mark S 9.4418 hrs @ \$66.94/hr = \$632.03 (4th qtr 2021)

Time spent working with landowner on potential plans and also time spent on 1W1P not billable to 1W1P Grant.

Grant Attachments

Document Name	Document Type	Description
2022 SWCD Local Capacity Amendment	Grant Agreement Amendment	
2022 SWCD Local Capacity Amendment EXECUTED	Grant Agreement Amendment	

Document Name	Document Type	Description
2022 SWCD Local Capacity and Buffer Law Implementation	Grant Agreement	2022 SWCD Local Capacity and Buffer Law Implementation - Waseca SWCD
2022 SWCD Local Capacity and Buffer Law Implementation EXECUTED	Grant Agreement	2022 SWCD Local Capacity and Buffer Law Implementation - Waseca SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/03/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/03/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/04/2022
P22-6163 2022 SWCD Local Capacity Agreement	Grant	2022 - SWCD Local Capacity Services (Waseca SWCD)
P22-6163 2022 SWCD Local Capacity Amended Agreement	Grant	2022 - SWCD Local Capacity Services (Waseca SWCD)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 10/07/2021
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 05/16/2022



BWSR

Grant Title: 2022 - SWCD Local Capacity Services (Waseca SWCD)

Grant ID: P22-6163

Organization: Waseca SWCD

Original Awarded Amount: \$118,922

Current Awarded Amount: \$120,309

Day to Day Contact: Mark Schaeetzke

Executed	10/27/2021				
Ends	12/31/2024				
Percent Spent	0	Total Grant	\$120,309.00	\$120,309.00	\$0.00
Required Match Amount	\$0.00	Total Match	\$0.00	\$0.00	\$0.00
Required Match Percent	0	Total Other Funds	\$0.00	\$0.00	\$0.00
Total Paid	\$120,309.00	Total	\$120,309.00	\$120,309.00	\$0.00

RA: 2

Payment Date	Payment Amt	Payment %
5/23/2022	\$1,387.00	1%
11/3/2021	\$118,922.00	100%

Activity Name	Budgeted	Spent	Source Type	Expenditure Date	Expenditure Amt	Expenditure Description
Soil Erosion - 2022 Administrative Assistant	\$ 50,500.00	\$ 50,500.00	Current State Grant	4/8/2022	\$14,373.74	Cheri 384.6332 hrs @ \$37.37/hr = \$14,373.74 1st qtr 2022
				7/5/2022	\$15,719.65	Cheri 405.25 hrs @ \$38.79/hr = \$15,719.65 2nd qtr 2022
				10/7/2022	\$19,546.05	Cheri 505.7192 hrs @ \$38.65/hr = \$19,546.05 3rd qtr 2022
				11/1/2022	\$860.56	Cheri 22.2654 hrs @ \$38.65 = \$860.56
Soil Erosion - 2022 Manager Position	\$ 69,809.00	\$ 69,809.00	Current State Grant	1/3/2022	\$632.03	Mark S 9.4418 hrs @ \$66.94/hr = \$632.03 4th qtr 2021 (Dec 29 & 30, 2021)
				4/8/2022	\$23,932.40	Mark S 335 hrs @ \$71.44/hr = \$23,932.40 1st qtr 2022
				7/5/2022	\$19,627.40	Mark S 260 hrs @ \$75.49/hr = \$19,627.40 2nd qtr 2022
				10/7/2022	\$25,617.17	Mark S 340.02083 hrs @ 75.34 hr = \$25617.17
					\$120,309.00	



Financial Report

SWCD Local Capacity Services 2022

Grant Title: 2022 - SWCD Local Capacity Services (Waseca SWCD)

Grant ID: P22-6163

Organization: Waseca SWCD

Grant Revenue	Amount
Total Awarded	\$120,309.00

Grant Expenditures

Grant Activity Category	Amount
Technical/Engineering Assistance	\$69,809.00
Administration/Coordination	\$50,500.00
Total Spent	\$120,309.00
Returned Amount	\$0.00
Balance Remaining	\$0.00
Percent Spent	100%

This is to certify that the information is a true and accurate representation of the grant program accounts for the 2022 - SWCD Local Capacity Services (Waseca SWCD)- Waseca SWCD. We believe our records are complete and subject to an audit.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE

Please complete and upload this form to the grant attachments tab in eLINK.

If returning program funds, please use the Returned Check form.

***Make checks payable and mail to:
Board of Water and Soil Resources
520 Lafayette Road N.
St. Paul, MN 55155***

