



Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

www.wasecaswcd.org

Board of Supervisors Meeting

1/13/2022

Call to Order

Review January Agenda:

Consent Agenda

1. December Minutes
2. Treasurers Report
3. Approval of Bills
4. MASWCD Dues- \$4808.19
5. Area VI Dues-\$400.00

Old Business:

1. Drill and Parts costs
2. MOSH temperature Probe info
3. Other

New Business:

1. Re-organization of Board of Supervisors:
 - a. Chairman
 - b. Vice Chairman
 - c. Treasurer
 - d. Secretary
 - e. Member
2. Annual Approvals
 - a. Bank
 - i. Wayne Cords + on line banking
 - ii. Scott Hildebrandt
 - iii. Todd Stencil
 - iv. Keith Morgan
 - v. Larry Muff
 - vi. Cheri Brummund + on line banking
 - b. Committees and Appointments
 - i. Personnel
 - ii. Budget and Planning
 - iii. County Water Plan
 - iv. GBERBA
 - v. South Central Technical Service Area (SCTSA)
 - vi. Waseca Lakes Association
 - vii. Lake Elysian Association
 - viii. Commissioner Contact
 - ix. Cannon River Watershed Partnership
 - x. Cannon River-One Watershed One Plan
 - xi. Le Sueur River Watershed Network

- xii. Le Sueur River – One Watershed One Plan
- c. Other Approvals
 - i. Meeting Date and time
 - ii. Compensation
 - iii. Financial Institution
 - iv. Newspaper
 - v. Radio Station

3. New Office Lease ending 12-31-2022 approval
4. Minnesota Pay Equity Report – required by MMB (MN Management & Budget) every 3 yrs.- need approval and signature.
5. Cannon River Watershed Joint Powers Board Dues- \$2,000
6. GBERBA MAWQCP-\$200.00 Certification Incentive for Dan Roemhildt
7. Peterson 2021 Audit Bid Approval \$3,150
8. Concur with Mark’s engineering and ecological Job Approval Authority
9. Go with Postcard Printing for Soil Health commercial or in house (250 cards)
 - a. Church Offset Printing - Standard \$162.00 + Postage 5.5X 8.5 \$175.00 + Postage
 - b. Personalized Print – Standard \$116.00 + Postage 5.5 X 8.5 \$160.00 + Postage(not addressed nor mailed)
 - c. In house- Standard \$30.00 + Postage 5.5 X 8.5 \$30.00 + Postage
10. FYI Cost of signs will be \$1406.61

Supervisor Reports:

Agency Reports:

Staff Reports:

Adjourn

Next Board Meeting Thursday, February 10, 2022 at 6:30 pm.

Upcoming Meetings:

January 14 – GBERBA Policy Meeting 1:00 – virtual *Postponed to 1:00 pm January 28*

January 19 – CRWJPB 9:00-Straight River Room, Rice County Fair Grounds, Faribault

January 25 - 2nd Minnesota Soil Health Coalition Annual Meeting 8-12:30 - Willmar Conference Center, Willmar-register at: <https://mnsoilhealth.org/event/mshc-2022-annual-meeting/>

January 28 – LS 1W1P Policy Meeting 10:00 – Waseca Annex

January 28 – GBERBA Policy Meeting 1:00 - virtual

February 2 – Area VI Chairs Meeting 10:00 - New Ulm

February 9 - I-90 Soil Health Tour – Winter Workshop-Wedgewood Cove, 2200 W 9th St, Albert Lea, MN 56007

March 4 – Hwy 14 Soil Health – Farmamerica details to come

January Bills:

First National Bank	Tyler-Cheri-Mark H S A (\$300.00 ea)		\$ 900.00
Bock's	Truck Gas		\$ 97.79
MCIT	WC-\$2682.00 Prop-\$2486.00		\$ 5,168.00
Supervisor Vouchers	4th qtr Vouchers		\$ 1,429.69
Waseca Cty Recorder	Guse recorder fees		\$ 92.00
Personalized Print	Calendar	Post & Hand	\$ 1,201.60
MN Dept of Rev	Sales Tax (2021 Trees)	Approx	\$ 1,732.44
Cheri Brummund	Voucher 2022 CB 1	Mileage	\$ 31.41
Mark Schaetzke	Voucher 2021 MS 4		\$ 158.87
Innovative Office Solutions	File Folders		\$ 34.55
			\$ 10,846.35

2022 Reorganization Chart

2021	Position	2022
Wayne Cords	Chairman	
Scott Hildebrandt	Vice Chairman	
Todd Stencil	Treasurer	
Keith Morgan	Secretary	
Larry Muff	Member	
	Check Signing Authority	
Wayne Cords	Check Signing Authority	
Scott Hildebrandt	Check Signing Authority	
Todd Stencil	Check Signing Authority	
Keith Morgan	Check Signing Authority	
Larry Muff	Check Signing Authority	
Cheri Brummund	Check Signing Authority	
	On Line Banking Authority	
Wayne Cords	On Line Banking Authority	
Cheri Brummund	On Line Banking Authority	
	Committees & Appointments	
Scott Hildebrandt	Personnel	
Wayne Cords	Personnel	
Keith Morgan	Budget & Finance	
Wayne Cords	Budget & Finance	
Todd Stencil	County Water Plan	
Wayne Cords	GBERBA	
Larry Muff	SCTSA	
Scott Hildebrandt	Waseca Lakes Assoc	
Wayne Cords	Lake Elysian Assoc	
Todd Stencil	Commissioner Contact	
Keith Morgan	CRWP	
Keith Morgan	CR-1W1P	
Larry Muff	LRWN	
Larry Muff & Todd Stencil	LS-1W1P	
	Annual Approvals	
2nd Thurs 6:30	Meeting Date & Time	
\$75/\$90 .56/mi-IRS	Compensation	\$75/\$90 .585/mi-IRS
First National Bank	Financial Institution	
Waseca County News	Newspaper	
KOWZ	Radio Station	