



# Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

[www.wasecaswcd.org](http://www.wasecaswcd.org)

**Board of Supervisors Meeting**

**1/12/2023**

## Call to Order

## Oath Of Office Incoming Supervisors

1. Matt Sommers-District 2
2. Larry Muff-District 3
3. Gregg Rosenthal-District 4

## Review January Agenda:

## Consent Agenda

1. December Minutes
2. Treasurers Report
3. Approval of Bills
4. Personnel Policy Changes 5.1 Probationary Period Leave Clarification, effective January 1, 2023-approval
5. Dufault is increasing monthly services cost
6. Annual Audit for 2022 to be done by Peterson Company Ltd.

## Old Business:

1. Technician Position update
2. Other

## New Business:

1. Re-organization of Board of Supervisors:

| 2022              | Position                             | 2023 |
|-------------------|--------------------------------------|------|
| Wayne Cords       | Chairman                             |      |
| Scott Hildebrandt | Vice Chairman                        |      |
| Todd Stencil      | Treasurer                            |      |
| Keith Morgan      | Secretary                            |      |
| Larry Muff        | Member                               |      |
|                   | <b>Check Signing Authority</b>       |      |
| Wayne Cords       | Check Signing Authority              |      |
| Scott Hildebrandt | Check Signing Authority              |      |
| Todd Stencil      | Check Signing Authority              |      |
| Keith Morgan      | Check Signing Authority              |      |
| Larry Muff        | Check Signing Authority              |      |
| Cheri Brummund    | Check Signing Authority              |      |
|                   | <b>On Line Banking Authority</b>     |      |
| Wayne Cords       | On Line Banking Authority            |      |
| Cheri Brummund    | On Line Banking Authority            |      |
|                   | <b>Committees &amp; Appointments</b> |      |

|                           |                         |                            |
|---------------------------|-------------------------|----------------------------|
| Scott Hildebrandt         | Personnel               |                            |
| Wayne Cords               | Personnel               |                            |
| Keith Morgan              | Budget & Finance        |                            |
| Wayne Cords               | Budget & Finance        |                            |
| Todd Stencel              | County Water Plan       |                            |
| Wayne Cords               | GBERBA                  |                            |
| Larry Muff                | SCTSA                   |                            |
| Scott Hildebrandt         | Waseca Lakes Assoc      |                            |
| Wayne Cords               | Lake Elysian Assoc      |                            |
| Todd Stencel              | Commissioner Contact    |                            |
| Keith Morgan              | CRWP                    |                            |
| Keith Morgan              | CR-1W1P                 |                            |
| Larry Muff                | LRWN                    |                            |
| Larry Muff & Todd Stencel | LS-1W1P                 |                            |
|                           | <b>Annual Approvals</b> |                            |
| 2nd Thurs 6:30            | Meeting Date & Time     |                            |
| \$75/\$90 .56/mi          | Compensation            | \$75/\$90 .655/mi-IRS rate |
| First National Bank       | Financial Institution   | Keen                       |
| New Richland Eagle        | Newspaper               |                            |
| KOWZ                      | Radio Station           |                            |

Approved by motion:

2. Approval of Le Sueur 1W1P Grant Disbursement (November Bills):

| Inv Date             | Invoice #     | Invoice Amount | 10% Payment withheld | Disbursement Amount | Partner       |
|----------------------|---------------|----------------|----------------------|---------------------|---------------|
| <b>November 2022</b> |               |                |                      |                     |               |
| 12/6/2022            | 11-2022-WC    | \$ 752.36      |                      | \$ 752.36           | Waseca County |
| 12/6/2022            | 11-2022-WSWCD | \$ 320.69      |                      | \$ 320.69           | Waseca SWCD   |

3. Well Sealing Cost Share (1)22 \$859.25
4. MASWCD State Dues \$5920.84 for 2023
5. Conservation Program Summary-Mark
6. 2022 Newsletter
7. National Watershed Coalition Membership \$75.00
8. **REMINDER:** All Supervisors MUST register with the Minnesota Campaign Finance Board before January 30, 2023
9. Other

**Supervisor Reports:**

**Agency Reports:**

**Staff Reports:**

**Adjourn:**

**Next Board Meeting Thursday, February 9, 2023 at 6:30 pm.**

**Upcoming Meetings:**

**January 13 GBERBA Policy 1:00 virtual**

**January 27 Le Sueur 1W1P Policy Meeting-Albert Lea 9:00**

**February 1 Cannon River Joint Powers Board Meeting-Rice County Fair Grounds 9:00**

**February 1 MASWCD District Chairs Meeting-via Zoom 9:00**

**January Bills:**

|                          |                                |                  |              |
|--------------------------|--------------------------------|------------------|--------------|
| Keen Bank                | Cheri-Mark H S A (\$300.00 ea) |                  | \$ 600.00    |
| Bock's                   | Truck Gas                      |                  | \$ 88.75     |
| MCIT                     | WC-\$2,217.00 Prop-\$2,629.00  | Inv#19890R       | \$ 4,846.00  |
| Supervisor Vouchers      | 4th qtr 2022                   |                  | \$ 1,352.52  |
| MN Dept of Rev           | Sales Tax (2022 Trees)         |                  | \$ 2,381.00  |
| Mark Schaetzke           | Voucher 2022-MS-5              |                  | \$ 143.80    |
| Waseca County Auditor    | Ins 4th qtr 2022               |                  | \$ 8,994.09  |
| Waseca County Recorder   | Easement 81-03-18-01           | Rim Reimbursable | \$ 46.00     |
| Patton, Hoversten & Berg | Easement 81-03-20-01           | Rim Reimbursable | \$ 685.00    |
| Personalized Print       | Calendars                      |                  | \$ 2,022.00  |
|                          |                                |                  | \$ 21,159.16 |