



# Waseca Soil and Water Conservation District

300 North State Street

Waseca, MN 56093

507-835-0603

[www.wasecaswcd.org](http://www.wasecaswcd.org)

**Board of Supervisors Meeting**

**11/13/2025**

**Call to Order**

**Review November Agenda**

**Guest Speaker:** New Accountant Option – Allison Andrist – Doerhoefer, Miner, Andrist, & Arndt, P.A.

### Consent Agenda

1. October Minutes
2. Approval of Bills
3. Approval of Debit Card Expenses
4. Treasurer's Report
5. Pay Live Plant Dealer Nursery Certificate Renewal - \$280
6. Other

### Old Business

1. New Accountant Options
2. Newsletter Final Draft
3. Other

### New Business

1. Le Sueur WBIF Contracts:
  - a. LS-24-07-34 – 14 Alternative Side Inlets – \$47,905 Estimated Cost – 90% Cost Share – Encumber \$43,114.50
2. Le Sueur WBIF Contract Amendments:
  - a. LS-24-43-13-SE Original Contract Septic Replacement Est \$23,845.00 – 50% Cost Share Not to Exceed \$10,000 – Encumber \$10,000 – Effective Expiration Date 12/1/2025
    - i. Amend To: Effective Expiration Date 12/31/2026
  - b. LS-24-07-33 Original Contract Grade Stabilization - \$56,005 Estimate – Up to 75% Cost Share – Combined with Blue Earth SWCD Conservation Contracts Grant – Encumber \$19,415.75 – Effective Expiration Date 12/1/2025
    - i. Ament To: Effective Expiration Date 12/31/2026
3. Le Sueur WBIF Invoice:

| Inv Date        | Invoice #  | Invoice Amount | Direct Grant Charge | Partner/Contractor/Landowner |
|-----------------|------------|----------------|---------------------|------------------------------|
| 3rd Qtr Invoice |            |                |                     |                              |
| 9/30/2025       | BIES-03-25 | \$10,070.06    |                     | Blue Earth SWCD              |

4. Le Sueur WBIF Vouchers:
  - a. LS-24-40-01 – Well Sealing – \$1,850 Cost – 50% Cost Share – Payment of \$925
  - b. LS-24-07-31 – Well Sealing – \$925 Cost – 50% Cost Share – Payment of \$462.50
  - c. LS-24-47-04 – Well Sealing – \$2,595 Cost – 50% Cost Share Up to \$1,250 – Payment of \$1,250
5. Le Sueur WBIF Reserving Funds:
  - a. Bass Lake Feasibility Study – Reserve \$10,000 of WBIF Funds – \$17,500 Bid – Informational
6. Le Sueur F26 WBIF – Policy and Workplan – Informational
7. Cannon 1W1P Contract Application
  - a. 25-WS-003 – Rotational No-Till/Strip-Till – 3 Yr Contract – 575.2 Acres Total @ \$13/Acre – Encumber \$7,477.60
8. 2024 Conservation Contract Vouchers:
  - a. CC-2024-01 – Grassed Waterway – Cost of \$4,103.80 – Payment of \$3,077.85
  - b. CC-2024-03 – \$1,090 Well Sealing Project Cost – 50% Cost Share – Payment of \$545
9. 2025 Conservation Contract Amendment:
  - a. CC-2025-03 Original Contract – Grassed Waterway – Eng. Estimate \$12,220 – 75% Cost Share – Encumber \$9,165.00 – \$8,495.74 From 2025 Conservation Contracts & \$669.26 From 2024 Conservation Contracts – Total Amount Authorized
    - i. Amend To: \$9,768.75 Total Amount Authorized – \$8,495.74 From 2025 Conservation Contracts & \$1,273.01 from 2024 Conservation Contracts
10. 2025 Conservation Contract Voucher:
  - a. CC-2025-03 – Grassed Waterway - \$13,025.00 Grassed Waterway Project Cost – 75% Cost Share – Payment \$9,768.75
11. 2025 Soil Health Delivery Voucher
  - a. SH-2025-04 – Cover Crops – 1yr Contract – 40 acres – \$35/acre – Final payment - \$1,400
12. CWF Reeds Lake Invoices:

| 2025 CWF Reeds Lake Grant Invoices |      |             |
|------------------------------------|------|-------------|
| Invoice                            | From | Amount      |
| 124840                             | ISG  | \$ 6,170.00 |

13. Riparian Funds – Cover Crop Voucher Recommendation for Payment:
  - a. RF-2025-04 – 337.6 Acres – \$27.70/Acres – \$9,351.52
14. Approval to Accept FY26/27 Conservation Delivery Grant (\$37,972 for both years – Same as FY24/25)
  - a. Approval of workplan for FY26/27 Conservation Delivery
15. Approval to Accept FY26/27 Conservation Contract Grants (\$26,682 for both years – Same as FY24/25)
  - a. Approval of workplan for FY26/27 Conservation Contract
16. Consideration of FY26 Buffer Grant Request for Interest – Apply for up to \$20,000

17. Approval to Accept RIM Work Orders

- a. RIM Work Order 81-25-W002 – \$10,000 for Easement Acquisition for 4 RIM Easements
- b. RIM Work Order 81-25-W099 – \$6,350 Easement Stewardship for all Existing RIM Easements
- c. RIM Work Order 81-25-W801 - \$4,000 Easement Acquisition and TA for One New Easement

18. Minnesota Soil Health Coalition Membership – \$25 Membership Fee for 2026

19. Region 9 – Strengthen Southern MN Resilience in Response to Extreme Weather Events – Letter of Support – Due November 13, 2025

20. Wounded Warrior Project Contribution

21. Pheasants Forever Contribution

22. FYI – CD Renewal Due November 18, 2025

23. Chairman Larry Muff – Issues

24. Other

**Supervisor Reports:**

**Agency Reports:**

**Staff Reports:**

**Adjourn:**

**Next Board Meeting Thursday, December 11, 2025, at 6:30 pm.**

**Upcoming Meetings:**

Nov 14<sup>th</sup> – GBERBA Policy/Tech Joint Meeting – Mankato Marriot – 9:00 A.M.

Dec 1<sup>st</sup> – 3<sup>rd</sup> – MASWCD Annual Convention – Bloomington

**November Bills:**

|                 |                           |               |             |
|-----------------|---------------------------|---------------|-------------|
| Keen Bank       | Cammi-Joe-Mark-Jade-H S A | (\$300.00 ea) | \$ 1,200.00 |
| Bock's          | Truck Gas                 |               | \$ 152.51   |
| Joe Edel        | Voucher #4                | BWSR Academy  | \$ 258.74   |
| Jade Peterson   | Voucher #1                | BWSR Academy  | \$ 246.96   |
| Cammi Nordmeyer | Voucher #5                | BWSR Academy  | \$ 237.62   |
| Mark Scheatzke  | Voucher #7                | BWSR Academy  | \$ 212.60   |
| Halo            | Coloring Books            | Inv# 8577761  | \$ 267.52   |
|                 |                           |               | \$ 2,575.95 |

**November Debit Card Expenses:**

|                 |                   |              |          |
|-----------------|-------------------|--------------|----------|
| Cammi Nordmeyer | Debit Card Log #1 | BWSR Academy | \$ 21.97 |
| Mark Scheatzke  | Debit Card Log #1 | BWSR Academy | \$ 76.02 |
|                 |                   |              | \$ 97.99 |

**\*Debit Cards Reimbursement Check is Written to Keen Bank (One Check For Total Amount)**